



Northland Community & Technical College EMS Advisory Committee Meeting Agenda



SPONSOR INSTITUTION NAME:		Northland Community & Technical College	
CoAEMSP PROGRAM NUMBER:		600089	DATE, TIME, + LOCATION OF MEETING: October 11, 2017, NCTC room 715
CHAIR OF THE ADVISORY COMMITTEE:		Mark Jones	
ATTENDANCE			
Community of Interest	Name	Present	Agency/Organization
Physician(s) (may be fulfilled by Medical Director)	Dr. Andrew Gasparini	Y	Altru Family Residency
Employer(s) of Graduates Representative			
Employer(s) of Graduates Representative	Jen Berger, NRP	N	Supervisor, Altru Ambulance Services
Governmental Official	Gary Larson	Y	Emergency Manager, City of East Grand Forks, MN
Hospital Administrator	Mark Jones (Chair)	N	North Valley Health Center, Operations Director
Law Enforcement	Mike Ruit, LEO, NRP	N	Officer, GF PD; Paramedic, Altru Health System
Fire Service	Jeff Boushee, EMT/FF	N	EMT/FF, EGF FD
Public Member(s)	Darwin Potter	N	Faculty, Thompson High School
Hospital / Clinical Representative(s)	Eric Toutenhoofd, NRP	N	EMS Education Coordinator, Altru Health Systems
Faculty	Tana Ostlie, EMT/FF	N	EMS Instructor; EMT/FF, GFFD
Faculty	Charles Marcott, EMT/FF	Y	NCTC, Fire Technology Program Director
Paramedic	Tim Nesdahl, NRP	Y	Altru Ambulance Services
Medical Director	Dr. Andre Gasparini	Y	Altru Family Residency
Program Director	Dan Sponsler, BS, NRP	Y	NCTC
Program Clinical Coordinator	Dennis Labahn, NRP	Y	NCTC
Sponsor Administration	Jodi Stassen, MS	Y	NCTC, Dean of Health, Nursing & Public Services
Current 1 st Year Student	Not yet filled for 2017	n/a	NCTC student
Current 2 nd Year Student	Amos Ferrier	Y	NCTC student
Graduate	Kim Nelson, NRP, RN		Altru Health Systems, ER RN, Paramedic

	Agenda Item	Acted	Discussion	Comments/Questions to bring forward	Lead	Goal Date
	Graduate	Andrew Lundstrom, NRP	Y	UND School of Medicine Simulation Lab, Altru Ambulance Paramedic		
	Guest (NCTC Administration)	Dr. Dennis Bona	Y	President, Northland Community and Technical College		
	2 nd year student (guest)	Bree Rosendahl-Hoffman	Y	Northland Community and Technical College		
	2 nd year student (guest)	Trevor George	Y	Northland Community and Technical College		
	2 nd year student (guest)	Jered Records	Y	Northland Community and Technical College		
	Guest, Fire Technology Advisory Committee	Pete O'Neill	Y	Chief, Grand Forks Fire Department		
	Guest, Fire Technology Advisory Committee	Steven Dirksen	Y	Chief, Fargo Fire Department		
	Guest, Fire Technology Advisory Committee	Darren Schimke	Y	Firefighter, Grand Forks Fire Department		
	Guest, Fire Technology Advisory Committee	Bruce Weymier	Y	Battalion Chef, Grand Forks Fire Department		
	Guest, Fire Technology Advisory Committee	Joe Dewey	y	Firefighter, Grand Forks Fire Department, IAFF Union Rep		
1.	Call to Order	Why are we here?	NCTC Advisory Committee Policy	With all of the guests we had for this meeting, everyone introduced themselves and their affiliation.	Mark/Dan	
2.	Annual Report and Outcomes <ul style="list-style-type: none"> <input type="checkbox"/> Graduate Surveys <input type="checkbox"/> Employer Surveys <input checked="" type="checkbox"/> Resources Assessment Matrix <input type="checkbox"/> Thresholds <input type="checkbox"/> Annual report 	Review/Discussion	See attachments: <ol style="list-style-type: none"> 1. Site Visit Findings letter 2. 2016 Resources Assessment Matrix 	<ol style="list-style-type: none"> 1. We reviewed the findings letter of our site visit from spring and the progress to date in correcting the citations. 2. The RAM was reviewed and discussed. 	Dan	
3.	Program Changes <ul style="list-style-type: none"> Proposed Curriculum Changes <ul style="list-style-type: none"> o Paramedic Diploma o Paramedic A.A.S. o Firefighter/Paramedic A.A.S. 	Reviewed, discussed and Approved	See Attachments: <ol style="list-style-type: none"> 1. Paramedic diploma curriculum 2. Proposed revised Paramedic A.A.S. curriculum 	<ol style="list-style-type: none"> 1. Lengthy discussion was held on all of the curriculum changes proposed. 2. The Paramedic Diploma curriculum change was approved. 	Dan	Fall, 2018

	Agenda Item	Acted	Discussion	Comments/Questions to bring forward	Lead	Goal Date
			3. Proposed revised Firefighter/Paramedic A.A.S. curriculum	3. The Paramedic A.A.S. degree curriculum change was approved. 4. The Firefighter/Paramedic A.A.S. degree curriculum change was approved.		
4.	Next Meeting(s)	Face-to-Face meeting March 13, 2018				

Minutes prepared by: **Dan Sponsler** Date: **10/11/17**

Minutes approved by: _____ Date: _____

Mark Jones, Committee Chair