

Academic Affairs & Standards Committee

November 13, 2018 9 -- 12 pm

EGF 290, TRF 662, AC 16

Present: Kari Koenig, Brian Suckow, Don Fischer, Andy Mueller, Mike Curfman, Brian Huschle, ADawn Nelson, Joel Zeigler, Mary Fontes,

Absent: Lynette Neppel, Jack Haymond, Jodi Stassen, Lisa Bottem, Curtis Zoller

Approval of Minutes

The October minutes were approved as recorded.

Program Changes

Vote	Program	Discussion
Approved	Unmanned Aircraft Systems Maintenance Technician Certificate 30 cr TRF T705	Effective -- Fall 2019 Drop CPTR 1131 Micro Maintenance 4 cr Drop UAST 2160 UAS Aviation Maint 2 cr Add CPTR 1132 Micro Maintenance 3 cr Add UAST 2161 UAS Aviation Maint 3 cr Must submit old and new program plan.
Approved	Aviation Maintenance Technician Plus Certificate 16 cr TRF T715 MinnState approved on July 9, 2019	Effective -- Fall 2019 Total program credits drop to 15 cr Drop CPTR 1131 Micro Maintenance 4 cr Add CPTR 1132 Micro Maintenance 3 cr

Course Changes

Vote	Course	Discussion
Approved	UAST 2160 UAS Avia Maint Tech 2 cr 1/1/0	Inactivate
Approved	UAST 2161 UAS Avia Maint Tech 3 cr 1/2/0	New course
Approved	BUSN 2221 & 2222	Update course description for Transfer Pathway

Program Specific Requirements (Standing Agenda Item)

None.

SENSE and CCESE

Brian Huschle reported that the SENSE and CCESE survey results are back. The committee should plan on spending two hours of next month's meeting reviewing both survey results. Brian will send a notice to all faculty that they are invited to attend and provide feedback. Division chairs specifically should plan on attending. Time will be spent looking at outcomes but in particular focus on the 5 strong and 5 weak areas. Discussion will also focus on actions to improve the weak areas. The results provide a good chance to see where NCTC can improve compared to our peers in the region. Mary Fontes will send the powerpoint with both survey results to Andy, who will forward to all faculty so they have a chance to review the data before attending the meeting.

2018-19 Meeting Schedule

Day	Date	Time	Location
Wednesday	December 12	1 -- 4 pm	290, 662, AC15
Thursday	January 10	1 -- 4 pm	290, 662, AC15
Tuesday	February 19	1 -- 4 pm	290, 662, AC15
Wednesday	March 20	1 -- 4 pm	290, 662, AC15
Tuesday	April 23	9 am -- 12 pm	290, 662, AC15
Wednesday	May 8	1 -- 4 pm	290, 662, AC15