

Academic Affairs & Standards Committee

February 16, 2021 9 -- 12 pm

ZOOM

Present: Lynette Neppel, Brian Huschle, Shamani Shikwambi, Curtis Zoller, Andy Mueller, ADawn Nelson, Joel Ziegler, Brian Suckow, Kari Koenig, Justin Berry, Tracy Boman

Absent: Mary Fontes, Jodi Stassen, Benjamin Hoffman, Stephen Nelson

Approval of Minutes

The December minutes were approved as recorded.

Program Changes

Vote	Program	Discussion
Approved	Accounting AAS 60 cr EGF, TRF E005 T005 Add Major ID: I005 Need MinnState Approval 03-05-2021	Effective Fall 2021 Add Online delivery method Program learner outcome #9 updated. Drop ECON 2202 Macroeconomics 3 Add MnTC Goal Area 9 3 ECON 2202 or BUSN 1115 Align semester sequencing on all campuses: ACCT 1108 – 1 st fall semester ACCT 1124 – 1 st spring semester SPCH 1101 – 1 st spring semester ACCT 2200 – 2 nd fall semester ACCT 2221 – 2 nd fall semester CRLT 2103 – 2 nd fall semester ACCT 2210 – 2 nd spring semester BUSN 2218 – 2 nd spring semester
Approved	Accounting Clerk – Microcomputer Applications Emphasis Diploma 45 cr EGF E020 Add Major ID: I020 Need MinnState Approval 03-05-2021	Effective Fall 2021 Add Online delivery method Move ACCT 2200 from 1 st spring to 2 nd fall Move ADMS 1110 from 2 nd fall to 1 st spring
Approved	Accounting Transfer Pathway AS 60 cr EGF, TRF, Online New Major IDs: ETAC, TTAC, ITAC Needs MinnState Approval – 04-07-2021	Effective Fall 2021 New program New Program learner outcomes ACCT 1104, BUSN 2210, BUSN 2221, CPTR 1104, ENGL 1111 ACCT 1124, BUSN 2222, PHIL 1102, SPCH 1101, G3: Natural Science Elec 4 cr ACCT 2221, MKTG 2200, ECON 2201, MATH 1110, BUSN 2218, ECON 2202, MATH 2203, G6 Hum/FA or G7: Hum Div Elec 4 cr <u>G3: Natural Science Electives:</u> BIOL 1101, 1111, 1120, 2260 CHEM 1020, 1121, 2205, 2211 NSCI 1103, 1123, 2203 PHYS 1111, 2211

Approved	<p>Precision Agriculture Equipment Technician AAS 60 cr T270 Precision Agriculture Diploma 32 cr T272 Precision Agriculture Certificate 16 cr T271 Agriculture Diesel Equipment Technician Certificate 16 cr T273 Adv Agriculture Diesel Equipment Tech Certificate 28 cr T274</p>	<p>Effective May 14, 2021 Suspend all program options: T270, T272, T271, T273, T274</p> <p>No transition plans needed; all students will graduate in spring 2021. Curtis Zoller reviewed the data requested by the committee.</p>
Approved	<p>Welding Process Technology Certificate 17 cr TRF T604 Welding Manufacturing Technology Diploma 31 cr TRF T610 Welding Manufacturing Technology Certificate 17 cr TRF T606</p>	<p>Effective May 14, 2021 Close all program options: T604, T610, T606</p> <p>No transition plans needed; all students will graduate in spring 2021.</p>
Approved	<p>Welding Process Technology Diploma 34 cr TRF T603</p>	<p>Effective Fall 2021 Program learner outcomes updated. Keep: CRLT 2103, WELD 1100, 1110 Drop: WELD 1104, 1106, 1107, 1108, 1109, 1117, 1123, 1124, 1125, 1130, 1150 Add: WELD 1200, 1201, 1202, 1203, 1204, 1205, 1206, 1207, 1208, 1209, 1210, 1211, 1212, 1213, 1300, 1301, 1302, 1303, 1304, 1305, 1306, 1307, 1308, 1309, 1400, 1401, 1402, 1403, 1404, 1405, 1406, 1430, 1500, 1501, 1502, 1503, 1504, 1600, 1601, 1602, 1603, 1700, 1701, 1702, 1703, 1704, 1705, 1706, 1707, 1708, 1800, 1801, 1802, 1803, 1804, 1805, 1806</p>
Approved	<p>Welding Process Technology – GMAW Certificate 10 cr TRF</p> <p>New Major ID: T608 Needs MinnState Approval – 04-07-2021 Financial Aide – Not eligible</p>	<p>Effective Fall 2021 New program description New program learner outcomes CRLT 2103, WELD 1100, 1110 WELD 1300, 1301, 1302, 1303, 1304, 1305, 1306, 1307, 1308, 1309</p>
Approved	<p>Welding Process Technology – GTAW Certificate 9 cr TRF</p> <p>New Major ID: T609 Needs MinnState Approval -- 04-07-2021 Financial Aide – Not eligible</p>	<p>Effective Fall 2021 New program description New program learner outcomes CRLT 2103, WELD 1100, 1110 WELD 1400, 1401, 1402, 1403, 1404, 1405, 1406, 1430</p>
Approved	<p>Welding Process Technology – SMAW Certificate 12.25 cr TRF</p> <p>New Major ID: T607 Needs MinnState Approval -- 04-07-2021 Financial Aide – Not eligible</p>	<p>Effective Fall 2021 New program description New program learner outcomes CRLT 2103, WELD 1100, 1110 WELD 1200, 1201, 1202, 1203, 1204, 1205, 1206, 1207, 1208, 1209, 1210, 1211, 1212, 1213</p>

