

Academic Affairs & Standards Committee

October 8, 2024 1 – 3 pm ZOOM

Present: John Fields, Stephanie LeDuc, Don Fischer, ADawn Nelson, Derek Lewis, Stephen Nelson, Joel Ziegler, Heather Koland, Kari Koenig, Sarah Dorn, Julie Roisland

Absent: Justin Berry

Approval of Minutes

The September minutes were approved as recorded.

Program Changes

Vote	Program	Discussion
Approved	Construction Plumbing Diploma 34 cr EGF Major ID: E455	Effective Fall 2024 Add SSCI 1101 Human Relations 3 cr Drop Elective course 3 cr SSCI 1101 or MNTC course Become required course instead of elective option to match the AAS program change approved 4-20-2022.
Approved	Heating Ventilation & Air Conditioning Diploma 37 cr EGF Major ID: E310	Effective Fall 2024 Add SSCI 1101 Human Relations 3 cr Drop Elective course 3 cr SSCI 1101 or MNTC course Become required course instead of elective option to match the AAS program change approved 4-20-2022.
No vote necessary. Update	Criminal Justice--Peace Officer Training -- name change AAS TRF Major ID: CRJ5 Diploma TRF Major ID: CRJ3 Certificate TRF Major ID: CRJ4	Effective Fall 2024 Name change on all 3 programs: Peace Officer Go back to the March 27, 2024 minutes and update to Peace Officer MinnState request to be consistent with programs across the state.

Course Changes

Vote	Course	Discussion

Program Specific Requirements (Standing Agenda Item)

Paramedic AAS 60 cr and Diploma 48 cr

AAS -- #6 sentence -- remove HLTH 1106

Diploma -- #7 sentence -- remove HLTH 1106

AASC Submissions Guide

The committee reviewed the document prepared to date by the subgroup (ADawn, Derek, Bobbie, John). The document will continue to be worked on and updated to include the steps which will take place by Marketing, Admin Support groups once changes have been approved by AASC.

3000 Policy and Procedures

ADawn Nelson shared the spreadsheet with all 3000 level policies and procedures to keep track of 1st reading, 2nd reading, and final approval.

1st Reading on the following:

3010 – moved content into 2015 or remove all together.

3020 – link to system office board policy 3.21

3070 – major change. SAP is student affairs policy. Move to 2000 series and link to system office board policy 2.9.1 Sarah Dorn will talk with Lisa Bottom as to whether remains 2000 or 3000 series.

Curriculum Update

Sarah Dorn indicated the committee is working through the processes to occur after AASC approval. Tracking the MATH 1111 College Algebra changes to all required programs. Also working on Accuplacer score changes to program requirements and/or prerequisite course changes.

2024-25 Meeting Schedule

Day	Date	Time	Location
Tuesday	November 5	1 – 3 pm	ZOOM
Wednesday	December 4	9 – 11 am	ZOOM
Wednesday	January 15	9 – 11 am	ZOOM
Tuesday	February 11	1 – 3 pm	ZOOM
Wednesday	March 26	1 – 3 pm	ZOOM
Tuesday	April 15	1 – 3 pm	ZOOM
Wednesday	May 7	9 – 11 am	ZOOM