

Academic Affairs & Standards Committee
May 5, 2009 1-4 pm
EGF #106

Present : Kent Hanson, Norma Konschak, Hank Roehrich, Mary Fontes, Jack Haymond, Andy Mueller, Kathy Huschle, Joel Ziegler, Don Fischer, Curtis Peters, Jennifer Dahlen, Donna Craigmile, Rob Jung

Absent: Rocky Ammerman

Approval of Minutes

The April minutes were approved as recorded.

Program Changes

Vote	Program	Discussion
Approved	Construction Electricity – Diploma -- EGF	Move GTEC 1108 from 2 nd fall semester to 2 nd spring semester.
Approved	Customer Service – Certificate – 16 cr MnSCU approved 11-17-09	New program at EGF & TRF SSCI1101 Human Relations 3 cr SPCH1103 Interpersonal Communications 3 cr MKTG1108 Customer Relations Mgmt 3 cr Electives 7 cr
Approved	Massage Therapist – Diploma – 33 cr TRF MnSC Approved 6-10-09	Drop total program credits by 2 cr Drop HLTH 1118 Nutrition/Hlth/Wellness 2 cr
Approved	Practical Nursing AAS - 63 cr - EGF & Diploma - 50 cr - TRF	Program Prerequisite: Add HLTH 1106 Med Term 2 cr Required courses: Drop PNSG 1236 Practicum 2 cr Drop PNSG 1216 PN Clinical I 5 cr Drop PNSG 1226 PN Clinical II 4 cr Add PNSG 1218 PN Clinical I 4 cr Add PNSG 1228 PN Clinical II 5 cr Add MATH 1003 Math Applic for Nursing 2cr
Approved	Radiology Technology – AAS – EGF	Updated program learner outcomes
Approved	Teachers Education -- AS 60 cr Need MnSCU approval	New Program at TRF 45 MnTC, 15 core education credits Articulation agreement with MSUM
Approved	Production Welding- Certificate 16 cr – TRF MnSCU Approved 6-24-09	Add Redesign program with new name: Welding Process Technology – Certificate 17 cr MFPT 1001 OSHA Weld Training 1cr WELD 1102 Weld Fundamentals 3 cr WELD 1104 Basic SMAW 4 cr WELD 1110 Blueprint Reading/Symbols 2 cr WELD 1121 Oxy-Acetylene Weld/Cut 2 cr WELD 1124 Cutting Processes 1 cr WELD 1130 Gas Metal Arc Welding 4 cr
Approved	Welding Process Technology – Diploma 34cr TRF	Drop ETAS 1101 Electricity I 2 cr Drop MFPT 1510 Measuring Tools 2 cr Drop MFPT 1530 Machine Operations 2 cr Drop WELD 1115 Coated & Cored Electrodes 2cr Drop MNTC Electives 3 cr Add MFPT 1001 OSHA Weld Training 1 cr Add WELD 1104 Basic SMAW 4 cr Add WELD 1112 Advanced SMAW 4 cr Add WELD 1121 Oxy-Acetylene Weld/Cut 2 cr
Approved	Production Technologies – 16 cr Certificate Need MnSCU approval	New program at EGF & TRF Technical Mathematics 3 3/0/0

