

AUTOMOTIVE SERVICE TECHNOLOGY ADVISORY COMMITTEE MEETING MINUTES

Dinner in Commons 6:00 P.M.

Automotive Service Technology, Room 721 after dinner.

October 22, 2013

Tony called the meeting to order at 6:45 P.M.

Introductions were made.

Members present were: Tony Telken, Chair, Jerome Gerszewski, Shannon Novak, Josh Carr, Bryan Funk, and Tim Peterson,

Student members present were: Josh LaRue, and Wade Danielson.

Faculty present: Kevin Ek, Mark A. Johnson, and Norman Halsa.

There were no additions to the agenda.

A motion was made by Tony Telken to approve the minutes from the last meeting. Seconded, by Bryan Funk.

Mark went over the recommendations from the last meeting. He stated we purchased a new tire machine that had been recommended from the previous meeting. Mark explained to the committee that Rod Lund was working on setting up the wireless GM system at Northern Motors and will see if the system will work at the college. Mark explained that the Chrysler system would cost about \$2500.00 to update each year and that cost would be too much for the program's budget.

Mark reported on the portable hoists that were discussed at the last meeting would take up too much space and that we had little storage space when not in use.

Mark reported on the purchase of the new alignment center. He stated that it would be portable and could be used for quick checks of alignment on a level floor. He stated that the Dean had not signed off on the purchase order as of today, but the money from the sale of two old tire machine's to St. Cloud Tech (for \$2000.00 each) had gone thru and that there was enough money in the equipment budget to cover the cost.

Future needs was discussed with faculty stating that a variable valve timing engine that Consul Labs produces would be a great tool for training. Mark stated that we would rather not use the Toyota Prius for VVT training. The committee agreed. Mark stated that he would look into pricing for the budgeting process. A discussion was held on the scanners we currently have and the process for purchasing new ones.

Tony asked about brake lathes. Mark stated that we currently have 2 on car and 3 off car lathes. He also stated that he would like an older model that would require more setup for the students.

Norm announced that he was elected to the Technical Vice President position at the state level for the faculty at all 2 year colleges in Minnesota. Mark stated that there will be someone hired to replace me as a temporary full time instructor, until the time that I announce retirement.

Mark reported that we have 11 students in first year and 16 in second. Jerome asked what the cap was and Mark stated that the maximum for each course is 23 students.

Mark asked the committee if they would be OK with him exploring changing the 4 credit Intro course into 2/2 credit courses. It would be the same content, but broken down into 2 courses. Tony moved with a second from Josh for Mark to explore splitting the course into 2/2 credit offerings. Motion passed.

The budget was discussed with Mark stating that there would be sufficient funds this year.

Mark stated that Scott Thompson has been filling in on the days that Norm has to be gone.

Mark stated that he would be recruiting at the Alarus Center in November and that he is going to be visiting more high schools in eastern North Dakota.

It was reported that placement was 100%, and that there has been a lot of calls for technicians.

Norm handed out results of the end of program test from last spring and commented on how proud he was of the last 2 years results.

Norm reported that there were no safety issues since the last meeting.

Mark spent time going over the Program Data Analysis that was email prior to the meeting. He pointed out that we had 3 “+”s.

The date and time of the next meeting would be the middle of April and most likely at the Blue Moose in East Grand Forks.

Meeting adjourned, 7:35pm.

Respectively submitted,

Norman Halsa

