

Academic Affairs & Standards Committee
February 2, 2026 3 – 5 pm EGF 290, TRF 662

Present: Joseph Agbeko, ADawn Nelson, Sarah Johnson, Heather Koland, Stephen Nelson, Linda Samuelson, Joel Ziegler, Lisa Anderson, Justin Berry, Sarah Dorn

Absent: John Fields, Julie Roisland

Approval of Minutes

The December minutes were approved as recorded.

Program Changes

| Vote | Program | Discussion |
|----------|---|---|
| Approved | Administrative Professional AAS 60 cr EGF DE Major ID: E031 I031 New Major ID: 0300 MinnState approved: 02-09-2026 | Effective Summer 2026 Change Name to: Business Office Professional Drop ADMS 1100 Keyboarding I 3 cr Drop ADMS 1102 Keyboarding II 3 cr Drop ADMS 1110 Word Process 3 cr Add ADMS 1105 College Keyboard 3 cr Add ADMS 1106 Adv Keyboard 3 cr Add ACCT 1128 Comp Acct I 3 cr ADMS 2213 move from 2 nd Fall to 2 nd Spring SSCI 1101 move from 2 nd Spring to 2 nd Fall Program Electives: Drop CPTR 1106 Microcmt Database Drop CPTR 1132 Microcmt Maint Add BUSN 2210 Prin of Management Add MKTG 2200 Prin of Marketing |
| Approved | Administrative Office Specialist Diploma 33 cr EGF DE Major ID: E532, I532 | Effective Summer 2026 Drop ADMS 1100 Keyboarding I 3 cr Drop ADMS 1102 Keyboarding II 3 cr Drop ADMS 1110 Word Proc 3 cr Add ADMS 1105 College Keyboard 3 cr Add ADMS 1106 Adv Keyboard 3 cr Add ADMS 2213 Adv Office Apps 3 cr Program Electives: Drop CPTR 1106 Microcmt Database Drop CPTR 1132 Microcmt Maint Add ACCT 1128 Comp Acct I |
| Approved | Architectural Technology & Design AAS 69 cr EGF Major ID: E035 | Effective Summer 2026 Drop ARCH 1123 CAD II 5 cr Drop ARCH 2220 CAD 3D 4 cr Drop CRLT 2103 Job Seek Keep 1 cr Add ARCH 1124 BIM Tech I 5 cr Add ARCH 2124 BIM Tech II 4 cr Add ARCH 2995 Portfolio 1 cr |
| Approved | Architectural Technology & Design Diploma 65 cr EGF Major ID: E036 | Effective Summer 2026 Drop ARCH 1123 CAD II 5 cr Drop ARCH 2220 CAD 3D 4 cr |

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| | | Drop ARCH 2223 CAD 3D Advanced 4 cr Drop CRLT 2103 Job Seek Keep 1 cr Add ARCH 1124 BIM Tech I 5 cr Add ARCH 2124 BIM Tech II 4 cr Add ARCH 2134 BIM Tech III 4 cr Add ARCH 2995 Portfolio 1 cr |
| Approved | Intro Architectural Technology & Design Diploma 31 cr EGF Major ID: E038 | Effective Summer 2026 Drop ARCH 1123 CAD II 5 cr Add ARCH 1124 BIM Tech I 5 cr |
| Approved | Dietetic Technician AAS 67 cr DE MinnState approved: 02-09-2026 | Change from Suspended to Close |
| Approved | Early Childhood Certificate 18 cr EGF, DE Major ID: E119, I119 | Update website to match Program Navigator approval |
| Approved | Marketing & Management AAS 60 cr EGF DE Major ID: E515, I515 | Effective Summer 2026 Drop CMST 1101 Intro Public Speak 3 cr Add G1: Communication Elec 3 cr (CMST1101, CMST1103) |
| Approved | Respiratory Therapy AAS 78 cr EGF DE Major ID: E496 I496 | Effective Summer 2026 Drop current RESP courses 51 cr : 1104, 1110, 1120, 2207, 2211, 2212, 2230, 2232, 2236, 2242, 2244, 2246, 2250, 2252, 2254, 2260, 2262, 2264, 2276, 2278 Add new RESP courses 51 cr: 1105, 1106, 1121, 1211, 1212, 1221, 1222, 1231, 1311, 2111, 2112, 2121, 2122, 2125, 2131, 2141, 2231, 2255, 2259, 2265, 2279, 2297 |
| Approved | Uncrewed Aircraft Systems Certificate 27 cr TRF Major ID: T705 | Update website to match Program Navigator approval |

