



**NORTHLAND**  
COMMUNITY & TECHNICAL COLLEGE  
**CVT Advisory Committee Meeting**  
October 29, 2013 6:00 p.m.  
EGF Campus Room 248

**MINUTES**

**Attendees:** Robert Peters, Sandy Kovar, Marquise Scholler (student), Lisbeth Llanos-Haybech (student), Angie Sand, Nancy Endres, Dr. Aboufakher, Sarah Olek, Dr. Chelliah, Donna Roeder, Jodi Stassen,

**Absent:** Paul Burud, Doris Wald, Kelly Hagen, Carrie Strandell, Dr. Ahmed

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Program Update	All	Robert opened the meeting talking about current enrollment in the program, 2 second year students, 10 registered first year students. The program is currently on the college's program sustainability process, and Robert and Jodi are working towards improving the graduation rate. The five year avg. is 5 students a year.
2. Curriculum 60/120 waiver	All	Robert stated that the program's 60/120 waiver was approved. He also stated that the institution is working towards aligning course learner outcomes to match the institution. This is something that Robert will work on and does not foresee any major changes.
3. Equipment/Room	All	Robert brought forward that the school is always looking for any donations given to the school. These donations could be put forth in improving equipment for some programs. On the wish list is a simulator for the program, which could in turn improve the program graduation rates.  Dr. Chelliah would like to see data that shows simulators improve student learning, to which Robert stated he would look for some. It was later decided by the committee that looking into grants and other means of

		finance to improve the lab.
4. X-Ray Badges	All	<p>Robert made note that the Rad tech program is switching companies that supply x-ray badges. The new company is called Mirion and the badges are half the cost of what our current company Landauer.</p> <p>Robert also brought forward that the cost of x-ray badges be charged to the students. It would be listed as a lab fee. The group was in agreement that it would help be a cost saving method for the program.</p> <p>Angie Sand also made note that in the past they had tried writing in that students be required to buy their own lead and work out a deal with the bookstore for this. The group agreed with this idea and Robert said he would look into it.</p>
5. Other:	All	<p>Dr. Aboufakher brought up it would be nice for students to view videos of the doctors performing angiograms to help give students an understanding of what to expect. He noted that cardiosource is a good place to start.</p> <p>It was also brought forward by Robert and Jodi about the idea of having a term limit for the medical director's position. It is being put forward that it could be a two year term, and start with the spring term when a new class stats.</p>
6. Meeting adjourned 7:45		Next meeting is spring 2014 date to be determined.