		Intro to Computer Apps 3 3/0/0 MFPT 1504 Safety 2 2/0/0 MFPT 1506 Quality Practices 2 2/0/0 MFPT 1508 Maintenance Awareness 2 2/0/0 MFPT 1512 Mfg Process & Production 2 2/0/0 MFPT 1520 Print Reading 2 2/0/0
Approved	Automation Technologies – 31 cr Certificate Need MnSCU approval	New program at EGF & TRF MFPT 1504 Safety 2 2/0/0 MFPT 1506 Quality Practices 2 2/0/0 MFPT 1508 Maintenance Awareness 2 2/0/0 MFPT 1512 Mfg Process & Production 2 2/0/0 MFPT 1520 Print Reading 2 2/0/0 Technical Mathematics 3 3/0/0 Intro to Computer Apps 3 3/0/0 AC Power 3 1/2/0 DC Power 3 1/2/0 Digital Electronics 3 3/0/0 Analog Circuits 3 3/0/0 Motor Controls 3 3/0/0
Approved	Machine Technologist – 31 cr Certificate MnSCU approved on 10-5-09 – as follows: Machine Technology 30 cr Certificate Online	New program at EGF & TRF MFPT 1504 Safety 2 2/0/0 MFPT 1506 Quality Practices 2 2/0/0 MFPT 1508 Maintenance Awareness 2 2/0/0 MFPT 1512 Mfg Process & Production 2 2/0/0 MFPT 1520 Print Reading 2 2/0/0 Technical Mathematics 3 3/0/0 Intro to Computer Apps 3 3/0/0 Machine Tool Print Reading 2 2/0/0 Machine Tool Tech Theory 2 2/0/0 Machine Tool Tech Lab I 2 2/0/0 Machine Tool Tech Lab II 2 2/0/0 Machining Math 2 2/0/0 Intro to CNC 3 3/0/0 Geometric Dimensioning 2 2/0/0
Approved	Intro to Welding Fundamentals & Concepts – 31 cr Certificate Need MnSCU approval	New program at EGF & TRF MFPT 1504 Safety 2 2/0/0 MFPT 1506 Quality Practices 2 2/0/0 MFPT 1508 Maintenance Awareness 2 2/0/0 MFPT 1512 Mfg Process & Production 2 2/0/0 MFPT 1520 Print Reading 2 2/0/0 Technical Mathematics 3 3/0/0 Intro to Computer Apps 3 3/0/0 Interpreting Symbols 2 2/0/0 Oxy Fuel 3 2/1/0 SMAW 3 2/1/0 GMAW/FCAW 3 2/1/0 GTAW 3 2/1/0 Metallurgy & Mech Prop 1 1/0/0

Course Changes

Vote	Course	Discussion
Visit Continue provisional approval.	MATH 1107 Intro to Math Sciences 3 0/3/0	Revisit in November 09. BSU and TRF math faculty updated the committee on the course's success so far this semester. Pre and post test data will be available

		in May. Grant money is available to offer again in fall semester.
Not Approved	MANF all courses	Institutional learner outcomes will be revised by Jim Retka, Kirsten Michalke, Dave Jobe and Norma to be resubmitted in fall.
Not Approved	PHRM2004 Drug Prop/Distribution 3cr 2/1/0	Rename Law & Professional Prac Change not reflected in the learner outcomes
Approved	AGRI 1120, 1130, 1140, 1160, 1192, 2220, 2230, 2260, 2290	Course institutional learner outcomes
Approved	CVOP 1100 State/Federal Regulation 4 cr 2/2/0	New course – COI & EGF
Approved	CVOP 1105 Safe Operation/Regulation 4cr 2/2/0	New course – COI & EGF
Approved	CVOP 1110 Trip Planning 3cr 2/1/0	New course – COI & EGF
Approved	CVOP 1115 Commercial Op I 4cr 1/3/0	New course – COI & EGF
Approved	CVOP 1120 Commercial Op II 3cr 0/3/0	New course – COI & EGF
Approved	EMTP 1130 BLS Ambulance Clinical 1 cr 0/0/1	Current Co-requisites: EMTP1112, EMTP1122 Change to: Prerequisite: Current MN EMT-B license Co-requisite: EMTB1100.
Approved	ENGL 2258 World Literature 3 cr 3/0/0	New Course Add to MNTC Areas 6 & 8
Approved	FIRE 1110 Firefighter Basic 6 cr 1/5/0	Prerequisite: FIRE 1100 change to None
Approved	GTEC 1108 Info Retrieval for the 21 st Century 1cr 1/0/0	Rename: Internet Literacy Skills Update course description and learner outcomes
Approved	HLTH 1120 Office Radiology	Course institutional learn outcome
Approved	MFPT 1001 OSHA Training 1 cr 1/0/0	Rename OSHA Weld Training
Approved	MFPT 1504 Safety 2 cr 2/0/0	New course
Approved	MFPT 1506 Quality Practices 2 cr 2/0/0	New course
Approved	MFPT 1508 Maintenance Awareness 2 cr 2/0/0	New course
Approved	MFPT 1512 Mfg Process & Production 2 cr 2/0/0	New course
Approved	MFPT 1520 Print Reading 2 cr 2/0/0	Reactivate course
Approved	MUSC 1101 Intro to Music 3 cr 3/0/0	Rename Musical Experience New course description
Approved	MUSC 1102 American Popular Music 3 cr 3/0/0	Rename Rock History New course description
Approved	MUSC 2215 Music Theory 4 cr 4/0/0	Rename Music Theory I Drop to 2 cr 2/0/0 New course description
Approved	MUSC 2216 Music Theory II 2 cr 2/0/0	New course
Approved	MUSC 2217 Music Theory III 2 cr 2/0/0	New course
Approved	MUSC 2218 Music Theory IV 2 cr 2/0/0	New course
Approved	MUSC 2251 Private Voice 1-2 cr 1-2/0/0	Drop to 1 cr 1/0/0 New course description
Approved	MUSC 2252 Private Voice 2 cr 2/0/0	New course
Approved	MUSC 2261 Private Piano 1-2 cr 1-2/0/0	Drop to 1 cr 1/0/0 New course description
Approved	MUSC 2262 Private Piano 2 cr 2/0/0	New course
Approved	MUSC 2271 Private Instrument 1-2cr 1-2/0	Drop to 1 cr 1/0/0 New course description
Approved	MUSC 2272 Private Instrument 2cr 2/0/0	New course
Approved	MUSC 2281 Computer Music Tech 1-2cr 1-2/0/0	Rename Digital Music Media Drop to 1 cr 1/0/0 New course description Added Prerequisite: MUSC 1111
Approved	MUSC 2315 Music Practicum I 1 cr 1/0/0	New course
Approved	MUSC 2316 Music Practicum II 1 cr 1/0/0	New course
Approved	MUSC 2317 Music Practicum III 1 cr 1/0/0	New course
Approved	MUSC 2318 Music Practicum IV 1 cr 1/0/0	New course
Approved	PHRM1001 Fund Concepts Pharmacy 3cr 3/0/0	Drop to 1 cr 1/0/0
Approved	PHRM1002 Pharmacy Calculations 2cr 2/0/0	New course – 2 cr from 1001
Approved	PNSG 1216 PN Clinical I 5 cr 0/5/0	Prerequisites: PNSG 1200, PNSG 1202, PNSG 1204, and current Healthcare Provider/Professional Rescuer CPR C

