

Academic Affairs & Standards Committee

February 19, 2019 1 -- 4 pm

EGF 290, TRF 662, AC 15

Present: Lynette Neppel, Andy Mueller, Jack Haymond, Joel Zeigler, Kari Koenig, Mike Curfman, Brian Huschle, Mary Fontes, Benjamin Hoffman, Curtis Zoller, Brian Suckow, Don Fischer, ADawn Nelson

Absent: Jodi Stassen

Approval of Minutes

The January minutes were approved as recorded.

Program Changes

Vote	Program	Discussion
Approved	Accounting AAS 60 cr EGF E005	Effective Summer 2019 Drop ACCT 2220 Accounting Capstone 4 Add ACCT 2221 Accounting Capstone 4
Approved	Administrative Office Specialist Diploma 33 cr EGF E532 Additional Major ID – I532	Effective Fall 2019 Add online delivery method along with the land delivery method.
Approved	Administrative Professional AAS 60 cr EGF E031 Additional Major ID – I031	Effective Fall 2019 Add online delivery method along with the land delivery method.
Approved	Practical Nursing Diploma 44 cr EGF E467 T467 I467	Effective Fall 2019 Drop PNSG 1278 Drop PNSG 1282 Add PNSG 1279 Add PNSG 1283 Transition plan attached below.
Approved	Respiratory Therapist AAS 78 cr EGF E496 Need additional Major ID – I496	Effective Fall 2020 Add online delivery method along with the land delivery method.
Approved	Sociology Transfer Pathways AA 60 cr EGF TRF Online ETSO TTSO ITSO MinnState approved on 4-19-2019	Effective Fall 2019 FYEC 1110 Pathways to Success 1 SOC1 1101 Intro to Sociology 3 SOC1 1102 Social Problems in US 3 SOC1 2220 Marriage and Family 3 ENGL 1111 Composition I 3 ENGL 1112 Composition II 3 MN Transfer Course Goals 1-10 Elec 28 Area of Interest Electives 16

Course Changes

Vote	Course	Discussion
Approved	ACCT 2220 Accounting Capstone 4 cr 4/0/0	Inactivate course May 2019
Approved	ACCT 2221 Accounting Capstone 4 cr 4/0/0	New course
Approved	PNSG 1254 Nursing Foundations 4 cr 3/1/0	Update course description and learner outcomes
Approved	PNSG 1278 Invasive Nrsing Therapies 2 cr 1/1/0	Inactivate course December 2019
Approved	PNSG 1279 Invasive Nrsing Therapies 3 cr 1/2/0	New course replaced PNSG 1278
Approved	PNSG 1282 Nursing Concepts II 6 cr 5/1/0	Inactivate course December 2019
Approved	PNSG 1283 Nursing Concepts II 5 cr 5/0/0	New course replaced PNSG 1282
Approved	SOCI 1101 Intro to Sociology 3 cr 3/0/0	Update ILO's
Approved	SOCI 1102 Social Problems in US 3 cr 3/0/0	Update ILO's
Approved	SOCI 2220 Intimacy Family & Diversity 3 cr 3/0/0	Change name to Marriage and Family Update ILO's

Program Specific Requirements (Standing Agenda Item)

None.

Curriculum Handbook / FYEC / Degree Pathways

FYEC rescheduled due to blizzard. Degree Pathway changes to be reviewed today.

Policy 3340P – changes due to Next Generation Accuplacer assessment.

Policy 3340P needed updates reflecting Next Generation scores and assessment names.

See attached Policy 3340P for highlights and strike through changes.

Next Generation Accuplacer updates for Common Course Outline Score

Previous scores will remain good for 3 years based on approved policy. As of today and forward, students will be required to start taking the Next Generation Accuplacer.

