

Academic Affairs & Standards Committee

September 10, 2024 1 – 3 pm ZOOM

Present: John Fields, ADawn Nelson, Derek Lewis, Stephen Nelson, Joel Ziegler, Bobbie Taylor, Kari Koenig, Sarah Dorn, Julie Roisland

Absent: Stephanie LeDuc, Don Fischer, Justin Berry

Approval of Minutes

The May minutes were approved as recorded.

Program Changes

Vote	Program	Discussion

Course Changes

Vote	Course	Discussion

Program Specific Requirements (Standing Agenda Item)

None

AASC Submissions Guide

The committee reviewed the document posted in TEAMS, as well as the 6 content topics broken out in D2L. Discussion of the lengthy, in-depth, not always applicable to all situations document, lead to the creation of a subgroup (ADawn, Derek, Bobbie, John) who will break the submission guide into 6 program / course manageable sections. The committee will review those pieces at a later date.

3000 Policy and Procedures

All 3000 level policies and procedures were reviewed and updated last spring to adopt MinnState verbiage when applicable. ADawn Nelson will seek clarification on whether this committee just needs to give blanket approval or if each policy and procedure needs to be reviewed.

Regular Substantive Interaction

Regular substantive interaction means colleges need to identify guidelines which ensure online, hyflex, hybrid, or blended courses are delivered the same as or better than fully seated courses. Congress has been in the process over the past 8 or more years to implement this documentation. After some discussion, the committee decided it would be best if implementation guidelines were developed by a small faculty subgroup consisting of ADawn Nelson, Bobbie Taylor, Derek Lewis, Caleb Curfman, and John Fields. The guidelines will be presented to AASC and then the Learning Council.

MATH 1111 – College Algebra – 4 cr

A list of all programs who require the old MATH 1110 College Algebra 3 cr is located in teams. The Deans and program faculty will work together to submit program changes to AASC by February 11, 2024.

2024-25 Meeting Schedule

Day	Date	Time	Location
Tuesday	October 8	1 -- 3 pm	ZOOM
Tuesday	November 5	1 – 3 pm	ZOOM
Wednesday	December 4	9 – 11 am	ZOOM
Wednesday	January 15	9 – 11 am	ZOOM
Tuesday	February 11	1 – 3 pm	ZOOM
Wednesday	March 26	1 – 3 pm	ZOOM
Tuesday	April 15	1 – 3 pm	ZOOM
Wednesday	May 7	9 – 11 am	ZOOM