Course Changes

Effective Dates on all courses: Inactivate on 5-15-2026; Rename – Summer 2026

RESP course learner outcomes will be updated to match previously established formatting.

| Vote | Course | Discussion |
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| Approved | ADMS 1100 Keyboarding I 3 cr 2/1/0 | Inactivate |
| Approved | ADMS 1102 Keyboarding II 3 cr 2/1/0 | Inactivate |
| Approved | ADMS 1105 College Keyboarding 3 cr 2/1/0 | Rename -- replaced ADMS 1100 |
| Approved | ADMS 1106 Advanced Keyboarding 3 cr 2/1/0 | Rename – replaced ADMS 1102 |
| Approved | ADMS 2213 Advanced Office Apps 3 cr 2/1/0 | Update learner outcomes. Current prerequisites: ACCT 1124, ADMS 1100, CPTR 1104 Change prerequisites to: ADMS 1105, CPTR 1104 Update learner outcomes |
| Approved | ARCH 1123 CAD II 5 cr 3/2/0 | Inactivate |
| Approved | ARCH 1124 BIM Technology I 5 cr 3/2/0 | Rename – replaced ARCH 1123 |
| Approved | ARCH 2124 BIM Technology II 4 cr 1/3/0 | Rename – replaced ARCH 2220 |
| Approved | ARCH 2134 BIM Technology III 4 cr 2/2/0 | Rename – replaced ARCH 2223 |
| Approved | ARCH 2211, 2212, 2213, 2215, 2224, 2241 | Update in Prerequisite: Change ARCH 1123 to 1124 |

