



NCTC
Emergency Medical Services
Advisory Committee Minutes
March 24, 2015
4:00 meeting in room 715

1. Attending: Dr. Gasparini, Jodi Stassen, Dennis Labahn, Dan Sponsler, Andrew Lundstrom, Eric Toutenhoofd, Jen Berger, Elise Crider, Chuck Marcott, Jeff Boushee, April Hanson
2. Welcome, thank you for taking time to be here and helping us out!
3. Membership/Committee focus
 - a. EMS Advisory Committee vs. Paramedic Advisory Committee, this change in oversight was agreed to last year so that this group will have oversight of all credit base EMS education
4. Program status (EMT, Paramedic, Firefighter/Paramedic)
 - a. Current enrollment
 - i. 8 students will graduate this spring, 4 paramedic, 4 FF/Medic
 - ii. 10 first year students with 2 more that started the semester but need to drop out for personal reasons. Both have indicated that they plan to return next year.
 - b. Incoming numbers
 - i. Currently we have 81 prospects that we have made contact with and 16 applicants for next year's class, 4 of which have their EMT already.
 - c. Application process
 - i. This was reviewed, no changes to the process at this time.
5. Review/Discuss/Approve graduation requirements
 - a. The current graduation requirements were review and discussed
 - b. It was noted that we will need to revise these next year, increasing the requirements, to be more in line with what we feel are adequate numbers for the students to achieve as they are pretty minimal at this point.
 - c. The current requirements were approved by this committee.
6. Review/Discuss/Approve Paramedic Program Policy book
 - a. The current policy book was reviewed
 - b. It was noted that we need to update the immunization requirements to match the current requirements of the college, this will be done for next year.
 - c. The current policy book was approved by this committee.
7. Review/Discuss/Approve current curriculums
 - a. The current Intensive Care Paramedic A.A.S. and Firefighter/Paramedic A.A.S. curriculums were reviewed and approved.

8. Review Clinical/Internships sites
 - a. Current clinical and internship sites were reviewed with some discussion held regarding our new site with Metro Area Ambulance in Bismarck and how well it is working out to this point.
 - b. Also discussed was the plan to implementing FSDAP fully for clinical documentation, skill and patient tracking starting in the classroom and utilizing it through internship.
9. NCTC updates
 - a. 2014 Sustainability report
 - i. This report was reviewed and discussed
 - b. 2014 Assessment Plan
 - i. This report was reviewed and discussed
 - c. New monitor simulators (iSimulate) were demonstrated and discussed the applications for them
 - d. Paramedic Program cost sheets were updated and approved by this committee
 - e. The new health programs immunization requirements form was shared with the committee
10. MN EMSRB updates
 - a. The new MN EMSRB practical exam requirements were discussed with the committee
11. ND DEHS Application
 - a. We have applied to become an approved EMT training facility with the ND Department of Emergency Health Services so that we can have the option of providing ND practical exam for our EMT classes
 - b. We already have the authorization for the Paramedic Program since this will soon be required for our accreditation
 - c. It was brought up that we need to get SD authorization for the Paramedic Program since we have one SD internship site (Aberdeen Fire) to be in line with the new upcoming accreditation requirements regarding this. Dan will follow up on this.
12. Accreditation Topics:
 - a. NCTC Exit Surveys (Medic and FF/Medic)
 - i. This report was reviewed and discussed
 - b. 2014 CAAHEP/CoAEMSP Annual Report
 - i. This report was reviewed and discussed
 - c. 2014 employer survey results
 - i. This report was reviewed and discussed
 - d. 2014 graduate survey results
 - i. This report was reviewed and discussed
 - e. 2015 Program Resource Survey
 - i. The results of this survey were not ready for the meeting due to a low rate of return from some of the parties of interest. Surveys return to date are:
 1. Advisory Committee 6/19
 2. Program Personnel 2/2
 3. Students 2/18
13. NREMT updates
 - a. The new practical exam format effective 8/1/2016 was reviewed

- b. Paramedic Psychomotor Competency Portfolio (PPCP) that is now required by the NREMT was discussed as well as our plan to better address this that we have in the past.
- 14. Review/Discuss/Approve Proposed curriculum changes
 - a. EMTB1100 from 4 credits to 6 credits
 - b. EMTP2204 – Paramedic Skills II
 - i. Skills/Scenario based class fall of 2nd year
 - ii. 4 credits
 - c. These are strictly name changes. The course numbers, common course outline and content will remain the same.
 - d. This would better identify it in the sequence of courses with the addition of EMTP2204 – Paramedic Skills II.
 - i. EMTP1144 from Paramedic Skills to Paramedic Skills I.
 - ii. EMTP1140 Paramedic II to Paramedic I
 - iii. EMTP2202 Paramedicine III to Paramedic II
 - e. All of the noted curriculum changes were discussed and approved by this committee
 - f. The committee also approved moving forward with applying for a waiver for a degree of 66 credits from the current 60 credits
- 15. Review of proposed new paramedic impact on the Firefighter/Paramedic degree/curriculum
 - a. A discussion was had on the impacts of the changes to the Paramedic curriculum without a final resolution. There is still work to be done with this before any of the proposed changes can be forwarded to the Academic Affairs and Standards Council for consideration.
 - b. A few different formats for a revised FF/Medic curriculum were discussed as well as the total number of credits this would end up being.
 - c. The minimum number of credits that the Fire Program would be comfortable with in this curriculum was discussed.
 - d. One last option that was identified as the least desirable would be to drop this offering
 - e. Chuck and Dan will continue to work on this along with Jodi.
- 16. Next meeting October,2015 (if needed); spring 2016
 - a. With the overwhelming responses to have the meeting at 4:00 this year I will plan to have future meetings a 4:00 verses after the 6:00 dinner.