

**Northland Community & Technical College**  
**Advisory Committee Meeting**  
**Accounting Career Programs**  
**November 15, 2006**  
**Minutes**

**Preliminary:** The advisory committee meeting for the Accounting Career programs was held on November 15, 2006, at 5:30 p.m. at the East Grand Forks campus. The meeting was called to order by Marilyn Ogden. The agenda was approved.

Members present were Marilyn Ogden, Debbie Lafferty, Lori Tweet, Jackie Cleveland, Norma Konschak, and Karla Anderson.

**Reports:** Graduation, enrollment, and placement reports : Debra Riely presented the summer 2004 through the spring 2007 enrollment report. She also presented the graduation and placement report for 2003 through 2005. In addition the report included the number of anticipated unofficial graduates for 2006. Please see the attached sheets.

**New Business:** Program Learner Outcomes: The advisory committee reviewed the Accounting Program Learner Outcomes and made minor revisions to them. Please see the attached recommended changes to the outcomes that will be implemented.

Review of Accounting Program Plans: The advisory committee reviewed the Accounting Program plans and after much discussion a recommendation was made to add CRLT 2103 Job Seeking/Keeping to the Associate Accounting – AAS program plan and also to the Accounting Clerk – Diploma. This would change the technical electives required from 8 to 7 credits in the Associate Accounting – AAS program plan and it would also change the technical electives from 4 to 3 in the Accounting Clerk – Diploma program plan.

**Adjournment:** The meeting Adjourned at 8:10 p.m.

Respectfully submitted.

Debra J. Riely