

Academic Affairs & Standards Committee
May 9, 2007, 9-12 pm
TRF

Present : Kent Hanson, Mike Normandin, Jeff Thomas, Rocky Ammerman, Jack Haymond, Kathy Huschle, Dennis Bedickson, Danie Packard, David Christian, Donna Craigmile, Kate Schmalenberg, Curtis Peters

Absent: Kathy Olson, Susan Olson

Approval of Minutes

The April minutes were approved as recorded.

Program Changes

Vote	Course	Discussion
Approved	Construction Electricity – Diploma - TRF	Semester order changes CONE2202 move from fall to spring CONE2211 move from spring to fall
Approval Pending	Entrepreneurship – 16 cr Certificate ENTR 1010 Intro to Entrepreneurship 3 cr ENTR 1020 Entrepren Business Plan 3 cr ENTR 1040 Entrepreneur Marketing 3 cr BUSN 2218 Legal Environment Busn 3 cr Technical Electives 4 cr	ENTR 1030 should not be offered as a similar course already exists. Use BUSN2218 Legal Environment Busn and offered as a 3 cr highbred course following the existing CCO.

Course Changes

Vote	Course	Discussion
Approval Pending	ENTR 1007 Intro to Entrepren I 1cr ENTR 1008 Intro to Entrepren II 1cr ENTR 1009 Intro to Entrepren III 1cr ENTR 1010 Intro to Entrepreneurship 3cr ENTR 1017 Entr Busn Plan I 1cr ENTR 1018 Entr Busn Plan II 1cr ENTR 1019 Entr Busn Plan III 1cr ENTR 1020 Entrepren Business Plan 3 cr ENTR 1037 Entr Marketing I 1cr ENTR 1038 Entr Marketing II 1cr ENTR 1039 Entr Marketing III 1cr ENTR 1040 Entrepreneur Marketing 3 cr Electives: ENTR 2010 Intro Financial Mgmt 3 cr ENTR 2020 Insurance & Risk Mgmt 1 cr ENTR 2040 Intro to Quickbooks 1 cr ENTR 2041 Intermediate Quickbooks 1 cr ENTR 2050 Entrepreneurial Mgmt 3 cr ENTR 2057 HR & Employees I 1cr ENTR 2058 HR & Employees II 1cr ENTR 2059 HR & Employees III 1cr ENTR 2060 HR & Employees 3 cr ENTR 2070 Special Topics 1 cr	Suggestions to renumber and rename ENTR courses as indicated. The courses also need to be entered into the Common Course Outline. Other electives that already exist in the course inventory: ACCT2204 Intermediate Acct I 4cr BUSN1115 Personal Financial Mgmt 3cr BUSN2210 Prin of Management 3cr
Approved	BIOL 1101 Concepts of Biology 4cr	New course 3/1/0 MN Transfer Areas: 3 and 10
Approved	BIOL 1131 Intro to Natural Resources 3cr	New course 3/0/0
Approved	ECON 1110 Prin of Economics	Updated learner outcomes.
Approved	NSCI 2203 Enviromental Problems 3cr	Changed title and course description New title: Environmental Science

Business Degree

The TRF campus continues to keep the Business major on the inventory, however, some of the courses are not being offered. When the instructor resigned last spring the budget did not allow for a replacement instructor to be hired. Over the next year, the college will review how to revive the program.

Program Suspension Procedures

Kent distributed a draft copy of Procedures for Program Suspension/Closure Recommendations. The group discussed the fact the Instructional Cost Study should not be considered as part of the procedures. As well as, considering how programs which include a large number of cored courses need to be factored into the procedures. Another suggestion was that timelines on notifying the committee should be added.

Next Meeting

The schedule for next year will remain on Tuesdays and Wednesdays.

Day	Date	Time	Location
Wednesday	August 22		EGF
Wednesday	September 12	9-12 pm	TRF
Tuesday	October 9	1-4 pm	EGF
Wednesday	November 14	9-12 pm	TRF
Tuesday	December 11	9-12 pm	EGF
Wednesday	January 16	1-4 pm	TRF
Tuesday	February 12	1-4 pm	EGF
Wednesday	March 12	9-12 pm	TRF
Tuesday	April 8	9-12 pm	EGF
Wednesday	May 7	1-4 pm	TRF