Course Changes

Vote	Course	Discussion
Approved	ACCT 2210 Income Tax II 3 cr 3/0/0	Update learner outcomes, course description Add prerequisite: ACCT 2200
Approved	ACCT 2221 Accounting Capstone 4 cr 4/0/0	Update learner outcomes, course description Delete prerequisites: ACCT 2204, 2210 Add prerequisites: ACCT 1104, BUSN 2222
Approved	BUSN 1115 Personal Financial Mgmt 3cr 3/0/0	Add MNTC Goal Area 9 – Summer 2021 Update learner outcomes
Approved	BUSN 2221 Prin of Accounting I 4 cr 4/0/0	Update learner outcomes
Approved	WELD 1107, 1108, 1109, 1117, 1123, 1125, 1130, 1150	Inactivate courses – 05-31-2021
Approved	WELD 1200 SMAW Fundamentals	New Course .25 cr 0/.25/0
Approved	WELD 1201 SMAW Arc Start/Beads	New Course .50 cr 0/.50/0
Approved	WELD 1202 SMAW Basic Fillets	New Course .50 cr 0/.50/0
Approved	WELD 1203 SMAW Weld Quality	New Course .25 cr 0/.25/0
Approved	WELD 1204 SMAW 1G & 2G Welds	New Course .50 cr 0/.50/0
Approved	WELD 1205 SMAW Vertical Fillets	New Course .50 cr 0/.50/0
Approved	WELD 1206 SMAW Overhead Fillets	New Course .50 cr 0/.50/0
Approved	WELD 1207 SMAW Vertical Grooves	New Course .50 cr 0/.50/0
Approved	WELD 1208 SMAW Overhead Grooves	New Course .50 cr 0/.50/0
Approved	WELD 1209 SMAW – E7024	New Course .25 cr 0/.25/0
Approved	WELD 1210 SMAW Open-Root Grooves	New Course 1.50 cr 0/1.50/0
Approved	WELD 1211 SMAW 2G Pipe	New Course .75 cr 0/.75/0
Approved	WELD 1212 SMAW 5G Pipe	New Course 1 cr 0/1/0
Approved	WELD 1213 SMAW 6G Pipe	New Course .75 cr 0/.75/0
Approved	WELD 1300 GMAW Fundamentals	New Course .25 cr 0/.25/0
Approved	WELD 1301 GMAW-S Beads	New Course .50 cr 0/.50/0
Approved	WELD 1302 GMAW Troubleshooting	New Course .25 cr 0/.25/0
Approved	WELD 1303 GMAW-S Fillet Welds	New Course .75 cr 0/.75/0
Approved	WELD 1304 GMAW-S Groove Welds	New Course 1.5 cr 0/1.5/0
Approved	WELD 1305 GMAW-S Sheet Metal	New Course .50 cr 0/.50/0
Approved	WELD 1306 GMAW Spray Fund	New Course .25 cr 0/.25/0
Approved	WELD 1307 GMAW-P Carbon Steel	New Course .75 cr 0/.75/0
Approved	WELD 1308 GMAW-P Aluminum	New Course .75 cr 0/.75/0
Approved	WELD 1309 GMAW Stainless Steel	New Course .50 cr 0/.50/0
Approved	WELD 1400 GTAW Fundamentals	New Course .25 cr 0/.25/0
Approved	WELD 1401 GTAW Arc Start/Control	New Course .50 cr 0/.50/0
Approved	WELD 1402 GTAW Carbon Steel	New Course 1 cr 0/1/0
Approved	WELD 1403 GTAW Stainless Sheet	New Course .75 cr 0/.75/0
Approved	WELD 1404 GTAW S.S. Pipe/Tube	New Course .50 cr 0/.50/0
Approved	WELD 1405 GTAW Aluminum	New Course .50 cr 0/.50/0
Approved	WELD 1406 GTAW Alum Pipe/Tube	New Course .50 cr 0/.50/0
Approved	WELD 1430 GTAW Carbon Steel Pipe	New Course 1 cr 0/1/0
Approved	WELD 1500 FCAW Fundamentals	New Course .25 cr 0/.25/0
Approved	WELD 1501 FCAW Fillets	New Course .50 cr 0/.50/0
Approved	WELD 1502 FCAW V-Grooves 1	New Course .50 cr 0/.50/0

