

### AASC Minutes 3-24-04

**Attendees:** Chad Coauette, Jim Strandlie, Rocky Ammerman, Mark Harmon, Jack Haymond, Avis Dyrud, Susan Olson, Kate Schmalenberg, Steve Alston, Mike Normandin, Kent Hanson, Kathy Huschle, Beth McMahon

**Guests:** Dorinda Sorvig, Barb Forrest

February Minutes accepted as written.

Recommendation	Program	Discussion
Approved	Practical Nursing Diploma – 50 cr – TRF AAS - 63 cr - EGF	The program is aligned with 7 campuses & distance. Committee discussed offering both degrees on both campuses.
Approved	Welding Technology– Diploma – 36 cr EGF Production Welding – Certificate – 13 cr – TRF Welding Process Technology – Diploma – 36 cr - TRF	
Approved  Approved	Reinstate Electronics - Diploma – TRF New Electronics Technology – Diploma – 36 cr - TRF	
Approved	Manufacturing Process Technology – AAS – 72 cr - TRF	
Approved dependent on Course Number corrections.	Administrative Support Software Specialist AAS Degree – 64 Credits - TRF	
Reviewed next meeting	ADN Nursing	Need complete program plan.
Approval dependent on finalization of articulation agreement.	Marketing Associate of Science (AS) Degree – 63 Credits - TRF	Currently no articulation agreement is in place. Business Communications prefix is being questioned as to whether it is correct or not.
Approval dependent on E- mail vote next week and finalization of articulation agreement.	Mass Communications AS – TRF (Redesign of Broadcasting Program)	Currently no articulation agreement is in place. Does not contain enough Transfer Curriculum credits. Once courses have been developed, they will be circulated to be AACS committee members for an e-mail vote.
Approved	Medical Secretary Programs Curriculum Alignment	Due to the strength of the EGF program, that program will be adopted on both sites and will be delivered via ITV from EGF to TRF.
Approved	Surgical Technology	Remove 1cr Tech Elective reducing total program cr from 72 to 71cr.
Recommendation	Courses	Discussion

To be reviewed next month.	PNSG	Learner outcomes must be shortened. Committee recommends revisiting the pharmacology course and does not support a pharmacology course for nursing students only.
Approved	ADMS1101, 1102, 1114, 1128, 1131, 2124, 2280 ACCT1124 CPTR1106	
Approved	ADMS1110	Add learner outcome assessment
Approved	ADMS1116	ADMS1116 & BUSN1140 will be reviewed for the possibility of aligning into one course.
Approved	PHIL2210	
Approved	BIOL2252	<b>BIOL1111 is strongly recommended</b> should be added as a last statement to the Course Description. The statement should be in bold print. There will be no prerequisite.
Approved	BIOL2254	<b>BIOL1111 is strongly recommended</b> should be added as a last statement to the Course Description. The statement should be in bold print. There will be no prerequisite.
Approved as soon as Dennis Bendickson determines a new course number for this course.	BIOL1002 - Nutrition  New # BIOL2131	<b>Karleen:</b> Please fix the line endings of the Learner Outcomes so that they are not chopped off.
Approved	MUSC1111	
Approved	MUSC2215	
Approved	MUSC1155	Question lecture/lab breakout. Denying the MN Transfer part of the course.
Approved	MUSC1175	Question lecture/lab breakout. Denying the MN Transfer part of the course.
Approved	FITN1101	Concepts of Phys Fitness 3 cr
Approved	FITN1103	Appl Exercise Physiology 3 cr
Approved	FITN2101	Exercise Testing 3 cr
Approved	FITN2103	Fitn Prog Instr Tech 3 cr

### Honors Program

The committee discussed the possibility of developing honors courses and even honors programs. TRF had previously offered one course. The strategic plan addresses the same issues of beginning honors courses. It would be another positive advantage to students and should be recognized on the student's transcript. The committee's recommendation was that Avis would chair an honors committee comprised of faculty from both campuses. Start by regrouping the committee that originally started in TRF.

### General Studies and General Education in Diploma Programs

Steve Alston passed out a handout which lists an inventory of all of the diploma programs on the two campuses and their inclusion of General Studies, Technical General Studies, and General Education credits. Corrections should be forwarded to Steve.

**Art Appreciation Course Offering**

Art Appreciation will be offered ITV by TRF to EGF. The course is a requirement for the Early Childhood and Paraprofessional program which will be offered on the EGF campus starting next fall. Schedule needs to be worked out.

**Cut Scores in English**

Have not been resolved.

**Early Childhood and Paraprofessional Program**

Needs to be submitted to AACCS for approval.

**Developmental Reading Issue**

Needs to be resolved.

**Questions**

Occupational Communications is a 3 credit development course on TRF campus. Applied Communications is a 3 credit general studies course on the EGF campus.

**Next Meeting**

Wednesday, April 21, 3 p.m. on the TRF campus.