

Academic Affairs & Standards Committee
 April 08, 2015 9--12 pm
 EGF 149, TRF 601

Present: Kathy Huschle, Mary Fontes, Andy Mueller, Carey Castle, Jack Haymond, Karl Ohrn, Jodi Stassen, Kari Koenig, Don Fischer, Erin Almlie, Brian Huschle, Rocky Ammerman, Linda Samuelson
 Absent: Brian Suckow, Curtis Zoller, Kate Schmalenberg

Approval of Minutes

The March minutes were approved as recorded.

Program Changes

Vote	Programs	Discussion
	Digital Media Production AAS 60 cr TRF T660 Digital Media Production Diploma 34 cr T665 Digital Media Production Certificate 18 cr T670 Radio Business Diploma 33 cr T675 MnSCU Approved 4-27-2015	Suspend spring 2015 – Votes: 2 no – 4 yes 3 members abstained from voting 3 members did not vote
	Massage Therapist Diploma 31 cr TRF T650 MnSCU Approved 4-27-2015	Suspend spring 2015 – Votes: 4 no – 2 yes 3 members abstained from voting 3 members did not vote
Approved	Auto Body Collision Diploma 66 cr TRF AUB2 MnSCU approved on 10-22-2015	Effective Fall 2015 ----- Drop 2 cr down to 64 cr Drop AUBO 1105 Plastic Welding 2 cr Drop AUBO 1111 Auto Body Lab I 4 Drop AUBO 1112 Auto Body Lab II 4 Drop AUBO 2207 Major Collision Lab 4 Drop AUBO 2212 General Auto Body Lab 4 Drop Technical Electives 2 cr Add AUBO 1106 Plastic Welding 1 cr Add AUBO 1113 Auto Body Lab I 3 cr Add AUBO 1114 Auto Body Lab II 4 cr Add AUBO 2208 Major Collision Lab 4 cr Add AUBO 2214 General Auto Body Lab 4 cr Add AUBO 2222 Simulated Auto Body II 2 cr
Approved	Fire Technology AAS 60 cr EGF E280 MnSCU approved 5-12-2015	Effective Fall 2015 ---- Increase total program to 62 cr Drop EMTB 1100 EMTB 4 cr ADD EMTB 1101 EMTB 6 cr
Approved	Intensive Care Paramedic AAS 60 cr EGF E437 MnSCU approval 5-12-2015	Effective Fall 2015 ----- Change name to Paramedic Increase total program to 66 cr Drop EMTB 1100 EMTB 4 cr Add EMTB 1101 EMTB 6 cr Add EMTB 2155 Paramedic Skills II 4 cr
Approved	Precision Agriculture Equipment Technician AAS 60 cr T270	Change program semester order.
Tabled	Auto Body Collision AAS 71 cr TRF	Effective Fall 2015 Drop AUBO 1105 Plastic Welding 2 cr Drop AUBO 1111 Auto Body Lab I 3 Drop AUBO 1112 Auto Body Lab II 3 Drop AUBO 2207 Major Collision Lab 3 Drop AUBO 2212 General Auto Body Lab 3 Drop Technical Electives 2 cr Add AUBO 1106 Plastic Welding 1 cr Add AUBO 1113 Auto Body Lab I 3 cr Add AUBO 1114 Auto Body Lab II 4 cr Add AUBO 2208 Major Collision Lab 4 cr Add AUBO 2214 General Auto Body Lab 4 cr
Tabled	Collision & Refinishing Technician 30 cr TRF	Effective Fall 2015 Drop AUBO 2207 Major Collision Lab 4 Drop AUBO 2212 General Auto Body Lab 4 Add AUBO 2208 Major Collision Lab 4 cr Add AUBO 2214 General Auto Body Lab 4 cr
Tabled	Sheet Metal Repair Certificate 28 cr TRF	Effective Fall 2015 ---- Drop 2 cr down to 26 cr Drop AUBO 1105 Plastic Welding 2 cr Drop AUBO 1111 Auto Body Lab I 4 Drop AUBO 1112 Auto Body Lab II 4 Add AUBO 1106 Plastic Welding 1 cr Add AUBO 1113 Auto Body Lab I 3 cr Add AUBO 1114 Auto Body Lab II 4 cr

