

Northland Community & Technical College
Dietetic Technology Advisory Board

Date: Tuesday, October 27, 2015

Time: 4:30 p.m.

Place: Northland Community & Technical College
2022 Central Ave. NE
Room 301
East Grand Forks, MN 56721

Minutes

1. Roll call with introductions
 - a. In attendance: Mary McMahon – DTR from Altru, Wendy Manke – Nutrition Supervisor (RD) from Altru, Doris Wang – CP director UND, Becky Rude – program manager UND CDM, Anna Ogaard-Brekken – DTR Crookston Public Schools, Jodi Stauss-Stassen – Dean of Allied Health and Nursing, Angie Brekken – Dietetic Technician Program Director
 - b. Not able to attend: Amanda Ryan – Consultant RD, Michelle Weberg – DTR Public Health, Sharon Stewart – UMC
2. New Business
 - a. ACEND's New Program Director Workshop
 - i. Angie attended the new program director workshop in Chicago on July 30-31st. Angie reports that it was a very informative session and it was great to put faces to names for the ACEND staff. The information was used to write the Self-Study Report required for accreditation.
 - b. Program development update
 - i. All DIET courses are approved and Angie is working on the syllabi and assignments. Her hope is to have all of the classes Quality Matters certified.
 - ii. We anticipate that the program will be able to accept students starting Fall Semester 2016 pending ACEND approval for candidacy for accreditation.
 - c. Articulation agreement in place between Northland and UND is in place.
 - i. **Student must have**
 1. a current Certified Dietary Manager (CDM) certificate.
 2. UND program completion with an average of at least 75% on all examinations.
 3. completion of the UND program from 2001 to present.
 4. ServSafe certification.
 5. Meets all other program-specific requirements
 - ii. **the following courses will be waived:**
 1. DIET2005 Food Production & Science (4 credits)
 2. DIET2010 Sanitation and Safety (2 credits)
 3. DIET2015 Selection & Procurement (4 credits)
 4. DIET2045 Management Practicum (4 credits)

d. Program development - new timeline



- e. ACEND site visit: Visitors from ACEND will be on-site on Monday, December 14th – Tuesday, December 15th. There will be a luncheon for the Advisory Committee to meet with the accreditors. Angie will contact committee members with more information.
3. Summarize meeting
 4. Discuss date for next meeting: March 22, 2016. The committee decided that 4:30 is a better time for them all to meet (before the dinner, not after).
 5. Adjourn