

Academic Affairs & Standards Committee

February 13, 2024 10 –12 pm ZOOM

Present: John Fields, Stephanie LeDuc, Monty Johnson, Jeff Pool, Lynette Neppel, Derek Lewis, Stephen Nelson, Joel Ziegler, ADawn Nelson, Bobbie Taylor, Sarah Dorn, Julie Roisland

Absent: Kari Koenig, Justin Berry, Marnie Glazier

Approval of Minutes

The December minutes were approved as recorded.

Program Changes

Vote	Program	Discussion
Approved	Welding Process Tech 34 cr Diploma TRF Major ID: T603	Effective Fall 2024 Move CRLT 2103 to 1 st Spring Semester Move WELD 1710 to 1 st Fall Semester

Course Changes

Vote	Course	Discussion
Tabled	EDUC 2300 Education Technology 3 cr 3/0/0	Effective Fall 2024 New course Missing course description
Tabled	HLTH 1060 Drug Education 3 cr 3/0/0	Effective Fall 2024 New course Missing course description
Approved	PTAS 2115 Advanced Techniques 4 cr 2/2/0	Updated course outcomes for accreditation.
Approved	RESP 2276 Adv Prac Reg Review 3 cr 2/1/0	Updated course outcomes for accreditation.
Approved	RESP 2278 Patient Ed-Wellness 2 cr 2/0/0	Updated course outcomes for accreditation.
Approved	SPCH 1101 Intro to Public Speaking 3 cr 3/0/0	Updated course outcomes and description
Approved	SPCH 1103 Interpersonal Comm 3 cr 3/0/0	Updated course outcomes and description
Approved	SPCH 1111 Small Group Comm 3 cr 3/0/0	Effective Summer 2024 MNTC Goal Area: 1 Add MNTC Goal Area 9 Updated course outcomes and description
Approved	SPCH 2205 Intercultural Comm 3 cr 3/0/0	Updated course outcomes and description

Program Specific Requirements (Standing Agenda Item)

None.

Curriculum Committee

Sarah Dorn indicated the committee met on January 31 to review the information for today's meeting and the curriculum tracker document. Program web pages need to be reviewed to accurately reflect prerequisites and graduation requirements. Discussion occurred regarding the 3090 Grading Policy.

Goal Area 2 Discussion

Discussion occurred on how NCTC wants to handle Goal Area 2 and why it is 8 credits instead of 9 credits. Liberal Arts faculty discussed the credit value change, which will also be brought to Shared Governance. Sarah Dorn will ask MinnState staff to pull goal area 2 throughout the state to see if NCTC is requiring the same as the rest of the state. The committee also suggested the same consideration options for Goal Area 6.

Goal Area 8 Discussion

Stephanie LeDuc is working with other MinnState colleges to determine the best option for offering credits and the number of credits to military students for military deployment. She will report back at the next meeting.

2023-24 Meeting Schedule

Day	Date	Time	Location
Wednesday	March 27	1 – 3 pm	ZOOM
Tuesday	April 16	10 am – 12 pm	ZOOM
Tuesday	May 7	10 am – 12 pm	ZOOM