

**Northland Community & Technical College  
Dietetic Technology Advisory Board**

Date: Thursday, April 23, 2015

Time: 10:00 a.m.

Place: Northland Community & Technical College

2022 Central Ave. NE

Room 290

East Grand Forks, MN 56721

**Agenda**

1. Roll call with introductions
  - a. Mary McMahon – DTR from Altru, Wendy Manke – Nutrition Supervisor from Altru, Doris Wang – CP director UND, Becky Rude – program manager UND, Sharon Stewart – UMC, Anna Ogarrd – DTR Crookston Public Schools, Jodi Stauss-Stassen – Dean of Allied Health & Nursing, Angie Brekken – Dietetic Technology Program Director NCTC; Not in attendance: Amanda Ryan – Consultant RD
2. New Business
  - a. Program development timeline
    - i. Board did not have any questions related to timeline.
    - ii. Reviewed what the function of the advisory board is.
  - b. Mission
    - i. Board reviewed mission and made some slight changes/adjustments.
  - c. Goals/Objectives/Program Assessment
    - i. Discussed the 150% and possibility of advertising a part time track
    - ii. Need to visit with ACEND about the possibility of offering a part time track and how we will monitor that for accreditation purposes.
    - iii. Make sure potential students are aware that full-time (12 credits) will be time consuming and it would be recommended that students are not also working full-time.
    - iv. Added metrics to the goals (70% will completed within published time of the program plan, either part-time or full-time)
    - v. Reviewed all goals and advisory board provided feedback and suggestions on each goal.
    - vi. Discussed student and graduate survey expectations and challenges
  - d. Course map
    - i. Board reviewed both drafts and indicated they preferred Draft #1.
  - e. Academic Affairs & Standards Council (AASC) Common Course Outlines
    - i. DIET1002 Lifecycle Nutrition
    - ii. DIET2000 Community Nutrition
    - iii. DIET2002 Introduction to Food Production & Food Science
    - iv. DIET2004 Sanitation & Safety

- v. DIET2006 Selection & Procurement
  - vi. DIET2008 Nutritional Care
  - vii. DIET2010 Medical Nutrition
  - viii. DIET2012 Foodservice Management
  - ix. DIET2014 Community Practicum
  - x. DIET2016 Clinical Practicum
  - xi. DIET2018 Management Practicum
- f. THERAPEUTIC COMMUNICATION
  - i. Advisory board felt that medical terminology is a very important course for these students, yet therapeutic communication also covered some essential information. The board would like to explore the possibility of developing a new course specific to this program that would be a combination of both topics.
- 3. Other business
  - a. Discussed inviting more DTRs into the advisory board from various areas of practice. Areas of emphasis encouraged are community health and long term care since we have representation from hospital and quantity foods/school service.
- 4. Summarize meeting
- 5. Discuss date for next meeting
  - a. October 27, 2015
- 6. Adjourn