

Academic Affairs & Standards Committee

October 11, 2023 1 –3 pm ZOOM

Present: Lynette Neppel, Stephen Nelson, Bobbie Taylor, Derek Lewis, Justin Berry, Kari Koenig, Sarah Dorn, Julie Roisland,

Absent: Stephanie LeDuc, Sheri Hutchinson, Marnie Glazier, Monty Johnson, Jeff Pool, Curtis Zoller, Joel Ziegler, ADawn Nelson.

Approval of Minutes

The September minutes were approved as recorded.

Program Changes

Vote	Program	Discussion
Tabled	Welding Process Technology – Diploma 34 cr Major ID: T603 Welding Process Technology SMAW – Certificate 10 cr Major ID: T607 Welding Process Technology GMAW – Certificate 10 cr Major ID: T608 Welding Process Technology GTAW – Certificate 10 cr Major ID: T609	Effective January 2024 Add program specific requirement: Students must pass WELD 1100 Weld Orientation before being able to proceed through the rest of the program courses.
Approved	Welding Technology Diploma 36 cr EGF Major ID: E600 MinnState approved: 10-31-2023 HLC approved: 11-8-2023	Effective Fall 24 Decrease total program credits to 32 Drop WELD 1118 Internship 4 cr

Course Changes

Vote	Course	Discussion

Program Specific Requirements (Standing Agenda Item)

None

Curriculum Committee

The committee has met twice and will report to the AASC committee. Lynette and Sarah are working on the committee purpose statements.

AASC Submission Forms

Lynette Neppel shared with the committee a couple sample forms created based on examples provided by Anoka Technical College and Southwest: Existing Program Updates and New Program-New from Existing. Since no Administrators were in attendance, Lynette will meet with Sheri to determine exactly what pieces need to be required on the forms.

D2L will replace Dynamic Forms

An AASC course has been created in D2L under the Ongoing semester to replace dynamic forms. All faculty on the AASC committee have been added to the course. Any other faculty member who wishes to submit

curriculum changes will click on Help Resources drop down arrow – select Self Registration – select AASC -- Academic Affairs Standards Committee to enroll themselves. Faculty will complete the appropriate form and submit it to the Assignment folder of the month to be reviewed.

2023-24 Meeting Schedule

Day	Date	Time	Location
Tuesday	November 7	1 – 3 pm	ZOOM
Wednesday	December 6	10 am – 12 pm	ZOOM
Wednesday	January 17	1 – 3 pm	ZOOM
Tuesday	February 13	10 am – 12 pm	ZOOM
Wednesday	March 27	1 – 3 pm	ZOOM
Tuesday	April 16	10 am – 12 pm	ZOOM
Tuesday	May 7	10 am – 12 pm	ZOOM