Approved	WELD 1503 FCAW V-Grooves 2	New Course .50 cr 0/.50/0
Approved	WELD 1504 FCAW Metal Core	New Course .25 cr 0/.25/0
Approved	WELD 1600 Fabrication Fundamentals	New Course 1 cr 0/1/0
Approved	WELD 1601 Fabrication Techniques	New Course .50 cr 0/.50/0
Approved	WELD 1602 Small Fabrication	New Course .75 cr 0/.75/0
Approved	WELD 1603 Medium Fabrication	New Course .75 cr 0/.75/0
Approved	WELD 1700 Oxy-Fuel Fundamentals	New Course .25 cr 0/.25/0
Approved	WELD 1701 OFC Carbon Steel	New Course .50 cr 0/.50/0
Approved	WELD 1702 PAC Fundamentals	New Course .25 cr 0/.25/0
Approved	WELD 1703 Plasma Arc Cutting	New Course .25 cr 0/.25/0
Approved	WELD 1704 CAC-A Fundamentals	New Course .25 cr 0/.25/0
Approved	WELD 1705 Air Carbon Arc Cutting	New Course .25 cr 0/.25/0
Approved	WELD 1706 CNC PAC Fundamentals	New Course .50 cr 0/.50/0
Approved	WELD 1707 CNC CAD	New Course 1 cr 0/1/0
Approved	WELD 1708 CNC PAC Cutting	New Course .50 cr 0/.50/0
Approved	WELD 1800 Weld Quality Fundamentals	New Course .25 cr 0/.25/0
Approved	WELD 1801 SMAW Limited Thickness	New Course .25 cr 0/.25/0
Approved	WELD 1802 SMAW Unlimited Thickness	New Course .50 cr 0/.50/0
Approved	WELD 1803 GMAW-S Press Vessel	New Course .25 cr 0/.25/0
Approved	WELD 1804 GMAW-S Sheet Steel	New Course .25 cr 0/.25/0
Approved	WELD 1805 FCAW Limited Thickness	New Course .25 cr 0/.25/0
Approved	WELD 1806 GTAW Carbon Steel Sheet	New Course .25 cr 0/.25/0

Program Specific Requirements (Standing Agenda Item)

None

Dynamic Forms/Process

The committee discussed making changes to the dynamic forms / process. Add a couple check boxes to clarify whether the change will be a program closure or program suspension. Also add a spot to input program specific requirements. Suggestions were made to update the curriculum handbook by including a checklist for a marketing plan which will market all the program changes.

Master Academic Plan update

Brian Huschle indicated each spring he holds a session to gather new ideas from faculty and work with administration to prioritize ideas on the Master Academic Plan. This spring, the Chancellor has tasked Interim President Shannon Jesme with looking for new opportunities. Instead of having both initiatives gathering similar information, Brian and Shannon will coordinate working sessions with Division Chairs and faculty to generate new ideas.

2020-21 Meeting Schedule

Day	Date	Time	Location
Tuesday	March 30	1 – 4 pm	ZOOM
Wednesday	April 21	9 am – 12 pm	ZOOM
Tuesday	May 4	1 – 4 pm	ZOOM

Accounting Clerk – Microcomputer Applications Diploma Transition Plan

2nd year fall start students will have already taken ACCT 2200 and ADMS 1110 so they will take the remaining 10 credits for the semester.

Accounting AAS Transition Plan

EGF -- In the 2nd fall students will follow the new semester sequence with the exception of taking SPCH 1101 instead of ACCT 2200 which was taken year one. The remaining courses are switches between semesters in the second year so students will take them as proposed.

TRF -- In year one ACCT 1108 & ACCT 1124 are semester swaps in the first year so students would have taken the courses in year one not affecting year two continuation.

In the 2nd fall students will follow the new semester sequence with the exception of taking SPCH 1101 instead of ACCT 2200 which was taken year one. The remaining courses are switches between semesters in the second year so students will take them as proposed.