

AUTOMOTIVE SERVICE TECHNOLOGY
ADVISORY COMMITTEE MEETING MINUTES
December 16, 2019

Joe called the meeting to order at 5:08 p.m.

Introductions were made.

Members present were: Shawn Lee, Bryan Funk, Shannon Novak, Mark Steinke, Tony Telken,

Faculty present: Mark A. Johnson, Joe Griffin.

Administration present: Mike Curfman

Student Representation: Randy Lamb, Cam Bridgeford,

A motion was made by Shannon Novak to approve the minutes from the last meeting. Seconded, Bryan.

Joe reported that there were 9 students in first year with currently 9 in second.

The committee discussed the 1 credit Computer Basics and recommended elimination from the program, since most students are testing out of the class. Members were asked if they had any suggestions as to curriculum, Tony inquired about keyboarding.

Joe reported that at this time the budget looks to be unchanged for next year at \$41,000.

Joe reported that recruitment efforts are ongoing. Mark and Joe both attended recruiting events held in Detroit Lakes and Grand Forks, with many high schools participating.

Joe reported that there were no safety issues since the last meeting.

Joe made it known to the members that Shawn Lee has been added to the subbing list for the program when needed.

Members were also informed that we will be attempting to replace the current Ammco brake lathe with a new Hunter system.

Shannon made the motion to adjourn, Bryan seconded the motion.

Meeting adjourned, 6:30 p.m.

Respectively submitted,

Joe Griffin