

## Academic Affairs & Standards Committee

February 11, 2025    1 – 3 pm    ZOOM

**Present:** John Fields, Stephanie LeDuc, Derek Lewis, Stephen Nelson, Joel Ziegler, Kari Koenig, Bobbie Taylor, Jeff Bell, Justin Berry, Sarah Dorn, Julie Roisland. Guests: Don Fischer, Dorinda Sorvig

**Absent:** ADawn Nelson

### Approval of Minutes

The January minutes were approved as recorded.

### Program Changes

Vote	Program	Discussion
Approved	Accounting AAS 60 cr EGF, TRF, DE Major ID: E005, T005, I005	Effective Summer 2025 Drop CRLT 2103 Job Seek-Keep    1 Drop MATH 1110 College Algebra    3 Add MATH 1111 College Algebra    4
Approved	Accounting Transfer Pathway AS 60 cr EGF, TRF, DE Major ID: ETAC, TTAC, ITAC	Effective Summer 2025 Drop G6 or G7 elective    4 Drop MATH 1110 College Algebra    3 Add MATH 1111 College Algebra    4 Add G6 or G7 elective    3
Approved	Business Transfer Pathway AS 60 cr EGF, TRF, DE Major ID: ETBU, TTBU, ITBU	Effective Summer 2025 Drop MNTC elective    6 Drop MATH 1110 College Algebra    3 Add MATH 1111 College Algebra    4 Add MNTC elective    5 update EGF semester order to match TRF-DE
Approved	Economics Transfer Pathway AA 60 cr EGF, TRF, DE Major ID: ETEC, TTEC ITEC	Effective Summer 2025 Drop MNTC elective    21 Drop MATH 1110 College Algebra    3 Add MATH 1111 College Algebra    4 Add MNTC elective    20
Approved	English Transfer Pathway AA 60 cr EGF, TRF, DE Major ID: ETEN, TTEN, ITEN  MinnState Approved: 4-2-2025	Effective Summer 2025 Program Electives    20 MNTC Goal Areas 1-10    40 Required MNTC courses: ENGL 1111 Composition I    3 ENGL 1112 Composition II    3 ENGL 2100 Intro Literary Studies    3 ENGL 2242 American Lit Post-1865    3 ENGL 2221 or 2248 or 2258    3 ENGL 2203 or 2207    3
Approved	Physical Therapist Assistant AAS 74 cr EGF Major ID: E450	Effective Summer 2025 Drop PSYC 1105 Intro Psychology    3 Drop G4: Math/Logical Elective    3 Add G4: Math/Logical Elective    4 Add PTAS 1122 Clinical Integration I    1 Add PTAS 2127 Clinical Integration II    1 ENGL 1111 move from 1 <sup>st</sup> fall to 1 <sup>st</sup> summer

## Course Changes

Vote	Course				Discussion
Not Approved 3 yeah 4 nah 1 abstain	CMST 2175	Persuasion and Propaganda	3	3/0/0	Effective Summer 2025 new course MNTC Area: 8, 9 Heated and lengthy discussion occurred between faculty when questions were raised on why create a new course, when so many were just inactivated. The course would only be offered in rotation every 2 years, and then can only be offered with full enrollment due to budgets. L.A. Transfer Pathway programs do not have enough students to offer multiple discipline courses. Deceiving to students.
Not Approved 3 yeah 5 nah	CMST 2260	Popular Culture Comm	3	3/0/0	Effective Summer 2025 new course MNTC Area: 6, 9
Approved	Liberal Arts courses to inactivate: ANTH 2201 Phys Anthropology-Archaeo 3 3/0/0 ARTS 1112 Life Drawing 3 0/3/0 BIOL 1120 Human Biology 4 3/1/0 CMST 2201 Oral Interp Literature 3 3/0/0 CRLT 1103 Career Explorations 1 1/0/0 ECON 1110 Prin of Economics 3 3/0/0 ENGL 2241 American Lit Pre-1865 3 3/0/0 ENGL 2251 British Lit Pre-1785 3 3/0/0 ENGL 2252 British Lit Post-1785 3 3/0/0 GEOG 2242 Cultural Geography 3 3/0/0 GTEC 1108 Internet Literacy Skills 1 1/0/0 HIST 1101 West Civ Pre-1500 4 4/0/0 HIST 1102 West Civ Post-1500 4 4/0/0 HIST 2215 American Indian Studies 3 3/0/0 HIST 2231 US Women's History 3 3/0/0 JOUR 1101 Mass Communications 3 3/0/0 JOUR 1102 Intro Journalism 3 3/0/0 JOUR 1181 College Publications 1 .5/.5/0 MATH 1131 Applied Calculus 3 3/0/0 MUSC 1610 Hands-on Music Basics 3 3/0/0 PHYS 2211 Physics I 5 4/1/0 PHYS 2212 Physics II 5 4/1/0 SPAN 1120 Hispanic Cultures 3 3/0/0 THTR 2201 History of Film 3 3/0/0				Inactivate May 16, 2025 MNTC Area: 5, 10 MNTC Area: 6 MNTC Area: 3, 10 MNTC Area: 6 MNTC Area: 5 MNTC Area: 6 MNTC Area: 6 MNTC Area: 6 MNTC Area: 7, 8 MNTC Area: 5, 8 MNTC Area: 5, 8 MNTC Area: 5, 7 MNTC Area: 5, 7 MNTC Area: 9 MNTC Area: 4 MNTC Area: 6 MNTC Area: 3 MNTC Area: 3 MNTC Area: 6, 10 MNTC Area: 6
Approved	ADMS 1116	Business Communications	3	2/1/0	Delete current prerequisite:

