

**Northland Community & Technical College
Dietetic Technology Advisory Board**

Date: Tuesday, March 21, 2017

Time: 4:30 p.m.

Place: Northland Community & Technical College
2022 Central Ave. NE
Room 301
East Grand Forks, MN 56721

Agenda

1. