

## Academic Affairs & Standards Committee

March 27, 2024    1–3 pm    ZOOM

**Present:** John Fields, Stephanie LeDuc, Monty Johnson, Lynette Neppel, Derek Lewis, Stephen Nelson, Joel Ziegler, ADawn Nelson, Bobbie Taylor, Justin Berry, Kari Koenig, Sarah Dorn, Julie Roisland

**Absent:** Marnie Glazier, Jeff Pool

### Approval of Minutes

The February minutes were approved as recorded.

### **Program Changes**

Vote	Program	Discussion
Approved	Administrative Office Support Certificate 18 cr EGF, Distance Educ Major ID: E533, I533  MinnState Approval: 11-18-2024	New from Existing Program Effective Fall 2024 1 <sup>st</sup> Fall Semester ACCT 1100 Prin of Bookkeeping 3 cr ADMS 1100 Keyboarding I 3 cr ADMS 1116 Bus Communications 3 cr ADMS 1121 Bus Office Mgmt 3 cr CPTR 1104 Intro Cmptr Tech 3 cr MKTG 1108 Cust Relations Mgmt 3 cr
Approved	Criminal Justice-Law Enforcement AAS 68 cr TRF Major ID: CRJ5  MinnState Approval: 10-31-2024  Name changed again to: Peace Officer 10-08-2024	Effective Fall 2024 Name change to: Criminal Justice - Peace Officer Training Drop total program credits down to 62 cr Drop MNTC Electives 3 cr Drop G3 Nat Sci/G4 Math Elective 3 cr CRJU 1102 replaced by 1112 3 cr CRJU 1107 replaced by 1113 3 cr CRJU 1126 replaced by 1127 3 cr CRJU 2126 replaced by 2127 3 cr CRJU 2209 replaced by 2229 3 cr CRJU 2219 replaced by 2239 3 cr PHIL 1102 replaced by PLSC 1102 3 cr Move to 1 <sup>st</sup> fall semester Drop Elective course listing: CRJU 2295
Approved	Criminal Justice-Law Enforcement Diploma 38 cr TRF Major ID: CRJ3  MinnState Approval: 10-31-2024  Name changed again to: Peace Officer 10-08-2024	Effective Fall 2024 Name change to: Criminal Justice - Peace Officer Training CRJU 1102 replaced by 1112 3 cr CRJU 1107 replaced by 1113 3 cr CRJU 1126 replaced by 1127 3 cr CRJU 2126 replaced by 2127 3 cr CRJU 2209 replaced by 2229 3 cr CRJU 2219 replaced by 2239 3 cr
Approved	Criminal Justice-Law Enforcement Certificate 21 cr TRF Major ID: CRJ4 MinnState Approval: 10-31-2024 Name changed again to: Peace Officer 10-08-2024	Effective Fall 2024 Name change to: Criminal Justice - Peace Officer Training CRJU 1102 replaced by 1112 3 cr CRJU 1107 replaced by 1113 3 cr

Approved	Digital Marketing AAS 60 cr DE Major ID: I505 MinnState Approval: 10-08-2023	Effective Fall 2024 Suspend
Approved	Farm Operations & Management Diploma 40 cr EGF Major ID: E260	Effective Fall 2024 AGRI 2280 move to 2 <sup>nd</sup> spring semester AGRI 2240 move to 2 <sup>nd</sup> fall semester
Approved	Marketing & Management AAS 60 cr EGF DE Major ID: E515, I515	Effective Fall 2024 Drop SOCI 1101 Intro to Sociology 3 cr Add 3 more MNTC Electives 3 cr Listing of Program Electives to choose from: Add ADMS 2236 Project Mgmt 3 cr
Approved	Paramedic AAS 60 cr EGF Major ID: E437	Effective Fall 2024 Move 2 <sup>nd</sup> Spring to <u>1<sup>st</sup> Fall Semester</u> : ENGL1111, HLTH2208, MATH1110, SSC1101  Move 1 <sup>st</sup> Fall to <u>1<sup>st</sup> Spring semester</u> : BIOL 2260, 2262, EMTB 1101, 1130  Move 1 <sup>st</sup> Spring to <u>2<sup>nd</sup> Fall Semester</u> : EMTP 1200, 1205, 1210, 1215, 1220, 1225, 1230, 1235, 1240  Move 1 <sup>st</sup> Summer to <u>2<sup>nd</sup> Spring Semester</u> : EMTP 1300, 1305, 1400  Move 2 <sup>nd</sup> Fall to <u>2<sup>nd</sup> Summer Semester</u> : EMTP 1405, 1410
Approved	Paramedic Diploma 48 cr EGF Major ID: E438	Effective Fall 2024 Move 1 <sup>st</sup> Fall to <u>1<sup>st</sup> Spring semester</u> : BIOL 2260, 2262, EMTB 1101, 1130 Move 1 <sup>st</sup> Spring to <u>2<sup>nd</sup> Fall Semester</u> : EMTP 1200, 1205, 1210, 1215, 1220, 1225, 1230, 1235, 1240 Move 1 <sup>st</sup> Summer to <u>2<sup>nd</sup> Spring Semester</u> : EMTP 1300, 1305, 1400 Move 2 <sup>nd</sup> Fall to <u>2<sup>nd</sup> Summer Semester</u> : EMTP 1405, 1410

### Course Changes

Vote	Course	Discussion
Tabled Resubmit later	EDUC 2300 Education Technology 3 cr 3/0/0	Effective Fall 2024 New course Missing course description Will resubmit at later date.
Tabled Resubmit later	HLTH 1060 Drug Education 3 cr 3/0/0	Effective Fall 2024 New course Missing course description Will resubmit at later date.
Approved	ACCT 2100 Accounting Special Topics 1 cr 0/1/0	Effective Fall 2024 New course
Approved	ACCT 2221 Accounting Capstone 4 cr 4/0/0	Effective Fall 2024 Update course description and learner outcomes.

Approved	CRJU 1102 Law Enf & Hum Behavior 3 cr 3/0/0	Inactivate 5-31-2024 replaced by 1112
Approved	CRJU 1112 Human Behavior 3 cr 3/0/0	Effective Fall 2024 New course
Approved	CRJU 1107 Law Enf – Community 3 cr 3/0/0	Inactivate 5-31-2024 replaced by 1113
Approved	CRJU 1113 Community and Diversity 3 cr 3/0/0	Effective Fall 2024 New course
Approved	CRJU 1126 L.E. Fitness I 1 cr 0/1/0	Inactivate 5-31-2024 replaced by 1127
Approved	CRJU 1127 Career Fitness 1 1 cr 0/1/0	Effective Fall 2024 New course
Approved	CRJU 2126 L.E. Fitness II 1 cr 0/1/0	Inactivate 5-31-2024 replaced by 2127
Approved	CRJU 2127 Career Fitness 2 1 cr 0/1/0	Effective Fall 2024 New course
Approved	CRJU 2209 Law Enforce Skills I 6 cr 3/3/0	Inactivate 5-31-2024 replaced by 2229
Approved	CRJU 2229 Peace Officer Skills 1 6 cr 3/3/0	Effective Fall 2024 New course
Approved	CRJU 2219 Law Enforce Skills II 6 cr 3/3/0	Inactivate 5-31-2024 replaced by 2239
Approved	CRJU 2239 Peace Officer Skills 2 6 cr 3/3/0	Effective Fall 2024 New course
Approved	ENGL 2100 Intro to Literary Studies 3 cr 3/0/0	Effective Fall 2024 New course MNTC Goal Area 6 Humanities-Fine Arts
Approved	SPCH 1103 Interpersonal Communicati 3 cr	Su25 --Update name to Interpersonal Comm
Approved	SPCH 2205 Intercultural Communicati 3 cr	Su25 --Update name to Intercultural Comm
Approved	SPCH 2222 Intro to Media Literacy 2 cr 2/0/0	Effective Fall 2024 New course MNTC Goal Area 6 Humanities-Fine Arts
Approved	SPCH 1101 Intro to Public Speaking SPCH 1103 Interpersonal Comm SPCH 1111 Small Group Comm SPCH 2201 Oral Interp Literature SPCH 2205 Intercultural Comm SPCH 2222 Intro to Media Literacy	Effective Summer 2025 Create new department -- CMST Communication Studies  Change prefix on all SPCH to CMST Inactivate 5-31-2025 all SPCH courses.

### **Program Specific Requirements (Standing Agenda Item)**

Aviation Maintenance Technician Plus Certificate 18 cr TRF

Uncrewed Aircraft Systems Maintenance Technician Certificate 27 cr TRF

Requirements page, add: Current NCTC Aviation Maintenance students may co-enroll.

Remaining program pages, general verbiage updates:

-- change all references of unmanned aircraft systems, uncrewed aerial systems, and unmanned aerial systems to uncrewed aircraft systems.

-- change all references of ground control station to control station.

-- change all references of vehicle and satellites (line of sight) to aircraft and control station.

### **Curriculum Committee**

Sarah Dorn indicated the committee continues to meet. It has been brought to their attention that a couple programs require courses we don't offer any more that needs to be addressed. Waiting on some policy changes to determine how to proceed. Sarah will create a group to develop a communication process to disseminate AASC change approvals.

### **2023-24 Meeting Schedule**

Day	Date	Time	Location
Tuesday	April 16	10 am – 12 pm	ZOOM
Wednesday	May 1	10 am – 12 pm	ZOOM