

Academic Affairs & Standards Committee

September 06, 2016
9 am – 12 pm TRF 662

Present: Don Fischer, Mary Fontes, Brian Huschle, Andy Mueller, Jack Haymond, Carey Castle, Mike Curfman, Jon Beck, Karl Ohrn, Kari Koenig, Lisa Bottem, Kathy Huschle

Absent: Curtis Zoller, Erin Almlie, Brian Suckow, Jim Retka, Kate Schmalenberg

Approval of Minutes

The June minutes were approved as recorded.

Program Changes

Vote	Program	Discussion
Approved	Physical Therapist Assistant AAS 72 cr EGF E450	1. Change in program specific requirement: Increase in minimum TEAS V for Allied Health composite score for program admission from 50% to 58%. 2. Change to G4: Math/Logical Reasoning Elective: Remove MATH 1102 Contemporary Math, as an option. Implementation Fall 2017

Course Changes

Vote	Course	Discussion
Tabled	HPER 2245 Elementary Physical Education 3 cr	ILO's updated and change course name
Approved	HPER 1410 First Aid & CPR 1 cr 1/0/0	Update course description
Approved	ORI 0100 Online Orientation Workshop	Change name and update course description

Program Specific Requirements (Standing Agenda Item)

None

3340P Assessment for Course Placement Procedure

The procedure was recently approved during the June meeting. The following update has been suggested:

Strike the words ~~Scores from the most recent test will be~~ replace with The best valid score is.

A motion was made, seconded, and committee approved the suggested change.

Diversity Plan

Cary Castle is requesting all faculty review the diversity plan to ensure continual improvement in programs. The plan is posted online. http://www.northlandcollege.edu/diversity/docs/NCTC-Diversity_Plan_2017_2020.pdf

First meeting will occur in September.

AASC meetings

Kathy Huschle shared information with the committee from other colleges around the state regarding AASC meetings. Rochester has a pre-meet with faculty to discuss the changes submitted. All discussion is brought to the college AASC meeting for final approval. She also indicated some of the smaller colleges only meet when necessary, not monthly. Kathy reported some bigger colleges have co-chairs. Kathy shared NCTC's process with the others colleges. Kathy indicated the importance of keeping the quorum. A suggestion was made to have a sub list of faculty who could attend the monthly meeting in the case of a faculty absence. Kathy also informed the committee the State is wanting to put together a curriculum guideline.

Mechatronics

Brian shared with the committee that the hope is for Mechatronics to start the Fall 2017 on the EGF campus. The manufacturing maintenance curriculum is in the process of being developed with Andrew Dahlen, American Crystal Sugar, Simplot, Marvin Windows, LM Wind, Philadelphia Macaroni, and DSI. The program will be complementary to the ETAS program. The group has discussed building different emphasis areas. American Crystal Sugar requested the program initiative and is looking at providing a tuition benefit to its employees.

OER

Kathy Huschle requested an update regarding OER. Brian Huschle indicated the process started last April with the consortium partners and faculty. Based on the faculty who responded to the request to participant, it was determined there were enough courses to complete a degree. The grant for the consortium will provide 3 degree pathways (Early Childhood, Health Sciences Broad Field, and Liberal Arts). The grant will provide a possible route for students to earn a degree while using Open Educational Resources. The educational resources used all have to be licensable under

creative commons. Some faculty may have to find resource information in public domains or create their own material. Once licensed in creative commons, the course is an open resource and anybody may adopt and use. This does not include specific assignments or a common course outline. Once developed, any qualified instructor may teach.

A group of around 12 faculty (Aliza Novacek, Andy Mueller, Jack Haymond, Tim Gabor, Steve Nelson, Lynette Neppel, Brent Braga, Jennifer Dahlen, Peggy Rogers, Tina Moody, Jeff Bell, Danika Bratten, Bonnie Andrys, Beth McMahon, Justin Berry) met with Brian last Friday to discuss the process. A meeting with Lumens to further discuss how the process works will be scheduled in the next few weeks. The plan is to have one course ready to be offered Spring 2017 with more courses following each semester over the next two years.

Brian will email an update on the OER to all faculty within the next week or so to include the grant information and a pdf from Lumens describing the copyright information.

2016-17 Meeting Schedule

Day	Date	Time	Location
Wednesday	October 12	1 - 4 pm	290 / 735 / AC15
Wednesday	November 9	9 - 12 pm	290 / 601 / AC16
Tuesday	December 13	1 - 4 pm	290 / 662 / AC16
Wednesday	January 11	9 - 12 pm	
Tuesday	February 7 th	1 - 4 pm	
Wednesday	March 15	1 - 4 pm	
Tuesday	April 11	9 - 12 pm	
Wednesday	May 10	1 - 4 pm	