

ACADEMIC AFFAIRS AND STANDARDS COUNCIL

December 8, 2004
East Grand Forks Campus

MINUTES

Members Present: Kent Hanson, Jeff Thomas, Steve Alston, David Christian, Ruth LeTexier, Elizabeth McMahon, Mike Normandin, Kathy Huschle, Dan Willoughby, Wade Selvig, Danie Packard, Sue Olson

Members Absent: Shari Olson, Jack Haymond, Dennis Bendickson

Review of Minutes:

Minutes approved based on the following change.

The paragraph "Program plan for EGF evening/weekend Liberal Arts program" will be changed as follows:

Program plan for Northland's evening/weekend Liberal Arts program

The committee discussed the evening/weekend Liberal Arts program. A sub committee will strategize sharing of resources, marketing, and hours of operation. A sub committee will be comprised of faculty from both campuses to define their charge and plan.

MnTC Forms

Kathy distributed an example of Goal 3 Natural Sciences MnTC form and direction on how to complete the form.

The group suggested including a list of the goal areas and change the "(from goals 7-10)" to (selected from goals 7-10). The forms were approved with previously discussed modifications.

Action Item: Jeff will collect the current MnTC forms in use and make them available electronically; the forms will be stored in a folder on the intranet under the AASC heading for everyone to review.

General Education Policy

No new information. A draft will be due for the January 19th AASC meeting.

Liberal Arts Subcommittee Report

Kathy and Mike reported that an initial meeting to start the discussion regarding NCTC after hour's liberal arts program occurred on December 1, 2004. The suggestion was made to conduct liberal arts faculty meeting in January. Cooperation and communication between the two campuses faculty and deans to develop each semester schedules for the college.

The sub committee will strategize sharing of resources, marketing, and hours of operation. A sub committee will be comprised of faculty from both campuses to define the plan. Kent, Steve and Jeff will clarify the charge of the sub committee.

Action Item: schedule joint liberal arts faculty/academic deans meeting during the duty days in January.

Program Prerequisite list review

Steve provided a list of pre-requisite changes submitted by the faculty, numerical listing changes.

Action Item: Steve will inform faculty of the need to submit the appropriate curriculum modification form to identify any changes to curriculum.

Curriculum modification forms

Approved

Description of AAS degree

There is an error in catalog printing – AAS description in the current catalog.

Action Item – Karleen will be directed to print on the web the MnSCU definition in order to correct the printing error. 25% in 3 of the 10 MnTC areas.

Accuplacer Cut Scores

Action Item – visit about cut scores at the January meeting.

Adopting Philosophy

As the New Year begins: the AASC will continue to work in an arena of good faith.

Curriculum Changes Courses

Vote	Course	Discussion
Approved	ACCT2204 ACCT2214	Learner Outcomes-updated
Approved	MEDA 2100 MEDA2102 MEDA2108 MEDA2110 MEDA2112 MEDA2500	Learner Outcomes-updated All courses must list each prerequisite course subj/nbr.
Denied	EMBT1102 Basic Exam 1 cr 1/0/0	Motion was made seconded and approved to deny the proposal with the suggestion to administration to investigate adding a lab fee to the already existing EMT Basic course or require CTS continue offering the test until another solution is agreed upon.
Approved	NURS 2123 drop CHEM1020 or CHEM2205, drop NURS2110 NURS 2131 add CHEM1020 or CHEM2205; Corequisite: BIOL2256 Drop NURS2210	Pre-requisite changes.
Approved	HLTH1110 Intro to Nursing in Long Term Care Change name to Nursing Assistant delete NURS1100 Nursing Assistant	
Tabled	WELD New Course: MFPT1001 OSHA Training 1 cr AAS, Diploma changes	

Programs

Vote	Program	Discussion
Approved	Precision Agriculture - Certificate 15 cr	Meets the state wide approved management program - needs to be sent to MnSCU for approval
Approved	Advanced Agriculture Commodity Marketing - Certificate 15 cr	Meets the state wide approved management program - needs to be sent to MnSCU for approval
Approved	Current Issues in Farm Business Management - Certificate 10 cr	Meets the state wide approved management program - needs to be sent to MnSCU for approval

Meetings

The next meeting is scheduled for January 19, 2005, 1-4pm in TRF.