

## Academic Affairs & Standards Committee

November 7, 2023 1 –3 pm ZOOM

**Present:** Sheri Hutchinson, Stephanie LeDuc, Marnie Glazier, Monty Johnson, Lynette Neppel, Bobbie Taylor, Derek Lewis, Stephen Nelson, Joel Ziegler, ADawn Nelson, Sarah Dorn, Julie Roisland

**Absent:** Jeff Pool, Justin Berry, Kari Koenig

### Approval of Minutes

The October minutes were approved as recorded.

### **Program Changes**

Vote	Program	Discussion
Approved	Administrative Support Microcomputer Specialist Diploma 48 cr MinnState approved Closure: 11-14-2023 HLC approved Closure – 11-27-2023	Suspension expired in Spring 2020 Move to Closure for program.
Approved	Criminal Justice Law Enforcement AS 68 cr MinnState approved Closure: 11-14-2023 HLC approved Closure – 11-27-2023	Suspension expired in Summer 2021 Move to closure for program.
Approved	Firefighter/Paramedic AAS 74 cr MinnState approved Closure: 01-23-2024 HLC approved Closure – 11-27-2023	Suspension expired in Spring 2023 Move to closure for program.
Approved	Health & Fitness Specialist Certificate 29 cr MinnState approved Closure: 11-14-2023 HLC approved Closure – 11-27-2023	Suspension expired in Summer 2017 Move to closure for program.
Approved	Dietetic Technician AAS 67 cr Major ID: I200  MinnState approved Suspension – 11-13-2023 HLC approved Closure – 11-27-2023	Dietetic Tech will remain in suspension due to the fact the program has gone to requiring a master's degree. When the current students complete the teach out plan, the program will move to closure.
Approved	Paramedic AAS 60 cr Diploma 48 cr Major ID: E437 E438	Programs will be reinstated for Spring 2024. Suspension will be lifted internally. Never officially suspended with MinnState or HLC. Program faculty will present updated curriculum to committee soon.
Approved	Pharmacy Technology AAS 60 cr Diploma 36 cr Major ID: E440 E445	Programs will be reinstated for Fall 2024. Suspension will be lifted internally. Never officially suspended with MinnState or HLC. Program faculty will present updated curriculum to committee soon.
Approved	Welding Process Technology – Diploma 34 cr Major ID: T603 Welding Process Technology SMAW – Certificate 10 cr Major ID: T607 Welding Process Technology GMAW – Certificate 10 cr Major ID: T608	Effective January 2024 Add program specific requirement: Students must pass WELD 1100 Weld Orientation before being able to proceed through the remaining program courses.

	Welding Process Technology GTAW – Certificate 10 cr Major ID: T609	Also add sentence to WELD 1100 Weld Orientation course description.
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### Course Changes

Vote	Course	Discussion
Tabled	ARTS 1101 Art Appreciation 3 cr	Effective Fall 2024 3 cr 3/0/0 MNTC Goal: 6 – Humanities-Fine Arts Add MNTC Goal 2 – Critical Thinking Add MNTC Goal 8 – Global Perspective Update course learner outcomes. Further documentation on #8
Tabled	ARTS 1122 Digital Imaging 3 cr	Effective Fall 2024 New course 3 cr 1/2/0 MNTC Goals: 2 – Critical Thinking and 6 – Humanities/Fine Arts Missing ILO
Tabled	ARTS 1130 Intro to Photography 3 cr	Effective Fall 2024 3 cr 1/2/0 MNTC Goal: None Add MNTC Goal: 2 – Critical Thinking Add MNTC Goal: 6 – Humanities/Fine Arts Update course learner outcomes. Missing ILO and further documentation #6
Tabled	ARTS 1157 Intro to Printmaking 3 cr	Effective Fall 2024 3 cr 1/2/0 MNTC Goal: 6 – Humanities-Fine Arts Add MNTC Goal: 2 – Critical Thinking Update course learner outcomes. Missing ILO
Tabled	ARTS 2210 Intro to Ceramics 3 cr	Effective Fall 2024 New course 3 cr 0/3/0 MNTC Goals: 2 – Critical Thinking and 6 – Humanities/Fine Arts Missing ILO
Tabled	ARTS 2233 Art History – Ancient 3 cr	Inactivate – 12-31-2023 replaced by 1233
Tabled	ARTS 1233 Foundation Art History I 3 cr	Effective Fall 2024 3 cr 3/0/0 MNTC Goals: 6, 7 Drop MNTC Goal: 7 – Human Diversity Add MNTC Goal: 8 – Global Perspective Update course learner outcomes.
Approved	ARTS 1111 Basic Drawing I 3 cr	Inactivate – 12-31-2023 replaced by 1114
Approved	ARTS 1114 Foundation Drawing I 3 cr	Effective Fall 2024 3 cr 1/2/0 MNTC Goal: 6 – Humanities/Fine Arts Add MNTC Goal: 2 – Critical Thinking Update course learner outcomes.
Approved	ARTS 1125 Intro Art I-2D Design 3 cr	Inactivate – 12-31-2023 replaced by 1127
Approved	ARTS 1127 Foundation 2D Design 3 cr	Effective Fall 2024 3 cr 3/0/0 MNTC Goal: 6 – Humanities/Fine Arts Add MNTC Goal: 2 – Critical Thinking Update course learner outcomes.
Approved	ARTS 1126 Intro Art II-3D Design 3 cr	Inactivate – 05-31-2024 replaced by 1128
Approved	ARTS 1128 Foundation 3D Design 3 cr	Effective Fall 2024 3 cr 3/0/0