Converted Accuplacer Scores for Program Requirements

Classic	NGA	Classic	NGA	Classic	NGA
Reading Comprehension	Reading	Arithmetic	Arithmetic	EA	AAF
46	211	45	225	40	215
52	216	50	230	85	250
64	225				
78	250				

	Classic	NGA
ENGL 0085: 6-8 th grade	20-63	200-224
ENGL 0095: 9-10 th grade	64-77	225-249
MATH 0080: Basic Algebra	ARTH 0-49	ARTH 200-229
MATH 0090: Factoring, Linear Apps	ARTH 50-59 EA 0-39	ARTH 230-300
MATH 0098: Complex #s, quadratic equations	ARTH 50-120 EA 60-84	QAS 240-300 AAF 230-249

NGA updates for Program Requirement Page Revisions

The attached spreadsheet contains wording strike through and appropriate assessment score.

The CMAE courses will need to be reviewed at a later date.

RESP courses will add the word assessment to keep all course wording consistent.

Course_nbr	Crs_Title	Prerequisite
ADMS 1116	Business Communications	Successful completion of ENGL0095 or appropriate assessment score. an assessment score of 78 or higher.
BUSN 2203	Business Statistics	A grade of C or better in MATH0094 or MATH0098 or MATH1102;
CHEM 1020	Intro to Chemistry	or an appropriate placement test score on the Elementary Algebra section
CHEM 1121	General Chemistry I	of the Math assessment score test.
		MATH0094, or MATH0098, or appropriate Math assessment test score.
		MATH0094 or MATH0098 or appropriate MATH assessment test score.
		MATH0090 or appropriate Math assessment score.
CHEM 2205	Survey Gen/Org/Bio Chm	Arithmetic assessment score greater than or equal to 50 and an Elementary Algebra assessment score greater than or equal to 60.
CMAE 1502	Technical Mathematics	A score of 52 on Accuplacer Reading Comprehension.
CMAE 1506	Intro to Computers	A score of 45 on Accuplacer Math.
CMAE 1510	Print Reading	A score of 52 on Accuplacer Reading Comprehension.
CMAE 1514	Safety Awareness	A score of 52 on Accuplacer Reading Comprehension.
CMAE 1518	Manufacture Process/Prod	A score of 52 on Accuplacer Reading Comprehension.
CMAE 1522	Quality Practices	A score of 52 on Accuplacer Reading Comprehension.
CMAE 1526	Maintenance Awareness	A score of 52 on Accuplacer Reading Comprehension.
CMAE 1528	Career Success Skills	A score of 52 on Accuplacer Reading Comprehension.
ENGL 0095	Adv Reading & Writing	Completion of ENGL0085 with a C or better OR an appropriate assessment
ENGL 1012	Applied Communications	test score. Accuplacer Reading Test score between 64-77.
		ENGL0085 or satisfactory writing assessment test score.

ENGL 1111	Composition I	ENGL0095 or a sufficient Accuplacer Reading Placement assessment score to be exempted from developmental coursework in reading and writing.
MATH 0090	Introductory Algebra	MATH0080 or appropriate Math assessment test score.
MATH 0094	Pre-College Algebra	MATH0080 or appropriate Math assessment test score.
MATH 0098	Intermediate Algebra	MATH0090 or appropriate Math assessment test score.
MATH 1001	Technical Mathematics	MATH0080 or appropriate Math assessment test score.
MATH 1003	Math Applications Nurses	Completion of MATH 0080 with a "C" or better or appropriate Math assessment score.
MATH 1102	Contemporary Math	MATH0090, or appropriate MATH assessment test score.
MATH 1106	Trigonometry	MATH0094, or MATH0098, or appropriate Math assessment test score.
MATH 1110	College Algebra	MATH0094, or MATH0098, or appropriate Math assessment test score.
MATH 1113	Pre-Calculus	MATH0094, or MATH0098, or appropriate Math assessment test score.
MATH 1131	Applied Calculus	A grade of C or better in MATH1110 or MATH1113. A grade of C or better in MATH0094 or MATH0098 or MATH1102; or an appropriate math assessment score placement test score on the Elementary Algebra section of the Math assessment test.
MATH 2203	Statistics	MATH0080 or appropriate Math assessment score.
PHIL 2000	Logic	MATH0080 or equivalent math assessment score an Accuplacer score of 50 or higher
PHRM 1002	Pharmacy Calculations	50 or higher
PHYS 1111	General Physics I	Appropriate Math assessment score.
RESP 1104	Non Acute Resp Care	MATH0098, or equivalent Accuplacer assessment scores.
RESP 1120	Cardio Physiology/Assess	MATH0098, or equivalent Accuplacer assessment scores.
RESP 1126	Clinical I	MATH0098, or equivalent Accuplacer assessment scores.

