

Northland Community and Technical College
Advisory Committee Meeting
Accounting Career Programs
October 25, 2016
Minutes

Attendance: John Chappell, Tracy Boman, Mark Lehrer, Briana Barclay, Jean Schmidt, Jen Curry

Reports: Items brought forth to share with the committee were enrollment in the accounting program, current program offerings, and results of the spring 2011-2016 NOCTI examination, program revision documents.

- After Introductions the committee reviewed the minutes from the prior meeting.
- Enrollment for the previous five years was reviewed by the committee.
- The NOCTI results were reviewed. Northland student's 2016 group score of 62.1% was lowest historical score for Northland and for 2016 the score was less than the state and the nation. Historically Northland students' scores outperform that of the state and the nation. Tracy discussed with the committee that there was not one particular area that contributed to the low score. With this particular group of students there were several that were three years removed from first year accounting courses which is a large portion of the NOCTI exam. The instructors will monitor the scores for spring 2017 to determine necessary action.
- The committee reviewed the current Accounting AAS program offering and proposed changes to the AAS offering. The proposed changes would increase the Accounting AAS degree credit load from 60 to 62 credits.
 - Proposed change #1
The first change discussed was to revise the Accounting Capstone course. The current course is four credits and the objective of the course is to prepare students to take a national credentialing examination, the ABA Accredited Business Accountant. Northland has offered this course for the previous four years and a total of seven students who have taken the ABA exam. One student has successfully passed the exam. Tracy Boman proposed to the committee to reduce the Accounting Capstone course to three credits and structure the course as a project based capstone course. The committee discussed the types of projects and other requirements of the course as well as reviewed a proposed common course outline. A motion was made by John Chappell to change the Accounting Capstone course to a three credit course and to structure the course to project based. It was seconded by Mark Lehrer and approved unanimously by the committee.

- Proposed change # 2

The second program change proposed is to create Business Tax course. The committee discussed the need for this type of course and reviewed the common course outline. The conclusion was that there was a need for the course for Northland's accounting students. John Chappell made a motion to include a business taxation as a required course for the Accounting AAS degree. Jenn Curry seconded the motion and the committee approved the motion unanimously.

- John Chappell shared with the committee the success of the business programs meet and greet. The meet and greet brings together area business professionals with students of the various business programs at Northland.
- The committed discuss that a spring meeting would be held only if there was new business to discuss.

Adjournment: The meeting was adjourned at 7:45 p.m.

Respectfully submitted.

Tracy Boman