

AUTOMOTIVE SERVICE TECHNOLOGY ADVISORY COMMITTEE MEETING MINUTES

May 8, 2003

Meeting was called to order at 6:45 PM in the Auto Service Technology Department.

Members present were Shawn Bugge, Steve Klopp, Lowell Langass, Mark Evenson, Kelly Little, and Bob Bjorgaard. Instructors present were Norm Hals and Charlie Kiesow.

Introductions were made.

Norm thanked the committee for the work on preparing for NATEF certification and reported that the evaluation team had been here for two days last fall and that they had recommended ASE Master certification for the program.

Norm demonstrated the new smart board in the classroom.

Norm reported on recommendations from last meeting on repairing or replacing the off car brake lathe. He told the committee that repairs had been made and that the lathe seemed to be working.

Charlie reported on the free tools that the program received due to the certification of the program, and of the 3 new remanufactured transmissions we had received from Chrysler. Norm also reported of the purchase of the Ford WDS computer with Perkins funds.

Charlie gave a report of current enrollment this year and prospects for next year.

Steve asked if student prospects were local. Charlie reported that some were.

Charlie reported that job placement of graduating students was 100% from 2002.

Norm reported on the merger with East Grand Forks technical college. He explained that with the merger that curriculum will change as we have to have the same courses.

Norm reported that the budget forecast looks bad and that we may not get much money next year. Staffing cuts don't look bad as of now.

A motion was made by Bob Bjorgaard, second by Lowell Langaas to purchase a new brake lathe. Discussion was held on the type, brand and attachments. Accuturn, Electronic Procut brands were discussed. Cost of the Electronic Procut is about \$7000.00. Motion passed.

Norm reported taking 2 students to Skills USA/VICA competition along with 3 Auto Body students. Competition was in St.Cloud. We didn't place but we did well.

Norm reported on assessment. With the NATEF certification completed our assessment plan is looking good.

A motion was made and seconded to have Kyle Mandt as our chairperson for the coming year. Motion passed.

Meeting adjourned. 9:30 PM.