## Northland Community & Technical College Dietetic Technology Advisory Board

Date: Tuesday, October 27, 2015

Time: 4:30 p.m.

Place: Northland Community & Technical College

2022 Central Ave. NE

Room 301

East Grand Forks, MN 56721

## Minutes

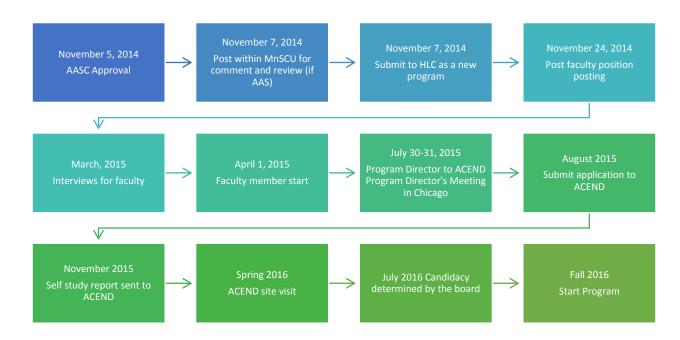
1. Roll call with introductions

- a. In attendance: Mary McMahon DTR from Altru, Wendy Manke Nutrition Supervisor (RD) from Altru, Doris Wang – CP director UND, Becky Rude – program manager UND CDM, Anna Ogaard-Brekken – DTR Crookston Public Schools, Jodi Stauss-Stassen – Dean of Allied Health and Nursing, Angie Brekken – Dietetic Technician Program Director
- b. Not able to attend: Amanda Ryan Consultant RD, Michelle Weberg DTR Public Health, Sharon Stewart – UMC

## 2. New Business

- a. ACEND's New Program Director Workshop
  - i. Angie attended the new program director workshop in Chicago on July 30-31<sup>st</sup>. Angie reports that it was a very informative session and it was great to put faces to names for the ACEND staff. The information was used to write the Self-Study Report required for accreditation.
- b. Program development update
  - i. All DIET courses are approved and Angie is working on the syllabi and assignments. Her hope is to have all of the classes Quality Matters certified.
  - ii. We anticipate that the program will be able to accept students starting Fall Semester 2016 pending ACEND approval for candidacy for accreditation.
- c. Articulation agreement in place between Northland and UND is in place.
  - i. Student must have
    - 1. a current Certified Dietary Manager (CDM) certificate.
    - 2. UND program completion with an average of at least 75% on all examinations.
    - 3. completion of the UND program from 2001 to present.
    - 4. ServSafe certification.
    - 5. Meets all other program-specific requirements
  - ii. the following courses will be waived:
    - 1. DIET2005 Food Production & Science (4 credits)
    - 2. DIET2010 Sanitation and Safety (2 credits)
    - 3. DIET2015 Selection & Procurement (4 credits)
    - 4. DIET2045 Management Practicum (4 credits)

d. Program development - new timeline



- e. ACEND site visit: Visitors from ACEND will be on-site on Monday, December 14<sup>th</sup> Tuesday, December 15<sup>th</sup>. There will be a luncheon for the Advisory Committee to meet with the accreditors. Angie will contact committee members with more information.
- 3. Summarize meeting
- 4. Discuss date for next meeting: March 22, 2016. The committee decided that 4:30 is a better time for them all to meet (before the dinner, not after).
- 5. Adjourn