

**Northland Community and Technical College**  
**Advisory Committee Meeting**  
**Accounting Career Programs**  
**October 23, 2018**  
**Minutes**

Attendance: Tracy Boman, Mark Lehrer, Jean Schmidt, Marilyn Ogden, Jackie Cleveland, Karla Anderson

Reports: Items brought forth to share with the committee were current program offerings, and results of the spring 2011-2017 NOCTI examination, program revision documents.

- After Introductions the committee reviewed the minutes from the prior meeting.
- All members were thanked for their continued support of our program.
- The NOCTI results were reviewed. Northland student's 2018 group score of 64.4% Historically, Northland students' scores outperform that of the state and the nation. Scores for 2018 were below the state and nation. Tracy discussed with the committee the details of the examination and pointed out the topic areas that are not taught in the accounting curriculum. Even so our goal is a minimum of 70%. Also discussed is the significance of the exam results to students. The exam is not required and does not affect students' ability to graduate so there is less importance on the score achieved. Payroll is an area of improvement noted. Results were shared with the payroll instructor. The instructors will monitor the scores for spring 2019 to determine necessary action.
  - The committee reviewed the current Accounting AAS program offering and a proposed change to the AAS offering.
  - Proposed change #1  
The first change discussed was to revise the Accounting Capstone course. The current course is four credits and the objective of the course is to prepare students to take a national credentialing examination, the ABA Accredited Business Accountant. Northland has offered this course for the previous five years and a total of seven students have taken the ABA exam. One student has successfully passed the exam. Tracy Boman proposed to the committee to reduce the Accounting Capstone course to three credits and structure the course as a project based capstone course. At the fall 2016 advisory meeting the committee discussed the types of projects and other requirements of the course as well as reviewed a proposed common course outline. The committee decided to table this proposed change to allow the new accounting instructor, who will teach the course, to give his insight on the course content and student interest at the next advisory meeting. The course was discussed again at the 2018 meeting and it was decided that the capstone course should be changed to a project based course but to remain a four credit course.

- Tracy discussed the implementation of the change to replace cost accounting with a business tax course Fall 2018.
- The committee discussed that a spring meeting would be held only if there was new business to discuss.

Adjournment: The meeting was adjourned at 7:45 p.m.

Respectfully submitted.

Tracy Boman