

Academic Affairs & Standards Committee
October 8, 2013 EGF 290 1-4 pm

Present: Kathy Huschle, Andy Mueller, Karl Ohrn, , Rocky Ammerman, Carey Castle, Jack Haymond, Curtis Zoller, Mary Fontes, Jodi Stassen, Kari Koenig, Erin Almlie, Kate Schmalenberg Don Fischer, Brian Suckow

Absent: Brian Huschle, Tishara Melcher, Jim Retka

Approval of Minutes

The September minutes were approved as recorded.

Program Changes

Vote	Programs	Discussion
Approved	Associate Accounting AAS 69 cr EGF E005 MnSCU approved 10-18-2013	Drop total program to 60 cr Drop MNTC Elective 3 cr Drop Technical Electives 6 cr Fall 2014 implementation
Approved	Auto Body Collision Technology AAS 72 cr TRF AUB1 MnSCU approved 10-18-2013	Drop total program down to 71 cr Drop MNTC Elective 3 cr Drop AUBO 2222 Simulated Auto Body II 2 cr Add Technical Elective 2 cr Add AUBO 1132 Auto Body Welding II 2 cr Recommended elective list add AUBO 2222 Fall 2014 implementation Seeking 60/120 waiver – committee reviewed
Approved	Auto Body Collision Technology Diploma 66 cr TRF AUB2	Drop AUBO 2222 Simulated Auto Body II 2 cr Add Technical Elective 2 cr Recommended elective list add AUBO 2222 Fall 2014 implementation Seeking 60/120 waiver – committee reviewed
Approved	Aviation Maintenance Technology AAS 103 cr TRF AVIA2 MnSCU approved 10-18-2013	Drop total program down to 100 cr Drop MNTC Elective 3 cr Fall 2014 implementation Seeking 60/120 waiver – committee reviewed

Course Changes

Vote	Course	Discussion
Tabled	AUBO 1111, 1112, 2207, 2212	ILO's updated – variable cr
Tabled	CRJU 1104, 1106, 1117, 2201, 2208, 2215, 2221, 2223, 2235	ILO's updated
Tabled	EMTP all courses	ILO's updated – fix past tense
Tabled	SOCI 1106	ILO's updated
Approved	AUBO 1100, 1102, 1105, 1121, 1123, 1131, 2201, 2205, 2216, 2221, 2222, 2225, 2228, 2235	ILO's updated
Approved	CRJU 1109, 2202	ILO's updated
Approved	ENGL 1111, 1112, 1126, 2203, 2207, 2221, 2231, 2241, 2242, 2248, 2251, 2252, 2258	ILO's updated

Common Course Outlines -- Course Learner Outcome

The committee discussed ways to review all the common course outlines being submitted. A was motion made, seconded, and approved to focus on ILO. The committee agreed to create a shared email. All six change forms will be created as word documents. As the word document change forms are submitted to Kathy Huschle, she will move the emails into the shared folder for all to review.

Program Specific Requirements (Standing Agenda Item)

Beginning Spring semester 2014, laptop computers will be required for all **Nursing AS** students.

Cardiovascular Technology updated #3 as follows:

Students achieving assessment scores below the established minimums must register and successfully complete (with a grade of "C" or better) the required developmental courses. Reading assessment score greater than or equal to 78 or completing ENGL 0095 prior to the first Fall term. Elementary Algebra assessment score greater than or equal to 60 or completing MATH 0094 or MATH 0098 prior to the first Spring Term.

Radiologic Technology will be attaching point values to grades on specific required courses for the program selection process.

The following consistent language will appear on **all health programs** regarding background study.

- Completion and approval for clinical participation of the Minnesota Department of Human Services Licensing Division Background Study prior to entering an allied health clinical course.
- Completion and approval for clinical participation of a National Background Study through Verified Credentials cost \$50.

PLEASE NOTE:

- Health and Human Services students must comply with both Minnesota law and clinical facility requirements related to immunizations and background screenings.
- Students who do not comply with the required health and immunization requirements may not be permitted to attend clinical which **WILL** affect program progression and completion.

2013-14 Meeting Schedule

Day	Date	Time	Location
Wednesday	November 13	9-12 am	TRF
Tuesday	December 10	9-12 am	EGF
Wednesday	January 15	1-4 pm	TRF
Tuesday	February 11	1-4 pm	EGF
Wednesday	March 5	9-12 am	TRF
Tuesday	April 8	9-12 am	EGF
Wednesday	May 7	1-4 pm	TRF