Minnesota State Designated Transfer Pathways

On the website, the page header will be changed to Minnesota State Designated Transfer Pathways and then list Business Transfer Pathway, Health Sciences Broad Field, and Sociology Transfer Pathway.

The page will remove Communications and Humanities; Science, Technology, Engineering, and Mathematics; Social & Behavioral Sciences.

2018-19 Meeting Schedule

Day	Date	Time	Location
Wednesday	March 20	1 -- 4 pm	290, 662, AC15
Tuesday	April 23	9 am – 12 pm	290, 662, AC15
Wednesday	May 8	1 – 4 pm	290, 662, AC15

NORTHLAND COMMUNITY & TECHNICAL COLLEGE

3340P ASSESSMENT FOR COURSE PLACEMENT PROCEDURE

Unless exempt by Policy 3340, all students are required to take the College Board ACCUPLACER ~~test~~ for assessment.

ACT, SAT, and MCA test scores are valid for a limited time of five (5) calendar years, inclusive of the current calendar year. Accuplacer scores are valid as outlined in the table below.

ACCUPLACER Expiration Period

Area	Expiration	Expiration when continuously enrolled
Reading	3 years	4 years
English	3 years	4 years
Mathematics	2 years	3 years

Students desiring to retake the ACCUPLACER ~~test~~ may do so at their discretion. If students are taking the ACCUPLACER after expiration, it will be treated as an initial ~~test~~ **assessment**. NCTC's procedure for initial **attempts** and retakes of the ACCUPLACER ~~test~~ are below. -The best valid score is used for placement.

Test **Assessment** Attempts

Attempts	Cost	Remarks
Initial Test	Free	
First Retake	\$10.00- F or free if taken after remediation and 3 three -day preparatory period.	Review scores with Academic Success Center for advisement prior to retake.
Second Retake	\$10.00- R or free if taken after remediation and minimum 3 three -day preparatory period recommended .	Review scores with Academic Success Center for advisement prior to retake.

When ACT, SAT, and MCA scores are available, they will be considered first and the student will be advised about their placement options. ~~Students may desire to take the ACCUPLACER to improve placement if ACT, SAT, or MCA scores place them in developmental course work.~~

ACT, SAT, and MCA Score Minimums

Area	ACT Minimum Score	SAT Minimum Score	MCA Minimum Score
Reading	21	ERW 480	1047
English	18	ERW 480	NA
Mathematics	22	530	College Algebra: 1158 Statistics: 1148 Contemporary Math: 1150

When using ACCUPLACER ~~test~~ scores for placement, students **may take the following classes depending on their score:** ~~will be placed into the appropriate level of classes based on the following scores:~~

