

AUTOMOTIVE SERVICE TECHNOLOGY
ADVISORY COMMITTEE MEETING MINUTES
NCTC TRF CAMPUS

May 5, 2009

The meeting was call to order at 6:10 P.M. in room 723.

Introductions were made.

Members present were: Al Duval, Terry Mertz, Kyle Mandt, Lowell Langaas, Lloyd Hammerstrom, Shawn Bugge, Mike Spears Steve Klopp, and Rodney Lund.

Faculty present: Todd Anvinson, Dennis Wierima, Mark Johnson, and Norman Halsa.

Administration present: Norma Konschak, and Kent Hanson.

Motion by Kyle Mandt to approve the minutes from last meeting.
Second by Rodney Lund.

There were no additions to the agenda.

Todd reported that they were looking into purchasing shirts for the students from the automotive club funds.

Todd explained to the committee of the purchase of the Toyota Prius and that he didn't think that manufactures would be donating any vehicles in the near future. He stated that we would have to find high mileage used vehicles to purchase for the program to stay current with technology advances. Terry Mertz and Al Duval stated to give them a call and they would let the program use a vehicle for a couple of days for training purposes.

Mark asked the committee for ideas for future needs in the auto service repair industry. Mike Spears stated that tire pressure monitoring is an area that we should have equipment to train students on. Mark stated that we purchased the monitoring equipment from Mac tools and had been using it along with the Ford IDS system on the Ford Explorer. He stated that we have the tool kit for installing the sensors also. Todd explained that they were using the Tech 2 and scanners for tire monitoring. Mike recommended that EGF purchase the tire pressure monitoring equipment.

Al Duval asked if we had the “WI” system. Being neither site had the system it was suggested that Todd and Denny look into the feasibility of getting the system at EGF first. Todd inquired as to whether Chrysler and Ford software could be on the same computer. Al said that they were not doing that at Lithia.

Norm explained of the major purchases from this year’s budget. He also stated that next year’s equipment monies will be used to balance the budget. Kent Hanson explained the shortfall issues and the effects on the college budget.

Todd stated that both programs are currently certified with NATEF/ASE and will have to do 2 ½ year reports within the next two years.

Mark stated that the TRF campus has 7 first year and 4 second year students. Todd stated that EGF has 18 first year and 11 second. He stated that 6-8 should be graduating this year. Norm stated that all 4 2nd year students should graduate this spring. Todd reported that EGF has 5 signed up for first year for next school year and that 7 of the first year students have signed up for 2nd year. Mark jumped the agenda to item F: student recruitment and class size. Mark passed around a map with the high schools that he and Norm had visited to speak with students about the program. Kyle inquired as to how many high schools still had auto mechanic programs. Norm stated about 5. Mark told the committee of the issues with post secondary options with Lincoln High and

Goodridge. Mark also spoke about the sustainability issues identified and how the college was helping with advertising. He showed the poster that was developed and Norm showed the video clip that was being shown to prospective students. He also stated that the video was on utube. Mark talked about the open house and that we have 13 applications and 2 registered for first year next fall. Todd said that he was recruiting at EGF high and GF Central. Todd stated that EGF had a career day with about 60 students participating in the automotive career presentation. Todd also told the group that we had a booth at the Prime Steel car show again this year.

Kyle asked about the maximum number of students that we can enroll.

Mark stated that our class size maximum is 23 and instructors can admit 2 above the cap.

Meeting recessed to the Lantern restaurant. 6:55 pm.

Meeting reconvened 7:10 pm.

Discussion was held on the changes to the curriculum that is being proposed by instructors. Al Duval moved and Lowell Langaas second to approve the changes in both the AAS and Diploma offerings. Changes reflected the combining of Intro with General Service. Adding credits to Automatic Transmission / Transaxle 1 and dropping the Automatic Transmission / Transaxle 2. The motion included adding one credit to Heating Air conditioning to reflect NATEF standards in that area. A one credit course was also added to teach Hybrid technology and safety. Terry Mertz asks about course offerings that would help the students to write warranty claim stories. Norma explained that we could change the humanities elective to a comp or technical writing, or a speech requirement. Members agreed to the change within the AAS.

Discussion was held on a certificate program for first year completers. Consensus could not be reached and Rodney Lund moved that we table the issue to the next meeting, with Lowell Langaas second.

Both the EGF and TRF program had 100% placement for last year.

Norm and Todd reported that no students participated in Skills USA/VICA this year due to funding issues.

No accidents were reported at either site.

Norm reported that the assessment report had been turned in to both academic Dean's. Todd reported on the end of program tests that the 2nd year students take.

Norma spoke to the issue of MnScu requiring that a student be on the advisory committee. Mark explained that we had a student lined up for this meeting but had something come up and could not attend. It was too late in the day to find another student. Todd and Denny will find a student for the next meeting.

Discussion was held on getting Terry Mertz and Al Duval to speak to the classes on dealership expectations and needs.

Next meeting will be held in EGF with time and date to be established by Denny and Todd.

Rodney Lund moved to adjourn, Shawn Bugge second.

Meeting adjourned, 8:47 pm.