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| Approved | ARCH 2220 CAD 3D | 4 cr 1/3/0 | Inactivate |
| Approved | ARCH 2223 CAD 3D Advanced | 4 cr 2/2/0 | Inactivate |
| Approved | ARCH 2295 Portfolio | 1 cr 0/1/0 | Update learner outcomes |
| Approved | RESP 1104 Non Acute Resp Care | 4 cr 3/1/0 | Inactivate |
| Approved | RESP 1105 Resp Care Basics Theory | 3 cr 3/0/0 | Rename – replaced RESP 1104 |
| Approved | RESP 1106 Resp Care Basics Lab | 1 cr 0/1/0 | Rename – replaced RESP 1104 |
| Approved | RESP 1110 Adult Critical Care | 4 cr 3/1/0 | Inactivate |
| Approved | RESP 1120 Cardio Physiology-Assess | 3 cr 3/0/0 | Inactivate |
| Approved | RESP 1121 Cardiopulmonary A&P | 3 cr 3/0/0 | Rename – replaced RESP 1120 |
| Approved | RESP 1126 Clinical 1 | 1 cr 0/0/1 | Update roman numeral to number in title, course description, learner outcomes |
| Approved | RESP 1211 Critical Care Theory 1 | 3 cr 3/0/0 | Rename – replaced RESP 1110 |
| Approved | RESP 1212 Critical Care Lab 1 | 1 cr 0/1/0 | Rename – replaced RESP 1110 |
| Approved | RESP 1221 Pulm Diagnostics | 2 cr 2/0/0 | Rename – replaced RESP 2212 |
| Approved | RESP 1222 Pulm Diagnostics Lab | 1 cr 0/1/0 | Rename – replaced RESP 2212 |
| Approved | RESP 1231 Clinical 2 | 2 cr 0/0/2 | Rename – replaced RESP 2207 |
| Approved | RESP 1311 Clinical 3 | 2 cr 0/0/2 | Rename – replaced RESP 2211 |
| Approved | RESP 2111 Critical Care Theory 2 | 3 cr 3/0/0 | Rename – replaced RESP 2252 |
| Approved | RESP 2112 Critical Care Lab 2 | 1 cr 0/1/0 | Rename – replaced RESP 2252 |
| Approved | RESP 2121 Neo-Peds Resp Theory | 3 cr 3/0/0 | Rename – replaced RESP 2242 |
| Approved | RESP 2122 Neo-Peds Resp Lab | 1 cr 0/1/0 | Rename – replaced RESP 2242 |
| Approved | RESP 2125 Neonatal Clinical 1 | 1 cr 0/0/1 | Rename – replaced RESP 2246 |
| Approved | RESP 2131 Adv Resp Simulation 1 | 1 cr 0/1/0 | Rename – replaced RESP 2244 |
| Approved | RESP 2141 Clinical 4 | 6 cr 0/0/6 | Rename – replaced RESP 2250 and 1 cr of RESP 2262 |
| Approved | RESP 2207 Clinical II | 2 cr 0/0/2 | Inactivate |
| Approved | RESP 2211 Clinical III | 2 cr 0/1/1 | Inactivate |
| Approved | RESP 2212 Diagnostic Procedures | 3 cr 2/1/0 | Inactivate |
| Approved | RESP 2230 ACLS | 1 cr 1/0/0 | Inactivate |
| Approved | RESP 2231 ACLS-PALS-NRP | 3 cr 3/0/0 | Rename – RESP 2230 2232 2236 |
| Approved | RESP 2232 Pediatric Adv/Life Support | 1 cr 1/0/0 | Inactivate |
| Approved | RESP 2236 Neonatal Resuscitation Pr | 1 cr 1/0/0 | Inactivate |
| Approved | RESP 2242 Neo-Peds Critical Care | 4 cr 3/1/0 | Inactivate |
| Approved | RESP 2244 Integrated Pract I | 1 cr 0/1/0 | Inactivate |
| Approved | RESP 2246 Neonatal Internship I | 1 cr 0/0/1 | Inactivate |
| Approved | RESP 2250 Internship I | 5 cr 0/0/5 | Inactivate |
| Approved | RESP 2252 Advanced Critical Care | 4 cr 3/1/0 | Inactivate |
| Approved | RESP 2254 Internship II | 5 cr 0/0/5 | Inactivate |
| Approved | RESP 2255 Clinical 5 | 7 cr 0/0/7 | Rename – replaced RESP 2254 and 2 cr of RESP 2262 |
| Approved | RESP 2259 Neonatal Clinical 2 | 1 cr 0/0/1 | Rename – replaced RESP 2260 |
| Approved | RESP 2260 Neonatal Internship II | 1 cr 0/0/1 | Inactivate |
| Approved | RESP 2262 Internship III | 3 cr 0/0/3 | Inactivate 1 cr into 2141, 2 cr into 2256 |
| Approved | RESP 2264 Integrated Pract II | 1 cr 0/1/0 | Inactivate |
| Approved | RESP 2265 Adv Resp Simulation 2 | 1 cr 0/1/0 | Rename – replaced RESP 2264 |
| Approved | RESP 2276 Adv Prac Registry Review | 3 cr 2/1/0 | Inactivate |
| Approved | RESP 2278 Patient Ed – Wellness | 2 cr 2/0/0 | Inactivate |

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| Approved | RESP 2279 Pulmonary Patient Ed | 2 cr 2/0/0 | Rename – replaced RESP 2278 |
| Approved | RESP 2297 Board Exam Prep | 3 cr 2/1/0 | Rename – replaced RESP 2276 |

Program Specific Requirements (Standing Agenda Item)

Tabled until February 2026 meeting.

Peace Office -- AAS and Diploma – add following:

Students in CRJU 2229 Skills 1 must pass the Northland’s Peace Officer skills physical readiness test that consists of rowing 2000 meters on a Concept 2 Rower based off of the student’s gender, age, and weight. Students must pass the physical readiness test to enroll in CRJU 2239.

Supervisory Leadership Certificate 18 cr EGF, TRF, DE -- Effective Summer 2026

Remove: Earn a grade of C or better in every course to complete the program.

2025-26 Meeting Schedule

Calendar approved as follows:

| Day | Date | Time | Location |
|--------|-------------|------------------|-----------------|
| Friday | February 20 | 10:30 – 12:30 pm | EGF-290 TRF-662 |
| Friday | March 20 | 10:30 – 12:30 pm | EGF-290 TRF-662 |
| Friday | April 17 | 10:30 – 12:30 pm | EGF-290 TRF-662 |
| Friday | May 12 | 9 – 11 am | EGF-290 TRF-662 |