

Academic Affairs & Standards Committee
September 16, 2009 9-12 pm
TRF #217

Present : Kent Hanson, Norma Konschak, Hank Roehrich, Rocky Ammerman, Mary Fontes, Jack Haymond, Andy Mueller, Kathy Huschle, Joel Ziegler, Don Fischer, Curtis Peters, Rob Jung, Donna Craigmile

Approval of Minutes

The May minutes were approved as recorded.

Program Changes

Vote	Program	Discussion
Approved	Sales, Marketing & Management 70cr	Delete ECON 1110 Prin of Economics 3 Add ECON 2201 Microeconomics 3 or ECON 2202 Macroeconomics 3
Tabled	Automotive Service – AAS 72 cr – EGF & TRF	Drop AUMO1100 Intro to Trans 1cr Drop AUMO1101 General Auto Service 2cr Drop AUMO1132 Air Conditioning 2cr Drop MNTC electives 3cr Drop Technical elective 1cr Add AUMO1102 Intro to Auto Service 4cr Add AUMO1133 Auto HVAC 3cr Add AUMO1138 Hybrid Vehicle Sys 1cr Increase AUMO2212 by 1cr (4cr to 5cr) Electives list: Drop AUMO2214 Auto Transmission/Axle II 4cr
Tabled	Automotive Service – Diploma 64 cr – EGF & TRF	Drop AUMO1100 Intro to Trans 1cr Drop AUMO1101 General Auto Service 2cr Drop AUMO1132 Air Conditioning 2cr Drop Technical electives 4cr Add AUMO1102 Intro to Auto Service 4cr Add AUMO1133 Auto HVAC 3cr Add AUMO1138 Hybrid Vehicle Sys 1cr Increase AUMO2212 by 1cr (4cr to 5cr) Electives list: Drop AUMO2214 Auto Transmission/Axle II 4cr

Course Changes

Vote	Course	Discussion
Visit Continue provisional approval.	MATH 1107 Intro to Math Sciences 3 0/3/0	Math instructors met in August, clarification needs to be made on the prerequisite before moving forward with course approval.
Not Approved	MANF all courses	Institutional learner outcomes will be revised by Jim Retka, Kirsten Michalke, Dave Jobe and Norma to be resubmitted in fall.
Not Approved	PHRM 2004 Drug Prop/Distribution 3cr 2/1/0	Rename Law & Professional Prac Change not reflected in the learner outcomes Hank spoke with Danika who indicated form would be resubmitted in October.
Not Approved	CHEM 2205 Survey of Chemistry 4cr 3/1/0	Rename course to: Intro to General, Organic, and Bio-chemistry Faculty should revisit name and length.
Tabled	AUMO 1100 Intro to Transportation 1cr 1/0/0	Inactive

Tabled	AUMO 1101 General Auto Service 2cr 1/1/0	Inactive
Tabled	AUMO 1132 Air Conditioning 2cr 1/1/0	Inactive
Tabled	AUMO 2214 Auto Transmission/Axle II 4cr 1/3/0	Inactive
Tabled	AUMO 1102 Intro to Auto Service 4cr 2/2/0	New course
Tabled	AUMO 1133 Auto HVAC 3cr 1/2/0	New course
Tabled	AUMO 1138 Hybrid Vehicle Sys 1cr 1/0/0	New course
Tabled	AUMO 2212 Auto Transmission/Axle I 4cr 2/2/0	Increase to 5cr 2/3/0

Institutional Learner Outcomes

The Deans will review the list of courses still missing the Institutional Learner Outcomes. The Deans will contact the faculty to complete the ILO. At the October meeting, the Deans will identify any courses that should become inactive.

Hazardous/Infectious Waste Training

The hazardous/infections waste learner outcome statement was added to the common course outline.

Course Institutional Learner Outcomes

Programs need to review all courses to ensure all five areas have been addressed throughout the program.

AASC Guidelines

Kathy and Don will review information already posted.

60/120 Program Credits

Nursing AS and Criminal Justice AS have submitted a waiver for consideration by the Office of the Chancellor. The following programs have not filed a waiver and will need to make curricular adjustments to comply with the 60/120 requirements: Business AS, Early Childhood AS, Liberal Arts AA, and Electronic Technology Marketing AS (COI program).

Background Study Policy

The policy was tabled until the October meeting.

AASC Goals for 2009-2010

The committee reviewed a preliminary list of new program potentials and discussed creating a public folder in email so everyone could quickly access the information.

Review the academic curriculum to ensure all required courses are essential. Look for opportunities to reduce credits without diminishing any content in being conscious of what students are paying for.

Meeting Schedule

Day	Date	Time	Location
Tuesday	October 13	1-4 pm	EGF
Wednesday	November 18	1-4 pm	TRF
Tuesday	December 8	9-12 pm	EGF
Wednesday	January 20	9-12 pm	TRF
Tuesday	February 9	1-4 pm	EGF
Wednesday	March 3	1-4 pm	TRF
Tuesday	April 6	9-12 pm	EGF
Wednesday	May 5	1-4 pm	TRF