

AUTOMOTIVE SERVICE TECHNOLOGY
ADVISORY COMMITTEE MEETING MINUTES
NCTC TRF CAMPUS

May 5, 2010

The meeting was call to order at 6:00 P.M. in room 723.

Introductions were made.

Members present were: Bob Bjorgaard, Tony Telken, Jeff Borgen, Shannan Bridgeford, Scott Ripplinger, Josh Carr (student member), Kyle Mandt, Lloyd Hammerstrom, Shawn Bugge, Mike Spears, Steve Klopp, and Rodney Lund.

Faculty present: Todd Anvinson, Dennis Wierima, Mark Johnson, and Norman Halsa.

Administration present: 0

A motion by Kyle Mandt to approve the minutes from the last meeting. Seconded by Mike Spears.

There were no additions to the agenda.

Mark stated that the recommendation of purchasing an A-tech tire pressure testing system from the last meeting had not been done yet and that we were still looking into it. Todd stated that the price had gone down on the system.

Mark explained the need to elect a chairperson to conform to our advisory policy.

Future needs were discussed. Mark explained the issue of the alignment rack that was in need of replacement, safety issues with the air jacks and the inspection that had taken place. Also, that we were in the process of requesting funds from Mn OSHA to help cover the cost of a new one. He stated that we had budgeted for a new alignment center and looking into updating or replacing the road force tire balancer. One of the older alignment centers would than go to the auto body department. Mark also told the committee of budgeting for a new white board for the classroom that we were meeting and for wall mounted speakers for both rooms.

Todd stated that they had purchased the GM interface laptop system and had not researched the Chrysler WI system. A discussion was held on the costs of updating scanners. Mark told the committee of the purchase of the new OTC Pegisys system. Both of the purchases were done with Perkin's monies.

Mark handed out the NATEF 2 ½ year compliance review for the Thief River Falls program. Members reviewed the findings and Rodney Lund moved that the committee accept the report with Kyle Mandt seconding the motion. Motion passed.

Mark reported 10 full time and 1 part time students in first year. He also stated that we have 4 graduating from second year. Currently we have 5 full time registered for first year and 1 part time. Todd reported 20 first year, 12 second year, with 13 returning next year and 6 first year students registered so far.

Bob Bjorgaard enquired about recruitment efforts. Mark told the committee of the high schools he and Norm had visited. They had visited Roseau, Warren, Bagley, Thief River Falls, Newfolden, Karlstad, and Greenbush. Mark also spoke of the donation of an older MT2500 scanner to the Bagley High program and the articulation agreement with Warren High so they could access Identifix. Kyle inquired about Fertile and Mahnomen. Mark said he would look into Fertile and that we had been at Mahnomen last year. Todd stated that he had been to Red

River/Central and that East Side was shutting the auto program as Dave Pelarski is retiring, but they might have a small engines class. Mark talked about the open house at TRF and Todd told the committee about the trades only job fair at EGF. Todd stated that he and Tim Reuter from the auto body program at the TRF campus along with Scott Fletcher, aviation presented to students at a job fair on the UMC campus. Denny, Todd, and Norm also worked a booth at the Prime Steel Car show. Mark stated that we had worked on a scholarship for incoming students and that we had secured \$500.00 from the foundation. Scott Ripplinger stated that C&M Ford and Roseau Ford have a \$1000.00 scholarship for graduating seniors from high schools in the northwest corner of the state. A discussion was held on recruiting issues pertaining to Wyo Tech and UTI and to the amounts of monies they spend recruiting. Todd stated that we are pushing for a trade's only catalog.

Mark stated that we needed to change a course in the AAS program to meet one of the core college goals that was missing in the curriculum. He suggested dropping the college algebra requirement and replacing it with Intro to Philosophy. The committee discussed the idea and a motion was made by Kyle Mandt to drop the college algebra and add Intro to Philosophy. Seconded by Tony Telken. Motion passed. Mark added that we were still working on certificates for the program.

Mark reported that there was no increase in budget this year and that TRF had dropped the Mitchell computerized repair program and that the library had paid for half of All Data. He stated that we had signed up for Identifix for free. Todd told the committee that EGF had Mitchell and Identifix and that the library was paying for all of Mitchell.

The committee was told that administration had \$400,000.00 in equipment in the budget for next year. Todd stated that EGF had a budget request for a Road Force Balancer, and a new AC machine. He also reported that they had replaced the battery in the Prius, and had saved the old battery for demonstration purposes. Todd also told the committee that Perkins monies were used to purchase the GM interface

equipment and software. Mark stated that a “Pegisys” had been delivered this morning, also purchased with Perkins monies.

A discussion was held on issues relating to Denny’s replacement. The committee was in agreement that the college should have someone hired well before school starts in the fall, so the person hired would have time to prepare. Lloyd Hammerstrom said “the sooner the better”.

Meeting recessed to drive to the Lantern Restaurant.

Meeting resumed while waiting for dinner.

Mark reported that TRF had 100% placement for last year, and that 2 of the 4 graduating had jobs after graduation. Todd stated that EGF had 9 students on internships. He figured 5 had jobs after graduation.

No accidents were reported at either site. Mark explained the safety committee had a walk thru and only found the hoist issue that was addressed earlier in the meeting. A discussion was held on hoist inspections with Tony stating that their shop has an outside company come in yearly and inspect their hoists. Costs were around \$100.00 per hoist. Mike Spears ask about fire extinguishers. Todd stated the maintenance takes care of making sure they are in compliance. Mark stated that TRF had all of the expired extinguishers replaced with new ones and that maintenance was checking now.

Mark stated that the program assessment for last year was done and that we were in the process of finalizing these years. Todd stated the same for EGF. Todd also told the committees of the end of program tests the students were given.

Tony Telken was elected to serve as chairperson for next academic year.

Norm reported that Bob Bjoraard had requested to retire from the advisory committee. He was thanked for his years of dedication to the committee.

Next meeting will be held in EGF with time and date to be established by and Todd.

Tony entertained a motion to adjourn. Meeting adjourned 7:50 P.M.

Respectively submitted,

Norm Halsa