

## Academic Affairs & Standards Committee

November 16, 2021 1 -- 3 pm

ZOOM

**Present:** ADawn Nelson, Brian Huschle, Lisa Bottom, Jodi Stassen, Lynette Neppel, Kari Koenig, Stephen Nelson, Andy Mueller, Joel Ziegler, Brian Suckow

**Absent:** Curtis Zoller, Justin Berry, Shamani Shikwambi, Benjamin Hoffman,

### Approval of Minutes

The October minutes were approved as recorded.

### Program Changes

Vote	Program	Discussion
Approved	Health Sciences Broad Field AS 60 cr EGF, TRF, Online Major IDs: E710 T710 I710	Implement Fall 2022 Drop BIOL 2252 Anat & Phys I 3 Drop BIOL 2254 Anat & Phys II 3 Drop BIOL 2256 Adv Physiology 2 Add BIOL 2260 Anat & Phys I 4 Add BIOL 2262 Anat & Phys II 4
Approved	Medical Administrative Assistant AAS 60 cr Online Major ID: I390	Implement Fall 2022 Drop BIOL 2252 Anat & Phys I 3 Drop BIOL 2254 Anat & Phys II 3 Drop HLTH 2002 Pharmacology 2 Add BIOL 2260 Anat & Phys I 4 Add BIOL 2262 Anat & Phys II 4
Approved	Medical Coding Specialist AAS 60 cr Online Major ID: I403	Implement Fall 2022 Drop BIOL 2252 Anat & Phys I 3 Drop BIOL 2254 Anat & Phys II 3 Drop HLTH 2002 Pharmacology 2 Add BIOL 2260 Anat & Phys I 4 Add BIOL 2262 Anat & Phys II 4
Approved	Medical Office Specialist Diploma 43 cr Online Major ID: I395  MinnState approved: 12-07-2021	Implement Fall 2022 Increase total program to 45 cr Drop BIOL 2252 Anat & Phys I 3 Drop BIOL 2254 Anat & Phys II 3 Add BIOL 2260 Anat & Phys I 4 Add BIOL 2262 Anat & Phys II 4
Approved	Occupational Therapy Assistant AAS 72 cr EGF Major ID: E425	Implement Fall 2022 Drop BIOL 2252 Anat & Phys I 3 Drop BIOL 2254 Anat & Phys II 3 Drop OTAC 1125 Phys Hlth Foundation 3 Drop OTAC 1135 Psycho Foundation 3 Add BIOL 2260 Anat & Phys I 4 Add BIOL 2262 Anat & Phys II 4 Add OTAC 1130 OTA Foundations 4

## Course Changes

Vote	Course	Discussion
Approved	OTAC 1125 Physical Health Found 3 cr	Inactivate May 31, 2022
Approved	OTAC 1135 Psychosocial Found 3 cr	Inactivate May 31, 2022
Approved	OTAC 1130 OTA Foundations 4 cr 3/1/0	New course – replaces OTAC 1125 & 1135

## Program Specific Requirements (Standing Agenda Item)

Medical Administrative Assistant AAS 60 cr Online

Medical Coding Specialist AAS 60 cr Online

Remove HLTH 2002 from the list of courses older than 5 years will not be accepted for transfer into program.

Nursing AS 64 cr EGF, TRF

Update Nursing AS admission rubric to change NACE entrance benchmark to 60% and CHEM 2205 bonus point from 3 points to 1 point. Support from advisory committee. See rubric attached below.

## Academic Master Plan

Brian Huschle indicated within the planner is the initiative document; under notes and actions he updated the date on each item and brief update. The program information session was the only item not updated.

## 2021-22 Meeting Schedule

Day	Date	Time	Location
Wednesday	December 8	9 am – 11 pm	ZOOM
Wednesday	January 19	1 – 3 pm	ZOOM
Tuesday	February 15	10 am – 12 pm	ZOOM
Wednesday	March 30	1 – 3 pm	ZOOM
Tuesday	April 20	1 – 3 pm	ZOOM
Tuesday	May 3	10 am – 12 pm	ZOOM

## Health Sciences Broad Field AS Transition plan

### Medical Administrative Assistant AAS Transition plan

### Medical Coding Specialist AAS Transition plan

### Medical Office Specialist Diploma Transition plan

### Occupational Therapy Assistant AAS Transition plan

Students who were new to the programs in Fall 2021 will be completing the “old” curriculum, new changes will not impact those 2<sup>nd</sup> year students. The “new” curriculum will be applied to new students starting Fall 2022.

**PLEASE NOTE:** If a “new” curriculum student has completed the 6 credit A&P sequence (BIOL 2252 & 2254), they will need to also complete BIOL 2256 Advanced Physiology. The program will then accept BIOL 2252, 2254, & 2256 as a substitution for BIOL 2260 & 2262.

### NCTC AD Mobility Admission Criteria

NACE Exam Results 60% required		Points Possible	Your Points
90% or above		8 points	
80%-89%		6 points	
75%-79%		4 points	
70%-74%		2 points	
60%-69%		0 points	
G PA 2.5 required		Points Possible	Your Points
3.6- 4.0		3 points	
3.0- 3.5		2 points	
2.5- 2.9		1 point	
Required Science Courses	Points Possible		Your Points
Pre-requisite BIOL 2252 Anatomy & Physiology I	A = 3 points B = 2 points	C = 1 point Z = 0.5 points*	
Pre-requisite BIOL 2254 Anatomy & Physiology II	A = 3 points B = 2 points	C = 1 point Z = 0.5 points*	
Pre-requisite BIOL 2221 Microbiology	A = 3 points B = 2 points	C = 1 point Z = 0.5 points*	
Co-Requisite CHEM 2205 Survey of General/Organic/Bio- Chemistry (Three extra points for taking the preferred NCTC CHEM 2205)	A = 3 points B = 2 points +	C = 1 point Z = 0.5 points*	
	CHEM 2205 = <del>3</del> 1 points	CHEM 2205 Z = 0.5 points*	
Co-Requisite BIOL 2256 Advanced Physiology. (One extra point for taking BIOL 2256)	A = 3 points B = 2 points	C = 1 point Z = 0.5 points	
	BIOL 2256 = 1 point	BIOL 2256 Z = 0.5 points*	
Pre/Co Requisite Completion	Required Points		Your Points
Prerequisite ENGL 1111 Composition I	Yes = 1 point No = 0 points	Z = 0.5 points*	
Co-Requisite SPCH 1101 Intro to Public Speaking	Yes = 1 point No = 0 points	Z = 0.5 points*	
Prerequisite PSYC 2201 Developmental Psychology	Yes = 1 point No = 0 points	Z = 0.5 points*	
Co-Requisite Social Science (SOCL 1101 Intro to Sociology <u>OR</u> PSYC 2215 Abnormal Psychology <u>OR</u> ANTH 2202 Cultural Anthropology)	Yes = 1 point No = 0 points	Z = 0.5 points*	
Co-Requisite Humanities PHIL 1102 Ethics <u>OR</u> PHIL 2210 Morals and Medicine	Yes = 1 point No = 0 points	Z = 0.5 points	
Minnesota Transfer Curriculum Credits must = 30 credits	Yes = 1 point No = 0 points	Z = 0.5 points	
Mathematic Requirement Met	Yes No (not eligible for admission)		
IV Requirement Met	Yes No (Not eligible for admission)		
*Z = In progress*	Total Points Possible = 33		