					Successful completion of ENGL 0095 or appropriate assessment score. Change prerequisite to: Multiple measures assessment.
Approved	ENGL 1012	Applied Communications	3	3/0/0	Delete current prerequisite: Appropriate writing assessment score. Change prerequisite to: Multiple measures assessment.
Approved	ENGL 1111	Composition I	3	3/0/0	Delete current prerequisite: ENGL0095 or a sufficient Accuplacer Reading Placement score to be exempted from developmental coursework in reading and writing. Change prerequisite to: ENGL0095 (minimum 2.0 GPA) or Multiple measures assessment.
Approved	ENGL 2203	Creative Writing	3	3/0/0	Delete current prerequisite: ENGL0095. Change prerequisite to: ENGL0095 (minimum 2.0 GPA) or Multiple measures assessment.
Approved	HLTH 1110	Nursing Assistant	3	1/2/0	Delete current prerequisite: Accuplacer scores: Reading 225, Arithmetic 240. Change prerequisite to: Multiple measures assessment.
Approved	PTAS 1122	Clinical Integration I	1	1/0/0	new course
Approved	PTAS 2127	Clinical Integration II	1	1/0/0	new course
Approved	PHRM 1001 Fund Concepts of Pharmacy PHRM 1002 Pharmacy Calculations PHRM 2001 Pharm Prin-Prac I				Delete current prerequisite: ENGL0095, MATH0098, or appropriate assessment scores. Change Prerequisite to: Multiple measures assessment.
Approved	PHYS 1111	General Physics I			Delete current prerequisite: appropriate MATH assessment scores. Change Prerequisite to: Multiple measures assessment.
Approved	RESP 1104 Non Acute Resp Care RESP 1120 Cardio Physiology-Asses RESP 1126 Clinical I				Delete current prerequisite: MATH0098 or appropriate Math assessment score. Change Prerequisite to: Multiple measures assessment.

**Program Specific Requirements (Standing Agenda Item)**

None.

### **Chair Updates**

Item is tabled until the March meeting.

### **Multiple Measures Assessment Statement**

Item is tabled until the march Meeting.

### **3000 Policy and Procedures**

#### **2<sup>nd</sup> reading on the following:**

3071 Academic Advising – Motion made to remove, as it is in Student Services 2050. Motion seconded and approved

3072 Academic Dishonesty – Stephen made motion to approved with significant rewrites. Motion seconded and approved

3080 Program Assessment – leave alone, APR is in review. Tabled until APR recommends changes.

3090 Grading – minor changes to add F, S, U. Incomplete form is required. Kari made motion to approve with suggested changes. Seconded and approved.

3340 Assessment for Course Placement – tabled until March.

#### **1<sup>st</sup> reading on the following:**

3100 Repeating Courses – recommend removed because in 3070

3110 Graduation – updated verbiage

3120 Transfer of Credit -- link to system office policy 3.2.1

3120P Transfer of Credit Procedure – link to system office procedure

3130 Career Information – link to system office policy

3150 Credit for Prior Learning -- link to system office policy

3150.1P CPL External Assessments – link to system office

3150.2P CPL Internal Assessments – link to system office

3150.3P – Military Courses – looking at implementing system software all colleges in near future.

Other colleges waive MNTC G:9. NCTC considering awarding credit for G:9 as military service. Suggestion was made to know exactly which course(s) in G:9 or G:8 will be awarded.

3180 Library Collection Development – minor updates

### **Curriculum Review Update**

Sarah Dorn indicated all submissions for today were reviewed. Lengthy discussion occurred on verbiage for multiple measures assessment.

### **2024-25 Meeting Schedule**

Day	Date	Time	Location
Wednesday	March 26	1 – 3 pm	ZOOM
Tuesday	April 15	1 – 3 pm	ZOOM
Wednesday	May 7	9 – 11 am	ZOOM