

Academic Affairs & Standards Committee
October 12, 2009 1-4 pm EGF #115

Present : Kent Hanson, Norma Konschak, Hank Roehrich, Mary Fontes, Jack Haymond, Andy Mueller, Joel Ziegler, Kathy Huschle, Don Fischer, Curtis Peters, Rob Jung, Donna Craigmile

Absent: Rocky Ammerman

Approval of Minutes

The September minutes were approved as recorded.

Program Changes

Vote	Program	Discussion
Approved	Automotive Service – AAS 72 cr – EGF & TRF	Drop AUMO1100 Intro to Trans 1cr Drop AUMO1101 General Auto Service 2cr Drop AUMO1132 Air Conditioning 2cr Drop MNTC electives 3cr Drop Technical elective 1cr Add AUMO1102 Intro to Auto Service 4cr Add AUMO1133 Auto HVAC 3cr Add AUMO1138 Hybrid Vehicle Sys 1cr Increase AUMO2212 by 1cr (4cr to 5cr) Electives list: Drop AUMO2214 Auto Transmission/Axle II 4cr
Approved	Automotive Service – Diploma 64 cr – EGF & TRF	Drop AUMO1100 Intro to Trans 1cr Drop AUMO1101 General Auto Service 2cr Drop AUMO1132 Air Conditioning 2cr Drop Technical electives 8cr Add AUMO1102 Intro to Auto Service 4cr Add AUMO1133 Auto HVAC 3cr Add AUMO1138 Hybrid Vehicle Sys 1cr Add AUMO 2233 Engine Overhaul Lab 4cr Increase AUMO2212 by 1cr (4cr to 5cr) Electives list: Drop AUMO2214 Auto Transmission/Axle II 4cr
Tabled	Supervisory Leadership Certificate 18 cr - TRF	Add BUSN 2231 Leadership 3 cr Drop Technical Electives from 6 to 3 cr Kent will discuss change with Paul Werner

Course Changes

Vote	Course	Discussion
Visit In April 2010.	MATH 1107 Intro to Math Sciences 3 0/3/0	Approved through spring semester - May, 2010 Math instructors met in August, clarification needs to be made on the prerequisite before moving forward with course approval.
Not Approved	CHEM 2205 Survey of Chemistry 4cr 3/1/0	Rename course to: Intro to General, Organic, and Bio-chemistry Faculty should revisit name and length.
Not Approved	MANF all courses	Institutional learner outcomes will be revised by Jim Retka, Kirsten Michalke, Dave Jobe and Norma to be resubmitted in fall.
Approved	AUMO 1100 Intro to Transportation 1cr 1/0/0	Inactive
Approved	AUMO 1101 General Auto Service 2cr 1/1/0	Inactive
Approved	AUMO 1102 Intro to Auto Service 4cr 2/2/0	New course
Approved	AUMO 1108 Steering & Suspension 2cr 2/0/0	Change break out to 1/1/0
Approved	AUMO 1132 Air Conditioning 2cr 1/1/0	Inactive

Approved	AUMO 1133 Auto HVAC 3cr 1/2/0	New course
Approved	AUMO 1138 Hybrid Vehicle Sys 1cr 1/0/0	New course
Approved	AUMO 2212 Auto Transmission/Axle I 4cr 2/2/0	Increase to 5cr 2/3/0
Approved	AUMO 2214 Auto Transmission/Axle II 4cr 1/3/0	Inactive
Approved	FIRE 1120 Firefighter Practical 1 cr 0/1/0	Remove FIRE 1150 only as a prerequisite
Approved	FIRE 1150 HazMat Operational 2 cr 1/1/0	Add FIRE 1110 as corequisite/prerequisite
Approved	PHRM 2004 Drug Prop/Distribution 3cr 2/1/0	Learner outcomes update was updated. Committee suggested changing name to Professional Prac/Law . Approved if instructor agrees to name change.

EDUC

On October 14, a faculty group is meeting to finalize the common course outlines. Those CCO and curriculum summary will be brought to AASC in November for approval. Norma will secure an articulation agreement with MSUM in November. The program application will be ready for submission to MnSCU in November.

Course Institutional Learner Outcomes

The Deans will review the list of courses still missing Institutional Learner Outcomes to determine which courses should become inactive. If the course is to remain active, the ILO must be completed before the November meeting.

Music AFA program plan

The faculty has decided not to pursue developing the program at this time.

Background Study Policy

A group developed a background study policy this summer. The draft policy distributed has been cleared by Office of General Council. The draft was approved and will be posted for the college community to review.

Prerequisite change request

Faculty need to decide on a per course level whether or not the course prerequisite should include developmental courses (reading, writing, math). General courses (example: HLTH ____) that are core to programs or department(s) must have the input of those faculty as well.

Commercial Vehicle Operations Program

A program policy manual must be developed and presented to students indicating they may be required to participate in the FMCSA Drug/Alcohol Screening.

Transfer and Articulation Committee

Kathy Huschle, Don Fisher, Rocky Ammerman, and Mary Fontes will serve on the Transfer and Articulation committee chaired by Norma Konschak.

Strategic Plan

Kent, Don, Norma, Hank, Kathy, Donna, Rob, Curt, and Jack will meet within the next two-three weeks to develop a strategic plan.

Meeting Schedule

Day	Date	Time	Location
Wednesday	November 18	1-4 pm	TRF
Tuesday	December 8	9-12 pm	EGF
Wednesday	January 20	9-12 pm	TRF
Tuesday	February 9	1-4 pm	EGF
Wednesday	March 3	1-4 pm	TRF
Tuesday	April 6	9-12 pm	EGF
Wednesday	May 5	1-4 pm	TRF