

AUTOMOTIVE SERVICE TECHNOLOGY  
ADVISORY COMMITTEE MEETING MINUTES

Blue Moose Bar & Grill

April 25, 2013

Tony called the meeting to order at 6:10 PM.

Introductions were made.

Members present were: Tony Telken, Chair, Jerome Gerszewski, Shannon Novak, Josh Carr, Bryan Funk, and Steve Klopp.

Student members present were: Judd Skyrud, and Wade Danielson.

Faculty present: Mark A. Johnson, and Norman Halsa.

Administration present: Jim Retka, Dean of WF/ECON Dev.

There were no additions to the agenda.

A motion was made by Tony Telken to approve the minutes from the last meeting. Seconded, by Bryan Funk.

Mark went over the recommendations from the last meeting. He stated we were in the process of purchasing a new tire machine that had been recommended from the previous meeting. That he had submitted a purchase order on Tuesday that was awaiting Jim's signature. Mark explained to the committee that Rod Lund had the GM wireless system for us to try. The only concern was to the updating. Norm explained that the Chrysler system would cost about \$2500.00 to update each year and that cost would be too much for the program's budget.

A discussion was held on the future needs of the program. Josh Carr suggested looking into purchasing a portable hoist for the program. He explained a few dealers and independent repair facilities currently own that type of hoist. Bryan Funk asked if the program had equipment to diagnose tire pressure monitoring. Mark stated that we have two different systems to reset and monitor tire pressure. Mark stated that the target Hunter aligner equipment had been updated to include “Code Link” which interfaces with vehicles that have steering wheel position sensors. Norm stated that the program had purchased two Autel, MaxiDAS DS708 scanners. He stated that the cost was about \$1400.00 each and that the price did not reflect the capabilities of the tool. Mark asked Jim Retka if the alignment machine that was a number 2 priority would be moved to number 1 for the program as the tire machine would be purchased this fiscal year. Jim said he would look into Mark’s suggestion. Bryan Funk asked to the amount of diesel content that was in the program. Norm stated that there was some diesel years ago but had been removed when most of the manufactures abandoned diesel in the automobile. Mark stated that Josh had been thru the program and had been further trained in Ford diesel thru the dealership.

Norm reported that the NATEF inspection went well and that the program was recertified for another 5 years. He also stated that the NATEF office wrote that the program was the first in Minnesota and the second in the Nation to be certified under the new standards.

Jim Retka reported on the budget process and that there were still a lot of unknowns until the legislature wrapped up.

Norm reported that the AAS degree program was being changed to 73 credits to be in line with the “Ness” legislation. He stated that the one credit Hybrid course was not in the AAS degree and was advised by the college’s Academic Affairs and Standards Council to submit the necessary documents to be in compliance with State law.

Mark stated that he would be on sabbatical next fall and that we had interviewed a perspective replacement. Jim Retka stated that the person had the necessary qualifications and would be offered the position upon the human resources findings.

Mark also reported that a prior student had been hired as an instructor for the week that he was attending a conference. Both student representatives, Judd and Wade stated that the replacement did a good job of instructing.

Mark reported that we have 18 students in first year and 12 in second. He stated that the maximum for each course is 23 students. Tony Telken stated that Red River High School was expanding their Automotive Program and hiring another instructor. Mark stated that he would contact one of the instructors and get more information for our recruiting efforts.

Mark reported that early reports show we should be at maximum enrollment for fall semester first year.

Norm stated that all 12 second year students have been registered to take the end of program tests and that upon students passing they will receive a "student" ASE certification that will be valid for two years. Eleven of the 12 have completed testing. Eleven students have taken 88 tests. Eight tests for each student in the 8 areas of ASE automobile student certification. Eighty four tests have been passed by our students.

Norm reported that there were no safety issues since the last meeting.

Norm reported that he is seeking a waiver for the college's program review for this year. He stated that with the NATEF certification process and the 60/120 waiver process that there was not enough time to complete a program review. He has asked administration for the

extension to Fall of 2013.

A discussion was held on the 60/120 waiver that Mark and Norm was working on. A motion was made by Tony Telken and second by Bryan Funk that we stay at 73 credits in our AAS degree. Further discussion was the fact of the reduction of student contact from the old hour based instruction to the credit based instruction. Each of the student members offered positive statements to maintain both offerings at their current credit amounts. After comparing both the diploma, and AAS degree course offerings of the automotive content, a unanimous vote in favor of maintaining all of the automotive content in both the diploma and AAS degree was affirmed.

The date and time of the next meeting will coincide with the Thief River Falls all campus advisory meeting in the fall. Norm will advise members 3 weeks in advance.

Suggestions were made for new members. Norm and Mark will follow up on the suggestions.

Meeting adjourned, 7:35pm.

Respectively submitted,

Norman Halsa