		Certification. Pre/Corequisite: PNSG 1210, PNSG 1212
Approved	PNSG 1218 PN Clinical I 4 cr 0/4/0	New course Prerequisites: PNSG 1200, PNSG 1202, PNSG 1204, and current Healthcare Provider/Professional Rescuer CPR C Certification. Pre/Corequisite: PNSG 1210, PNSG 1212
Approved	PNSG 1226 PN Clinical II 4 cr 0/4/0	Prerequisite: PNSG 1216 Pre/Corequisite: PNSG 1222
Approved	PNSG 1228 PN Clinical II 5 cr 0/5/0	New Course Prerequisite: PNSG 1218 Pre/Corequisite: PNSG 1222
Approved	RADT 2238 Clinical Radiography VI 8 cr	Drop to 6 cr – only taught Summer 09 20101
Approved	WELD 1121 Oxy-Acetylene Weld/Cut 2 cr 1/1/0	New course

MUSC courses were approved to in order for the faculty to move forward in seeking articulation agreement with BSU. The Music AFA 60 cr program plan needs to be submitted in the fall for approval.

Hazardous/Infectious Waste Training

The courses identified need the hazardous/infections waste learner outcome statement added to the common course outline: EMTB1100, EMTB1140, EMTB1144, SURT2206, PTAS1105, NURS2125, NURS2110, AUMO1100, RADT1118, PNSG1204, MFPT1001, CVST1104, CVST2212, PLBG1102, AUBO1100, AUBO1121, CHEM1020, CHEM1121, CHEM2205, CHEM1122, RESP1104, PHRM2001, PHRM2202, BIOL1111, BIOL1112, BIOL2131, BIOL2252, BIOL2254.

Policy and Procedure

The committee reviewed and approved the following policies and procedures:

3350 Awarding of College Credits Policy
3440 Program Interruption Policy
3446P Participation for Non-Credit Procedure
3150 Credit for Prior Learning Policy
3150P Credit for Prior Learning Procedure

Committee Chair Election

Nomination was made, seconded, and approved to elect Don Fischer as chairperson.

AASC Agenda Items FY10

NCA, Course Institutional Learner Outcomes – cover all 5 areas per program,
AASC Guidelines, 60/120 Program Credits,

Meeting Schedule

Day	Date	Time	Location
Wednesday	September 16	9-12 pm	TRF
Tuesday	October 13	1-4 pm	EGF
Wednesday	November 18	1-4 pm	TRF
Tuesday	December 8	9-12 pm	EGF
Wednesday	January 20	9-12 pm	TRF
Tuesday	February 9	1-4 pm	EGF
Wednesday	March 3	1-4 pm	TRF
Tuesday	April 6	9-12 pm	EGF
Wednesday	May 5	1-4 pm	TRF