



## **Northland Community & Technical College Auto Body Collision Technology Advisory Committee Meeting**

**Date & Time:** April 2, 2008

**Campus:** Thief River Falls

### **MINUTES**

Attendees: Tim Reuter, Kent Wagner, Chuck Hoard, Ira Johnson, Gene Henrickson, Paul Adams, Corey Bugge, Bob Bjorgaard

New Members: Josh, Russ Olson

Absent:

<b>Topic</b>	<b>Responsible Party</b>	<b>Discussion/Outcome</b>
Call to order		
1. 2007 Minutes		2007 Minutes were reviewed and approved. One topic that was brought up again was having students finish all their generals before the second year.
2. S-10 Project		S-10 project was completed. All students sprayed, sanded, and buffed vehicle. Overall, it turned out to be a good project.
3. Custom Painting and Air Brushing		Kent stated that there is a lot of interest in custom painting and air brushing. Students enjoy learning these techniques. We would like to continue these.

4. Budget		<p>Discussion was held regarding help with the Auto Body Collision Technology budget from outside sources. Fund-raising was discussed as a possibility. No success so far.</p> <p>The 2007 supply budget is \$24,780. This budget is working for the current enrollment size. Equipment budget may be around \$15,000. A discussion was held regarding the possibility of obtaining local help or grants. Paul offered to check with Tom Dondelinger at Northern Motors to see if something could get started there. How about 3M?</p>
5. Recruitment/Enrollment		<p>There are only five students in Tim's first-year class. Registration problems in office program not held accountable. Twelve students have pre-registered for next year (as of April 2, 2008).</p> <p>Tim and Kent are hoping to get a few of the second-year students to return for lab next year to help fill in the second-year class. Both Kent and Tim will be more involved with enrollment next year.</p>
6. Facilities		Discussion was held about right sizing. Kent and Tim distributed a planning draft of the campus.
7. Classroom		New textbooks were used this year. The textbooks were very basic. We are switching to a new textbook next year that includes PowerPoint. Cost should be around \$125/text.
8. Curriculum		<p>There has been a proposal to reduce the number of credits to 60. Tim and Kent are concerned as to what they would need to cut. There will be a chance to appeal this proposal.</p> <p>Ian asked if there is a certificate that is awarded to students who only finish one year.</p>
9. Job Placement		Job placement is very good. There seems to be a lot of jobs available in the auto body collision technology field.
10. Skills USA		Three students are going to Skills USA. One first-year student and two second-year students are going. Kent will make sure that the students are "up to speed" with the skills program. Tests are scored on sheet metal and refinishing. We have \$1200 in Skills USA budget. This year it will cost approximately \$1900 to send the students. We are going to need assistance with this.

11. Other/Open Forum		<p>We talked about Career Day. Career Day is very important as many students visit our campus.</p> <p>We will have a booth at the Prime Steel Car Show. We also have a student who will have a car in the show.</p> <p>Concepts of an evening auto body restoration class were discussed. Basic hands-on could be a recruitment tool. The income generated could possibly go back into the program. Awards for Excellence would pay the salaries.</p> <p>Money made on resale account should go back into the program.</p> <p>We need to take a look at both shops.</p>
12. Meeting adjourned.		Minutes submitted by Corey Bugge.