

AUTOMOTIVE SERVICE TECHNOLOGY
ADVISORY COMMITTEE MEETING MINUTES
Northland Community and Technical College
Thief River Falls Campus
February 17, 2016

The meeting was called to order at 5:35 PM.

Introductions were made.

Members present were: Jerome Gerszewski, Shannon Novak, Josh Carr, Bryan Funk, and Mike Spears.

Student members present were: Kyle Lisburg, Holden Solheim, and Ramon Ramirez.

Faculty present: Mark A. Johnson, Kevin Ek, and Norman Halsa.

Administration present: Mike Curfman, Campus Dean.

There were no additions to the agenda.

A motion was made by Jerome Gerszewski to approve the minutes from the last meeting. Seconded, by Bryan Funk.

Mark went over the recommendations from the last meeting pertaining to having some welding training in the auto curriculum. He explained that the recommendation was still being considered.

Mark reported that the program started with 18 first year students and currently has 12 – 13. The second year started 11 and has 10 currently. Discussion was held on the current status and future plans for the curriculum. As stated earlier, there will be an effort to have some welding training in the program. Josh Carr suggested Bluetooth and

hands-free technology be added to the program. A discussion was held about the complications in adding because of the manufacture specific issues.

Mark stated that the budget was reduced again. Jerome asked if the budget was sufficient to run the program. Mark stated that it was. Mike Curfman, campus dean stated that the new president wants to grow the revenue side.

The equipment budget was discussed. Mark stated that no monies have been released for equipment yet. He stated that there was one large purchase of a fire truck for the fire training program, but he was still hopeful that there would be money for the variable valve trainer engine. Mike Curfman stated that in a meeting today that leveraged monies were discussed and that cash donations were preferred. Equipment donations were acceptable and that both would be matched with the leveraged monies from the state. He also stated that the Perkin's monies were discussed.

Mark stated that there were no staff recruitment plans. He stated that for an occasional substitute we have had Scott Thompson come in.

Mark reported that the campus had a career fair today. He stated that there were student from surrounding schools.

Mark stated that all the students that wanted a job could get one. He has received many calls from employers and many students have been placed.

Mark reported on the End of Program Test that the students take prior to graduating. He stated that 6 students took the test last spring with the average score of 73.5% for the entire test taken. He also reported that the national average was approximately 50%. The students also took the Maintenance and Light repair test for the first time. The average for the students was 78% with one student recording a 92%. One of the

students scored 100% on the engine repair test.

No accidents were reported since the last meeting.

Mark showed the committee the report that was submitted for the College Program Assessment.

Mark gave the update on the NATEF 2 ½ year program review. He stated that Josh Carr, Bryon Funk, Tony Telken and Shannon Novak, reviewed and rated the standards. He then averaged all the ratings and recorded them on the document to be sent to NATEF. The committee reviewed the scoring and agreed the with the results and approved submission to NATEF

Mark asks the students for their opinion about the program and what they thought should be added.

Ramon stated he would like more information and training on all wheel drive vehicles.

Kyle suggested more training on diesel. Discussion was that Gas/Diesel are similar in operation, some time will be spent on fuel delivery.

Meeting adjourned, 7:30 p.m..

Respectively submitted,
Norm Halsa

