

Academic Transition Team

Meeting May 16, 2003 9 AM – 11 AM in EGF

Avis Dyrud, Kristel Kizer, Tom Quinn, Dorinda Sorvig, Susan Olson, Beth McMahon, Kent Hanson, Mary Belanus, Barb Weber, Ruth LeTexier

1. Assessment – Discussion of AQUIP and the resulting assessment tools. The use of AQUIP allows for the data to be reported and then no NCA self-study needs to be done, use of the AQUIP provides another track for the NCA accreditation report. Beth supplied a sample document from the health division for the transition team to review. NTC-EGF faculty has produced their first report in 2003. Kent reported the plan for an institutional effectiveness person to help in the assessment process, mailing of surveys etc., this is all part of a Perkins grant application. Avis suggested we use that person to provide assistance for both campuses. Kristel provided the program outcomes for the Liberal Arts degree. She reported all Liberal Arts have the same program outcomes, rather than each department having separate outcomes. Discussion regarding assessment tools, possible tracking methods, post graduate surveys etc.  
**Recommendation:** Ask the General Education faculty of EGF to review the list of the TRF General Education Outcomes. Barb will distribute the list to the GE faculty group.  
**Goal:** To send members of the NCTC (TRF, EGF) admin and faculty to an AQUIP (Academic Quality Improvement Project) training session in August 2003. Beth will provide details for the session to Kent and Tom in order to solicit volunteers. **Goal:** To determine which NCA accreditation track we will pursue by November 15, 2003.
2. MSCF chapter president suggested the two councils (shared governance, AASC) needs to meet this summer to decide what the best structure would be in terms of numbers or membership for each of the councils. The AASC chairs will get together to determine possible meeting dates.
3. Program review needs to be part of overall assessment.
4. Transition team will be dissolved once the AASC is established and no future meetings will be set for the transition team.