

## Academic Affairs & Standards Committee

April 10, 2018 1 -- 4 pm  
EGF 290, TRF 461B, AC16

Present: Andy Mueller, Lisa Bottem, Brian Huschle (Jodi Staasen), Don Fischer, Joel Zeigler (Dorinda Sorvig), Lynette Neppel (Stephen Nelson), Jack Haymond, Brian Suckow, Kari Koenig, Mary Fontes, Mike Curfman  
Absent: Carey Castle, Jim Retka, Erin Almlie, Curtis Zoller, Karl Orhn

### Approval of Minutes

The March minutes were approved as recorded.

### Program Changes

Vote	Program	Discussion
Approved	Criminal Justice AS 68 cr TRF Major ID: CRJ1 MinnState approved on 5-17-2018 New Major ID: CRJ5	Implement Fall 2018 Change degree to AAS Transition Plan -- Students who started in Fall 2017 CRJU program, will continue under the A.S. curriculum and graduate with the A.S. May 2019. Students who start in Fall 2018, CRJU program will be graduate under the A.A.S curriculum.
Approved	Radiologic Technology AAS 83 cr EGF Major ID: E470	Retroactive Implementation Fall 2017 MNTC Goal 1: Communications 3 cr ENGL 1111 or ENGL 1112
Approved	Mechanical Design Certificate 16 cr COI-Polaris Need MinnState approval	Implementation Fall 2018 New program -- COI ENGR 1105 Intro Mechanical Design 3 cr ENGR 1125 Engineering CAD I 5 cr ENGR 1135 Engineering CAD II 4 cr ENGR 1145 Adv Engineering CAD 4 cr

### Course Changes

Vote	Course	Discussion
Tabled	RADT 1110 Intro Rad Tech/Patient Care 3 cr 3/0/0	Update learner outcome Clarification as to where the demonstration takes place during orientation.
Approved	ENGR 1105 Intro Mechanical Design 3 cr 3/0/0	New course
Approved	ENGR 1125 Engineering CAD I 5 cr 3/2/0	New course
Approved	ENGR 1135 Engineering CAD II 4 cr 2/2/0	New course
Approved	ENGR 1145 Adv Engineering CAD 4 cr 2/2/0	New course
Approved	NURS 2133 Professional Role 2 cr 2/0/0	Update course description, prerequisites, learner outcomes

### Program Specific Requirements (Standing Agenda Item)

N/A

### Curriculum Handbook -- Equity& Inclusion Plan

No update.

### Policy and Procedures

Andy forwarded the policies and procedures from Karl Ohrn. It was suggested that all members review each policy/procedure in detail before the May meeting, specifically:

3070 -- Satisfactory Academic Progress -- will need to review and work with Jerry in FA on verbiage recommended changes.

3072 -- Academic Dishonesty -- suggested that faculty review the verbiage closely. The language appears to be contradictory.

3120 & 3120P -- Transfer of Credit -- refer to the system policy and procedure for changes needed.

3150 & 3150P -- Credit for Prior Learning -- is at the system level now for approval. Who is going to rewrite for fall implementation?

There will be changes in NCTC's process needed per system language changes.

### 2017-18 Meeting Schedule

Day	Date	Time	Location
Wednesday	May 9	9 -- 12 pm	461B