

# AUTOMOTIVE SERVICE TECHNOLOGY ADVISORY COMMITTEE MEETING MINUTES

May 4, 2004

Meeting was called to order at 6:30 PM in the Auto Service Technology Department.

Members present were, Shawn Bugge, Steve Klopp, Kelly Little, Mark Evenson, Jason Anderson, Kyle Mandt, Lowell Langass, and Bob Bjorgaard. Instructors present were Norm Hals, Charlie Kiesow, and Dennis Wierma. Administration present, Kent Hanson.

Introductions were made.

Norm demonstrated new equipment.

Norm added strategic plan to the agenda.

Kyle moved and seconded by Lowell to approve minutes of last meeting.

Norm reported about last years budget as to the purchase of the Ford WDS and securing Perkins funds to cover it thus freeing up monies to purchase a new electronic simulator and 8 channel lab scope. He also reported that we were going to purchase used valve grinding equipment to replace obsolete valve equipment that we could no longer get parts for.

Norm also demonstrated smart board with the Mitchell repair program plus the wireless laptop computers.

Charlie reported 40 students enrolled, 14 new signed up, 7 from this year. He also stated that we have 113 prospects for next year.

Norm reported on the budget he received from Dennis for next year. Not including equipment was a new air compressor with condenser and dryer. We were allowed Perkins money to purchase the new Chrysler Star Scan tool.

Norm reported of possible difficulties in the State in finding auto mechanics teachers. He also stated that MnScu is looking for people with at least a bachelor's degree plus the necessary hours of work experience to be licensed. Kent stated that MnScu said last summer to get people with degrees. Next time we hire for auto service the person will be ASE master certified.

Norm gave a report on recruiting efforts.

Norm reported on the new ASE testing center in the college that is managed by Jenny Sunberg. ASE testing can be done right at the college. Making it easy for individuals to schedule a time to take tests.

Charlie reported on 2002 placement. Norm mentioned getting figures on students who never graduated but were close.

Norm reported on Skills USA-VICA

Charlie reported on safety and OSHA type inspections. He reported on two battery incidents.

Norm asked for recommendations for any information regarding new product or vehicle changes that should be incorporated into the program.

Norm reported on NATEF and program assessment.

Kent reported that an assessment and program review process will be in place by summer.

Kelly reported that Ford is not really going away from the WDS, but still is supporting the NGS. Ford has 3 separate ways of training, and that they still have a training center. Discussion was held on new scan tools and diagnostic equipment.

Kent said we could get the new strategic plan by the next meeting. He also stated that he is pleased with the cooperation between both campuses in the Auto Service program.

It was announced that the fall meeting will be a joint meeting with Thief River Campus being the host.

Lowell nominated Kyle for president. No other nominations. Kyle accepted.

Meeting adjourned. Dinner was held at Lantern restaurant.