

Academic Affairs & Standards Committee
April 3, 2013 9-12 pm
TRF

Present: Kathy Huschle, Andy Mueller, Jon Beck, Mary Fontes, Brian Huschle, Kari Koenig, Curtis Peters, Jim Retka, Rocky Ammerman, Steve Crittenden, Don Fischer, Erin Almlie
Absent: Kate Schmalenberg, Karl Ohrn, Jack Haymond

Approval of Minutes

The March minutes were approved as recorded.

Program Changes

Vote	Programs	Discussion
Tabled	New Media Production AAS 60 cr TRF	Change program description What – Only approved as 1 program right now -- require 3 different program emphasis from MnSCU?? Change name of programs with MnSCU???
Tabled	New Media Production Diploma 35 cr TRF	Drop NMED 2210 Video Distribution 3 cr Add NMED 2600 Adv Studio 3 cr Change program description Internship changes-- not a required course??
Tabled	Radio Business Diploma 33 cr TRF	Change program name to Radio Broadcasting Change program description Add NMED 2600 Adv Studios 3 cr Change cr value on NMED 2235 Internship?? Needs work – Resubmit Look at how we are meeting the market. Needs research. Is each pathway sustainable? Work with Karl on that information. Iron out the workload for program and Adv Studio courses. Is this program an emphasis structure or one program? Hang on to Advanced Studio information – good concept.
Approved	Associate Accounting AAS 69 cr EGF E005	Remove program learner outcome #10
Approved	Geospatial Intelligence Analysis AAS 60 cr TRF T325 Will not go forward with approving the courses or specifics of the program until get MnSCU program approval. MnSCU approved on June 14, 2013.	New program IMAG 1100 Imagery Intelligence 3 cr IMAG 1101 Remote Sensing 3 cr IMAG 1103 Imagery Software & Mapping 4 cr NSCI 1103 Geology 4 cr IMAG 2102 Practical Imagery Analysis 5 cr IMAG 2100 Writing/Presentation 4 cr IMAG 2301 Full Motion Video Analysis 3 cr IMAG 2305 Practical Imagery Applic 4 cr MATH 1102 Contemporary Math 3 cr ENGL 1111 Composition I 3 cr GINT 2300 GEOINT Analysis 4 cr GINT 2301 GEOINT Collection Mgmt 4 cr ANTH 2202 Cultural Anthropology 3 cr JOUR 1101 Mass Communications 3 cr GINT 2400 Open Source Collection/Mgmt 5 cr GINT 2402 GEOINT Operations 5 cr
Approved	Sales, Marketing & Management AAS 70 cr EGF E515 MnSCU approved on June 10, 2013.	Drop total program cr down to 60 cr Drop ACCT 1100 Prin Bookkeeping 3 cr Drop Technical Electives by 1 cr Drop MN Transfer Elective 6 cr Drop G5: History/Social Elec 3 cr Add ECON 1110 Prin of Econ 3 cr Drop MKTG 2300 Marketing Research 3 cr Add MKTG 2120 Supervisory Leadership 3 cr

Approved	Welding Process Technology Diploma 34 cr TRF	Drop MFPT 1001 OSHA Weld Train	1 cr
	Welding Process Technology Certificate 17 cr TRF	Drop WELD 1124 Cutting Process	1 cr
	T603	Add WELD 1100 Weld Orientation	1 cr
	T604	Add FYEC 1110 Pathways to Success	1 cr
		Joel needs to submit before and after program plans	

Course Changes

Vote	Course	Discussion
Tabled	IMAG 2XXX GEOINT Analysis 4 cr 4/0/0	New course
Tabled	IMAG 2XXX GEOINT Collection Mgmt 3 cr 3/0/0	New course
Tabled	IMAG 2XXX GEOINT Operations 5 cr 3/2/0	New course
Tabled	IMAG 2XXX Open Source Collection Mgmt 5 cr 3/2/0	New course
Tabled	NMED 2600 Adv Studios 3 cr	New course – No clear way to identify to students which course to be taking unless individual course number. Does not work to try track in the system with several different -- titles Need to be individual courses with title Examples: NMED 2601 – Adv Studio – Radio NMED 2602 – Adv Studio – Video Distribution NMED 2603 – Adv Studio – Video Project NMED 2604 – Adv Studio – Portfolio
Approved	HPER 1187 Varsity Wrestling 1 cr 0/1/0	New course
Approved	HPER 2181 Varsity Football II 1 cr 0/1/0	New course
Approved	HPER 2182 Varsity Volleyball II 1 cr 0/1/0	New course
Approved	HPER 2183 Varsity Basketball II 1 cr 0/1/0	New course
Approved	HPER 2184 Varsity Baseball II 1 cr 0/1/0	New course
Approved	HPER 2185 Varsity Softball II 1 cr 0/1/0	New course
Approved	HPER 2187 Varsity Wrestling II 1 cr 0/1/0	New course
Approved	MSTH 1132 Specialized Massage 3 cr 1/2/0	Added ILO – communication Remove – Critical thinking -- Student will critically decide if specialized massage can be applied.
Approved	PHIL 2000 Logic 3 cr 3/0/0	New course-- Approved for MNTC Area 4 Spring 2014 start date Note: Need to be careful when advising students. Students need to be informed of the appropriate course choice dependent upon major of interest. After lengthy debate regarding MNTC goal area 4, the committee approved to move forward with course submission.
Approved	WELD 1100 Weld Orientation 1 cr 1/0/0	New course

Education Course

Brian reported that they are close to a final draft of the CCO. They are working out issues regarding background studies. They are working with BSU and MSU-Moorhead regarding articulation agreements. There was discussion on where will the course be offered? A comment was made that the course may be offered ITV initially with the intent to get as many students in the course as possible. Delivery format will be determined. A concern was noted that if we only offer the course to one campus we may limit enrollment and it may not be successful.

FYEC 1110 Pathways to Success

There was a request for a point of clarification on what should be the college-approved tool to deliver the curriculum. The college has decided to use GPS LifePlan. If an instructor decides to use an additional resource the faculty member could use additional resources.

An email was sent to faculty members requesting those who were interested in teaching the course. The interested faculty members were to contact Karl Ohrn.

Policies

The revised academic policies and procedures will be brought to the May AASC meeting. Waiting to hear back from faculty members and program directors for revisions.

Program Specific Requirements (Standing Agenda Item)

No specific program requirements to report at this meeting.

Forms

Stacey is going to make the changes we made at the last meeting to the electronic form. Kathy and Stacey will meet in August to make final changes and post. They will present at the fall inservice to faculty members. The transition plan will be another link to the form as well as other links to other necessary forms.

60/120 Automotive Progress Report

Norm provided an Automotive Service Technology report on their progress of the 60 credit waiver process.

Transition Plan

Tabled

2012-13 Meeting Schedule

Day	Date	Time	Location
Tuesday	May 7	1-4 pm	EGF