

Academic Affairs & Standards Committee

December 4, 2024 9 – 11 am ZOOM

Present: Stephanie LeDuc, Don Fischer, Dorinda Sorvig, ADawn Nelson, Derek Lewis, Stephen Nelson, Joel Ziegler, Kari Koenig, Bobbie Taylor, Justin Berry, Sarah Dorn, Julie Roisland, Mike Simmers

Absent: John Fields

Approval of Minutes

The November minutes added info on Peace Officer name change and were approved as recorded.

Program Changes

Vote	Program	Discussion
Approved	Computer & Network Technology AAS 60 cr EGF Major ID: E416	Effective Summer 2025 Drop CRLT 2103 Job Seeking 1 cr Drop MATH 1110 College Algebra 3 cr Add MATH 1111 College Algebra 4 cr
Approved	IT Cybersecurity AAS 60 cr EGF Major ID: E418	Effective Summer 2025 Drop CRLT 2103 Job Seeking 1 cr Drop MATH 1110 College Algebra 3 cr Add MATH 1111 College Algebra 4 cr
Approved	Pharmacy Technology AAS 60 cr EGF Major ID: E440	Effective Summer 2025 Drop MATH 1110 College Algebra 3 cr Add G4: Math/Logic Reason Elec 3 cr G4: Math/Logical Reasoning Electives list: MATH 1102 or MATH 1111

Course Changes

Vote	Course	Discussion
Approved	NURS 2133 Professional Role 2 cr	Update course learner outcomes wording.
Approved	RADT 2228 Clinical Radiography V 7 cr	Update course learner outcomes wording.
Approved	PHIL 2000 Logic 3 cr	Delete current prerequisites: MATH 0080, or appropriate Math assessment score. Change Prerequisites to: None.
Approved	MATH 0080 Math Foundations 3 cr	Inactivate 5-31-2025
Approved	MATH 0090 Introductory Algebra 3 cr	Inactivate 5-31-2025
Approved	MATH 0094 Pre-College Algebra 4 cr	Delete current prerequisites: MATH 0080, or appropriate Math assessment score. Change Prerequisites to: Multiple measures assessment.
Approved	MATH 0098 Intermediate Algebra 3 cr	Inactivate 5-31-2025
Approved	MATH 0110 College Algebra Support 2 cr	Delete current prerequisites: Appropriate Math assessment score. Corequisite: MATH 1110 Change Prerequisites to: Multiple measures assessment. Corequisite: MATH 1111.

Approved	MATH 1001 Technical Mathematics	3 cr	Delete current prerequisites: MATH 0080, or appropriate Math assessment score. Change Prerequisites to: Multiple measures assessment.
Approved	MATH 1003 Math Application Nurses	2 cr	Delete current prerequisites: MATH 0080 with C or better, or appropriate Math assessment score. Change Prerequisites to: Multiple measures assessment.
Approved	MATH 1102 Contemporary Math	3 cr	Delete current prerequisites: MATH 0090, or appropriate Math assessment score. Change Prerequisites to: Multiple measures assessment.
Approved	MATH 1106 Trigonometry	2 cr	Delete current prerequisites: MATH 0094, or MATH 0098, or appropriate Math assessment score. Change Prerequisites to: MATH 0094 or Multiple measures assessment.
Approved	MATH 1111 College Algebra	4 cr	Delete current prerequisites: MATH 0094, or MATH 0098, or appropriate Math assessment score. Change Prerequisites to: MATH 0094 or Multiple measures assessment.
Approved	MATH 1113 Pre-Calculus	5 cr	Delete current prerequisites: MATH 0094, or MATH 0098, or appropriate Math assessment score. Change Prerequisites to: MATH 0094 or Multiple measures assessment.
Approved	MATH 1131 Applied Calculus	3 cr	Delete current prerequisites: A grade of C or better in MATH 1110 or MATH 1113. Change Prerequisites to: A grade of C or better in MATH 1111 or MATH 1113
Approved	MATH 2203 Statistics	4 cr	Delete current prerequisites: A grade of C or better in MATH 0094 or MATH 0098 or MATH 11102, or appropriate Math assessment score. Change Prerequisites to: Multiple measures assessment.
Approved	MATH 2231 Calculus I	4 cr	Delete current prerequisites: (MATH 1106 and MATH 1110), or MATH 1113, or appropriate MATH assessment score. Change Prerequisites to:

		A grade of C or better in (MATH 1106 and MATH 1111), or MATH 1113.
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Program Specific Requirements (Standing Agenda Item)

AASC Submissions Guide

ADawn Nelson displayed the document and talked through the various pieces. During x-mas break she will update the pieces recently submitted to her.

3000 Policy and Procedures

3010 Data Disclosures – 2nd reading – recommendation to table approval of policy removal until can verify if 2015 policy is up to date.

3020 Curriculum – 2nd reading – reviewed the policy dated 3-26-2022. Motion made, seconded, and approved to leave or return the policy version review dated 3-23-2022 on the website. Remove the current link that is on the website. The current link is only a portion of the curriculum, not the whole.

3070 Satisfactory Academic Progress -- 2nd reading – motion made, seconded, and approved to leave policy as is posted on website, no changes.

3030 Prefix and Course numbering – 1st reading – aligns with System Office board policy. Motion made, seconded, and approved to reinstate old 3030 policy review dated 3-16-2022, until the 2nd reading and change approval.

3050 and 3050P PSEO-- 1st reading – refer to workgroup to gather information and report back in January.

3060 Syllabus and Common Course Outline – 1st reading – link out at System Office board policy. Motion made, seconded, and approved to reinstate old 3060 policy review dated 3-16-2022, until the 2nd reading and change approval.

Policy palazzo did occur last year. Every person in the college was sent a ZOOM link to join each review meeting. Julie Fenning recorded all the changes. ADawn will request documentation on 3000 series level changes. The committee discussed creating a work group consisting of Derek, Stephen, Sarah, ADawn, Bobbie, and Julie Fenning to review 3000 level policy and procedures. Findings will be reported back in January.

Curriculum Committee Update

Sarah Dorn indicated all submissions for today were reviewed and continued to work on submission guide. The name will be changed to Curriculum Review workgroup.

2024-25 Meeting Schedule

Day	Date	Time	Location
Wednesday	January 15	9 – 11 am	ZOOM
Tuesday	February 11	1 – 3 pm	ZOOM
Wednesday	March 26	1 – 3 pm	ZOOM
Tuesday	April 15	1 – 3 pm	ZOOM
Wednesday	May 7	9 – 11 am	ZOOM