Accuplacer Score Minimums

Reading (R) Comprehension	20-63 200-224 May be required to register for:	ENGL 0085 Int. Reading and Writing
	64-77 225-249 May be required to register for:	ENGL 0095 Adv. Reading and Writing ENGL 1012 Applied Communications
	64-120 225-300 (RC) : Eligible to register for	
	78-120 250-300 No developmental reading required. Eligible for:	ENGL 1111 Composition I ADMS 1116 Business Communications
Math 1: Arithmetic (ARTH)	0-49 200-229 (ARTH) May need to register for:	MATH 0080 Math Foundations
	50-120 230 (ARTH) Accuplacer administers Elementary Algebra Math 2: QAS	
	50-120 230-300 (ARTH) Eligible to register for:	MATH 0090 Introductory Algebra MATH 1001 Technical Mathematics MATH 1003 Math Apps for Nurse PHIL 2000 Logic
	270-300	MATH 0094 Pre-College Algebra
Math 2: Quantitative Reasoning, Algebra, and Statistics (QAS) Elementary Algebra (EA)	50-89 (ARTH) <u>and</u> 0-39 (EA) May need: MATH 0090 Introductory Algebra 200-214 Accuplacer administers Math 1: ARTH	
	90-120 215-249 (ARTH) or 40-59 (EA) May need:	MATH 0094 Pre-College Algebra
	60-84 240-300 (EA) Accuplacer administers Intermediate Algebra	Math ATH 0098 Intermediate Algebra MATH 1102 Contemporary Math CHEM 2205 Survey of Chemistry
	60-120 (EA) Eligible to register for:	MATH 1102 Contemporary Math CHEM 2205 Survey of Chemistry
	85-120 (EA) Eligible to register for:	MATH 1110 College Algebra MATH 1106 Trigonometry MATH 1113 Pre-Calculus MATH 2203 Statistics CHEM 1020 Intro to Chemistry CHEM 1121 General Chemistry I PHYS 1111 General Physics BUSN 2203 Business Statistics
Math 3: Advanced Algebra and Functions (AAF) Intermediate Algebra (IA)	20-59 (IA) 200-224 Accuplacer administers Math 1: ARTH See EA score to determine placement	
	225-249 Accuplacer administers Math 2: QAS	
	60-120 (IA) 230-249	MATH 0098 Intermediate Algebra MATH 1102 Contemporary Math CHEM 2205 Survey of Chemistry
	250-300	MATH 1110 College Algebra MATH 1106 Trigonometry MATH 1113 Pre-Calculus MATH 2203 Statistics/BUSN 2203 CHEM 1020 Intro to Chemistry CHEM 1121 General Chemistry I PHYS 1111 General Physics
	275-300	MATH 2231 Calculus I

~~Developmental level courses are not intended to be a stand-alone college-level course in any program. Programs will be encouraged to develop schedules that allow s~~ Students are encouraged to complete developmental courses during their first and second semesters.

Date of Implementation: 7/01/2016

Date of Adoption: 6/8/2016

Date & Subject of Revisions: 9/6/2017 'Most recent' changed to 'Best **V**alid score.'

5/10/2017 Addition of MCA and SAT test language.

4/04/18 Reviewed

2/19/2019 Reviewed by AASC. Updated for NGA score placements.



Practical Nursing Transition Plan/Completion plan for 2nd semester students with anticipated graduation of Dec. 2019 & May 2020.

Students graduating Dec. 2019 will be completing the current curriculum:

(Students started the program spring 2019)

2 nd semester Fall 2019 Course #	Course Name	Lec/Lab/OJT	Total credits
PNSG1270	Transition to Practice	1/0/0	1 credit
PNSG1274	Maternal/Newborn	1/0/0	1 credit
PNSG1278	Invasive Nursing Therapies	1/1/0	2 credits
PNSG1282	Nursing Concepts II	5/1/0	6 credits
PNSG1286	Clinical Care II	0/5/0	5 credits
Total semester credits:			15 credits

Students graduating May 2020 and thereafter will be completing the 'revised' curriculum:

(Students will be starting the program fall 2019)

2 nd semester Spring 2020 Course #	Course Name	Lec/Lab/OJT	Total credits
PNSG1270	Transition to Practice	1/0/0	1 credit
PNSG1274	Maternal/Newborn	1/0/0	1 credit
PNSG1279	Invasive Nursing Therapies	1/2/0	3 credits
PNSG1283	Nursing Concepts II	5/0/0	5 credits
PNSG1286	Clinical Care II	0/5/0	5 credits
Total semester credits:			15 credits