Tabled	Firefighter/Paramedic AAS 72 cr EGF Required MnSCU waiver and approval	Effective Fall 2015 ---- Increase total program to 78 cr Drop EMTB 1100 EMTB 4 cr Drop FIRE 1160 Technical Rescue I 1 cr Add EMTB 1101 EMTB 6 cr Add EMTP 2155 Paramedic Skills II 4 cr Add EMTP 2114 EMS Technical Rescue 1 cr
Tabled	Radiologic Technology AAS 83 cr EGF	List as program electives: CHEM 1121 General Chemistry I 5 cr and CHEM 1122 General Chemistry II 5 cr CHEM 2211 Organic Chemistry I 5 cr

Course Changes

Vote	Course	Discussion
Approved	AUBO 2222 Simulated Auto Body II 2cr 0/2/0	Reinstate
Approved	CONE 1100, 1102, 1104, 1107, 1108, 1110, 1112, 1116, 1118, 1120, 1122, 1124, 2202, 2206, 2211, 2212, 2214, 2216, 2225, 2228, 2230, 2238, 2248, 2250,	ILO's updated
Approved	ECON 2201, 2202	ILO's updated
Approved	EMTB 1100 Emergency Medical Tech 4 cr 1/3/0	Increase to 6 cr 3/3/0 change to EMTB 1101
Approved	EMTP 1140 Paramedic II 4 cr 4/0/0	Change name to EMTB 1150 Paramedic I
Approved	EMTP 1144 Paramedic Skills 4 cr 0/4/0	Change name to EMTB 1155 Paramedic Skills I
Approved	EMTP 2155 Paramedic Skills II 4 cr 0/4/0	New course
Approved	EMTP 2202 Paramedic III 4 cr 4/0/0	Change name to EMTB 2150 Paramedic II
Approved	GINT 2300, 2301, 2400, 2402	ILO's updated
Approved	HEAT 1101, 1102, 1104, 1110, 1128, 2202, 2206, 2210, 2214, 2220	ILO's updated REFR 1110 & 2220 changed to HEAT
Approved	HLTH 1118 Nutrition Health/Wellness	Inactivate
Approved	IMAG 1100, 1101, 1103, 2100, 2102, 2301, 2305	ILO's updated
Approved	MUSC 1103 World Music 3 cr 3/0/0	Change number to 2203 Update course description
Approved	MUSC 1108 Jazz History 3 cr 3/0/0	Change number to 2108 Update course description
Approved	PAET 1100 Intro Precision Ag 3 cr 3/0/0	New course
Approved	PAET 1110 Equipment Operations 3 cr 2/1/0	New course
Approved	PAET 1115 Shop Tools/Practices 2 cr 1/1/0	New course
Approved	PAET 1120 Air Conditioning 2 cr 1/1/0	New course
Approved	PAET 1125 Light/Medium Engines 3 cr 2/1/0	New course
Approved	PAET 1130 Hydraulic Systems 4 cr 2/2/0	New course
Approved	PAET 1140 Ag Electrical Systems 3 cr 1/2/0	New course
Approved	PAET 2200 Advanced Farming Sys 3 cr 2/1/0	New course
Approved	PAET 2205 Heavy Duty Engines 3 cr 2/1/0	New course
Approved	PAET 2210 Ag Drive Systems 3 cr 2/1/0	New course
Approved	PTAS 1101, 1105, 2125, PTAS 2111, 2115	ILO's updated
Approved	SOCI 2215	ILO's updated
Tabled	AUMO courses	Add Prerequisite: AUMO 1103
Tabled	AVIA 1101, 1104, 1120, 1125, 2201, 2203, 2207, 2225	ILO's updated
Tabled	EMTP 2114 EMS Technical Rescue 1 cr 0/1/0	New course
Tabled	ENGL 0090 Applied Technical Writing 3 cr 3/0/0	New course
Tabled	HPER 2200 Intro to Sport Management 3 cr 3/0/0	New course
Tabled	PAET 2230 Internship 1 cr 0/0/1	New course
Tabled	PAET 2235 On-the-Job Training 3 cr 0/0/3	New course
Tabled	PHIL 1101 Intro to Philosophy	Add MnTC Goal Area 1 – resulting in 1, 2, 6
Tabled	PHIL 1102 Intro to Ethics	Add MnTC Goal Area 2 – resulting in 2, 6, 9
Tabled	PHIL 2000 Logic	Add MnTC Goal Area 2 – resulting in 2, 4
Tabled	PHIL 2210 Morals and Medicine	Add MnTC Goal Area 2 – resulting in 2, 6, 9
Tabled	PHIL 2240 Ethics and Business	Add MnTC Goal Area 8 – resulting in 8, 9