			MNTC Goal: 6 – Humanities/Fine Arts Add MNTC Goal: 2 – Critical Thinking Update course learner outcomes.
Approved	ARTS 1131 Digital Photography	3 cr	Effective Fall 2024 3 cr 1/2/0 MNTC Goal: None Add MNTC Goal: 2 – Critical Thinking Add MNTC Goal: 6 – Humanities/Fine Arts Update course learner outcomes.
Approved	ARTS 1156 Intro to Painting	3 cr	Effective Fall 2024 3 cr 1/2/0 MNTC Goal: 6 – Humanities-Fine Arts Add MNTC Goal: 2 – Critical Thinking Update course learner outcomes.
Approved	ARTS 1160 Sculpture Bronze Casting	3 cr	Inactivate – 08-31-2023 replaced by 2160
Approved	ARTS 2160 Intro to Sculpture	3 cr	Effective Fall 2024 3 cr 1/2/0 MNTC Goal: None Add MNTC Goal: 2 – Critical Thinking Add MNTC Goal: 6 – Humanities/Fine Arts Update course learner outcomes.
Approved	ARTS 2000 Advanced Studios	3 cr	Inactivate – 05-31-2024 replaced by 2006, 2007
Approved	ARTS 2006 Foundation Drawing II	3 cr	Effective Fall 2024 3 cr 0/3/0 MNTC Goal: None Add MNTC Goal: 2 – Critical Thinking Add MNTC Goal: 6 – Humanities/Fine Arts Update course learner outcomes.
Approved	ARTS 2007 Painting II	3 cr	Effective Fall 2024 3 cr 0/3/0 MNTC Goal: None Add MNTC Goal: 2 – Critical Thinking Add MNTC Goal: 6 – Humanities/Fine Arts Update course learner outcomes.
Approved	ARTS 2234 Art History – Modern	3 cr	Inactivate – 05-31-2024 replaced by 1234
Approved	ARTS 1234 Foundation Art History II	3 cr	Effective Fall 2024 3 cr 3/0/0 MNTC Goals: 6 – Humanities-Fine Arts And 7 – Human Diversity Update course learner outcomes.
Approved	HIST 1103, 1114, 2125, 2201, 2202, 2210, 2213, 2250		Update course learner outcomes in each course to match the state approved courses for transferability.
Approved	PTAS 1120 Clinical Introduction	1 cr	Updated course learner outcomes.
Approved	WELD 1100 Weld Orientation	1 cr	Add to course description: Students must pass the course before being able to proceed through the remaining program courses.

#### **Program Specific Requirements (Standing Agenda Item)**

Welding Process Technology – Diploma 34 cr

Major ID: T603

Welding Process Technology SMAW – Certificate 10 cr

Major ID: T607

Welding Process Technology GMAW – Certificate 10 cr

Major ID: T608

Welding Process Technology GTAW – Certificate 10 cr

Major ID: T609

Students must pass WELD 1100 Weld Orientation before being able to proceed through the remaining program courses.

### **Curriculum Committee**

Sarah Dorn presented a document outlining the Mission, Purpose, Scope, and Roles & Responsibilities. A couple minor wording changes were suggested and made to the document. Sherri Hutchinson will forward the updated document to the President for review with other committees.

### **AASC Forms and D2L course**

Lynette Neppel requested the committee review all forms uploaded under content before the December meeting. A'Dawn Nelson requested the MNTC goal area 1-10 forms be uploaded as well. The hope is to start using D2L in January instead of dynamic forms or TEAMS.

### **2023-24 Meeting Schedule**

Day	Date	Time	Location
Wednesday	December 6	10 am – 12 pm	ZOOM
Wednesday	January 17	1 – 3 pm	ZOOM
Tuesday	February 13	10 am – 12 pm	ZOOM
Wednesday	March 27	1 – 3 pm	ZOOM
Tuesday	April 16	10 am – 12 pm	ZOOM
Tuesday	May 7	10 am – 12 pm	ZOOM