

Academic Affairs & Standards Committee
March 5, 2008, 9-12 pm
TRF #219

Present : Kent Hanson, Mike Normandin, Norma Konschak, Rocky Ammerman, Jack Haymond, Kathy Huschle, Mary Dyrud, Jennifer Dahlen, Don Fischer, Curtis Peters, Donna Craigmile, Joel Ziegler

Absent: Kate Schmalenberg,

Approval of Minutes

The February minutes were approved as recorded.

Program Changes

Vote	Course	Discussion
Approved	Robotics Technology-Automated Systems – AAS 72 cr – TRF Welding Process Technology – Diploma 34cr – TRF Production Welding – Certificate 16 cr - TRF	Drop MFPT 1520 Print Reading 2 cr Add WELD 1110 Blueprint Reading/Symbols 2 cr Robotics Technology will be listed individually on the web instead of under the Automated Systems link.
Approved	Electronics Technology-Automated Systems – AAS 72 cr -- TRF Electronics Technology - Diploma 36 cr -- TRF	Drop MFPT 1520 Print Reading 2 cr Add MFPT 1540 Solid Modeling 2 cr Updated program learner outcomes Electronics Technology will be listed under the Electronics link instead of under the Automated Systems link.
Approved	Practical Nursing – AAS 63 cr -- EGF	Add the option to offer the program on the TRF campus as well as the EGF campus.

Course Changes

Vote	Course	Discussion
Tabled	ARCH 2232 3D Visual II 5 cr 3/2/0	Expand current learner outcomes, must have a total of 10 learner outcomes.
Tabled	AUBO 2231 Auto Body Lab III 2 cr 0/2/0	New course Is this an elective or will it be a required course on the program plan?? If so, which program – AAS or Diploma? Which course are they removing so the total program credits remain the same??
Tabled	MUSC 1189 Special Ensemble 1 cr 0/1/0	New course. Update course description.
Tabled	NURS 2123 Nursing Interventions 3cr	Modify course learner outcomes. Need more analytical outcomes.
Tabled	NURS 2131 Adv Nursing Concepts 3cr	Modify course learner outcomes. Need more analytical outcomes.
Tabled	PTAS 2140 Clinical Education II 6 cr 0/0/6	Drop to 5 cr 0/0/5 Need to update CCO
Tabled	PTAS 2150 Clinical Education III 6 cr 0/0/6	Drop to 5 cr 0/0/5 Need to update CCO
Tabled	PTAS 2160 Professional Integration 1 cr 1/0/0	Increase to 3 cr 3/0/0 Need to update CCO
Approved	ANTH 2201 Phys Anthropology & Arch 3cr	Also add to MNTC Area 10.

	3/0/0 MNTC Area 5	
Approved	MFPT 1520 Print Reading 2 cr	Inactivate the course.
Approved	MFPT 1540 Solid Modeling 2 cr 1/1/0	New course
Approved	PTAS 1130 Clinical Education I 4cr 0/0/4	Updated the course description.
Approved	RESP 1104 Non Acute Resp Care RESP 1120 Cardio Physiology/Assess RESP 1124 Clinical I	Current Prerequisite: None Change to: ENGL0090, READ0098, MATH 0080, or equivalent Accuplacer scores.
Approved	RESP 1110 Adult Critical Care RESP 2206 Clinical II	Add MATH0090 or equivalent Accuplacer scores.

Natural Science

On the NCTC MnTC Transfer Goals webpage: <http://www.northlandcollege.edu/transfer/goals/>

Under Goal Area 3: Natural Science the, Note will be changed to read as follows:

Note: A minimum of one traditional lab course and a second with a lab-like experience.

This Note change also needs to be made in the next catalog printing.

Institutional Learner Outcomes

Thirty-nine courses were reviewed. The thirty-two listed below were approved and should be referred as appropriate examples when faculty complete their courses. During the faculty inservice on April 7, all courses will be opened for faculty to input each course's institutional learner outcomes into the online CCO. Each course should only have two or three of the five areas listed. The program as a whole should cover all five.

Approved Examples:

ACCT 1124 Spreadsheet Concepts	ENGL 0090 Fundamentals of English
ADMS 0090 Basic Keyboarding	ENGL 2248 Multicultural Literature
ADMS 1100 Keyboarding I	MSTH 1115 Massage Pathology
ADMS 1102 Keyboarding II	MSTH 1122 Deep Tissue Massage
ADMS 1104 Skillbuilding	MSTH 1124 Sport Massage/Hydrotherap
ADMS 1110 Word Processing	MSTH 1145 Certification Prep
ADMS 1114 Desktop Pub/Pres Graph	SPAN 1101 Beginning Spanish I
ADMS 1116 Business Communications	SPAN 1102 Beginning Spanish II
ADMS 1128 Records/Database Mgmt	SPAN 1120 Hispanic Cultures
ADMS 2124 Adv Microcomputer Tech	SPAN 2201 Intermed Spanish I
ADMS 2212 Integrated Elec Office	SPAN 2202 Intermed Spanish II
BUSN 1110 Intro to Business	SPAN 2222 Spanish for Professions
CPTR 1100 Computer Basics	SPCH 1101 Intro to Public Speaking
CPTR 1104 Intro to Computer Tech	SPCH 1103 Interpersonal Communication
CPTR 1106 Microcomputer Databases	SPCH 1111 Small Group Communication
CPTR 1500 Intro Web Concepts	SPCH 2205 Intercultural Communication

Meeting Schedule

Day	Date	Time	Location
Tuesday	April 8	9-12 pm	EGF
Wednesday	May 7	1-4 pm	TRF