



Northland Community and Technical College
College in the High School Advisory Committee
Meeting Minutes
March 15, 2017, 4pm
Room 217, Thief River Falls Campus

Meeting Called to Order

- Richard Johnson welcomed the group, made introductions, and called the meeting to order at 4:00 pm

Members Present

- Bill Stock, Brian Clarke, Jessica Strom, Kelsy Blowers, Mary Cox, Mike Curfman, Natty Messick, Nicki Carlson, Patti Johnson, Ralph Cox, Richard Johnson

Fall Meeting Minutes Approval

- Motioned by Nicki Carlson, Seconded by Natty Messick, All in favor

Appeals Process

- Richard Johnson summarized the appeals discussion stating that everything is appealable. There is no reason to publish instructions or details of this process because it is already in place in the college policies.
- Kelsy offered her services as a resource for the appeals process.
 - Students provide a letter and documentation of extenuating circumstances.
 - The appeals committee looks at the appeal and makes a decision.
- This will be in effect for the 2017-18 year.

Old Business

- "Immersion of College Education in Secondary Agriculture Programs"
 - The grant application was approved.
 - Detroit Lakes, Fertile, Fisher, Mahnomen, and Thief River Falls are included for next year.
 - Standards for Intro to Animal Science were discussed. What standards would be covered? State requirements would have to be followed.
- Fall Conference Evaluations
 - Not enough time – School representatives and coaches have to be back for activities
 - Longer department meetings – this will be looked at when setting the agenda next fall
 - Meal could have been better – will try a different menu
- Coordinators' Meeting Report
 - "Great meeting." -Bill Stock

- NCTC CHS Fall Admin Steering Committee Meeting October 26, 2016 discussion clarification
 - Registration process for Lincoln High School in Thief River Falls is that NCTC goes out to the high school now, like all of the other schools
 - Jackie is traveling to the northern schools; Nicki Carlson is traveling to the southern schools. Jennifer Borsvold goes out to test.

New Business

- 2017-2018 Program Guidelines are sent out with the new contracts
 - Textbooks are provided by the high schools
 - CHS multiple sections are also multiple sections at NCTC
 - Capacities
 - GPA, no mention of waiver process
- 2017-2018 CHS Fee Structure
 - \$2644 per student? Example: \$1200 student #? \$600 course fee#?
 - PSEO \$10,000-\$11,000 loss to the high school
 - May impact future budgets
 - Hurts smaller schools
 - 50% higher for smaller schools?
 - Re-imbursement formula (minimal?)
 - IB & AP programs
 - Mentoring credits \$2500 first time, \$1250 after that
 - Under 12 students, we lose
 - General budget makes up the difference
 - "Great community support for the CHS program." –Bill Stock
 - Minnesota State – Transfer Pathways
 - About 24 written this year
 - Take the place of articulations
 - Learning outcomes
 - College Algebra – same requirements across the system
- 2017-2018 Course Request
 - Schools limiting offerings – 30 credit limit per year
 - Higher Learning Commission would require high school to become a satellite
 - Thief River Falls would have Western Civ I each semester to offer Animal Science
 - Rotate courses to offer more variety
 - Credentialed instructors high level
- 2017-2018 Campus Visits for Registration
 - Jackie sent email communicating assessment and registration dates
- 1-Year Out and 4-Year Out Graduate Surveys
 - These surveys were sent out on March 24, 2017
 - They will be analyzed and summarized for the accreditation process
 - Budget?
- Retirement Recognition

- Important for the community involvement
- Huge commitment (board meeting)
- Credentialing
- Strong program
- Instructors working toward credentialing
 - History leading the way
 - English to follow
- Legislative Updates
 - Many bills in the legislature
 - P1
 - Neighboring states can offer concurrent enrollment (CE) (soon to be deleted)
 - Technology resources for students
 - Grade Weighting
 - Current and former CE students added to advisory boards – (No)
 - P3
 - Board of Teaching – Endorsement License for CE
 - P4
 - CTE 2.5 gpa
 - P5
 - Allows PSEO and CE students to enroll in developmental courses
 - Developmental Education Summit April 25th – Nicki Carlson and Mike Curfman attending
- Fall Agenda
 - Term Limits for high school representatives serving on the CHS Advisory Committee

Adjournment

- Motion to adjourn meeting at 5:00 pm by Natty Messick, seconded by Ralph Cox, All in favor