Policy

The draft Leave Policy was reviewed and recommended to approve.

The committee reviewed and approved following policies:

3070 Satisfactory Academic Progress Policy

3072 Academic Dishonesty Policy

3090 Grading Policy

3100 Repeating Courses Policy

3110 Graduation Policy

3150P Credit for Prior Learning Procedure

3280 Fresh Start Policy

3290P Distance Education Proctor Procedure
3300 President's and Dean's Lists Policy
3310P Health & Human Services Programs Procedure on Student Health Screening Records
3325 Substitution of Required Courses Policy
3360 Classroom Instruction Policy
3390 Low Enrollment Policy
3420 Exposure to Potentially Infectious Materials Policy
3420P Exposure to Potentially Infectious Materials Procedure

Program Specific Requirements (Standing Agenda Item)

Respiratory Therapist AAS 78

1. Appropriate Accuplacer scores or successful completion of ENGL0095, MATH0090 must be completed before entering any RESP courses. ~~All eligible students are allowed to enroll until program enrollment capacity is reached. The Respiratory Therapist program requires an information session with the program director.~~
2. Annual enrollment into the Respiratory Therapist Semester 1-6 courses is limited to 24 students per semester.
 - Acceptance into the Respiratory Therapy program is based upon eligibility for and successful online registration into all Semester 1 Respiratory Therapy course work.
 - Students are encouraged to declare Respiratory Therapy as their major and to meet with an academic advisor prior to registering for Respiratory Therapist classes to be sure that they meet all requirements.
3. Once the online registration capacity of 24 students enrolled in RESP courses is reached, any student wanting to enroll into respiratory therapy course work will be encouraged to register online into the electronic waiting lists.
 - Students are also encouraged to take advantage of this time to take non-respiratory course work to improve their chances of success in RESP course work.
4. Students on the waiting list are encouraged to check online registration and their email, as students may drop from registration or eligibility at any time up to the first week of the semester.
5. Completion and approval for clinical participation of the Minnesota Department of Humans Services Licensing Division [Background Study](#) upon program entry. Completion and approval for clinical participation of a National Background Study through Verified Credentials cost \$50.
6. A laptop computer is recommended for semester four through six.
7. All required courses for the program must be completed with a grade of C or better.
8. Completion of the College [Health Screening & Immunization](#) form prior to enrollment in RESP courses.
9. Current CPR certification. CPR for Health Care Providers (American Heart Association) or CPR for Professional Rescuer (Red Cross) **is required prior to enrollment in Semesters 2-6 of Respiratory Courses.**

PLEASE NOTE

- Prior to enrollment in Respiratory Therapist coursework students are encouraged to read the Respiratory Therapist Program Handbook. If there are any questions or concerns related to the information in this document please contact the Program Director, **Tony Sorum – please hyperlink to email** (copy of the handbook and detailed contact information is posted in the academic program page).
- Students are encouraged to complete general education course work prior to enrollment in Respiratory Therapy course work.
 - There is no set limit to the number of students enrolled with the college who have respiratory therapy as their major.
- Health and Human Services students must comply with both Minnesota law and clinical facility requirements related to immunizations and background screenings.
- Students who do not comply with the required health and immunization requirements may not be permitted to attend clinical which **WILL** affect program progression and completion.

2014-15 Meeting Schedule

Day	Date	Time	Location
Tuesday	May 5	1-4 pm	EGF 290