

AUTOMOTIVE SERVICE TECHNOLOGY  
ADVISORY COMMITTEE MEETING MINUTES  
NCTC EGF CAMPUS

May 4, 2005

The meeting started at 6:30 P.M. with a meal at the East Grand Forks campus.

Members present were: Brian Funk, Kyle Mandt, Lowell Langaas, Bob Bjorgaard, Rodney Lund, Jason Anderson, Tony Telken, Noel Shirek, Pete Wald, Harry Iverson and David Pelarski.

Faculty present: Todd Anvinson, Dennis Wierima, Charlie Kiesow, and Norman Halsä.

Administration present: Steve Alston.

Dennis asked for additions in the agenda. There were none.

Minutes of the last meeting were distributed. No corrections were made. Pete Wald moved to accept the minutes as written. Dave Pelarski second.

Todd stated that there were no recommendations from the last meeting to report on. He stated that we needed their advice for future needs and that they could call us with ideas any time.

Charlie and Todd went over current numbers. Charlie stated that TRF campus currently has 41 students with high numbers in first year. Todd also reported that EFG has 26 in first year and 15 in second. Both Dennis and Charlie felt that the first year load was too heavy. Dennis suggested that we start with 20 students first year and work towards better retention. Steve Alston told the committee that administration would like to see the number of students in courses at around 20.

Charlie reported that there were over 200 inquiries about the auto service program. Harry Iverson asked if there was any recruiting done at the college. Norm explained that each campus has a general college recruiter that recruits for the whole college. Dennis explained about the trades expo that the T + I programs sponsored. Dave Pelarski said the high school students he has were impressed with the expo. Norm stated that the TRF campus had 2 demo days at the TRF campus giving prospective students an idea of what the trade is like. Noel Shirek suggested that we send notices or flyers to the advisory committee members when we have expo's. Dennis told the committee that we had a recruiting booth at the Prime Steel car show.

Steve asked Dennis and Todd how the time clocks were working out. Both thought that the clocks had helped but they needed to keep on the students about punching in and out. Steve also asked if NATEF has any attendance rules. Norm explained that NATEF requires that the program has minimum hours in the 8 areas of certification.

Norm reported that we have a 2 ½ year NATEF review due soon for the TRF campus. He explained the process of ratings and handed out the materials for rating. He also noted the improvements made since the initial NATEF evaluation.

Kyle asked if students could take the program part time. Norm explained that it would work better at the EGF campus in that they block schedule there.

Norm reported that he has spoke with Dennis Paesler, the college's business manager and that he was quite sure that programs would not get an increase in budget next year. Steve explained the college wide budget and that students have had 15% increases in tuition the past 3 years. He did not think the tuition increase would be that high for next year. He also said that nothing had been talked about at the executive meetings. He also stated that the college was suspending Truck driving, marketing and accounting at TRF and early childhood.

Steve also said that numbers look good for the college overall.

Norm reported that the TRF campus could use a new off car brake lathe. Dennis said that the EGF campus could use another Mac Mentor and an on car brake rotor resurfacer.

Under the safety review Charlie reported no accidents at TRF. Todd reported that they had on minor accident that took a few stitches

Norm reported that the TRF campus had 2 students compete at the Skills USA VICA competition in the cities. He had not heard where they had placed.

Norm reported that Dr. Gunderson was to retire at the end of June. Also that he was going to be on sabbatical fall semester. Dennis suggested that EGF host the advisory meeting fall semester.

A discussion was held as to getting new members. Norm suggested that we try to recruit a member from Westside motors as Mark Evenson is no longer employed there.

Meeting adjourned 8:44 P.M.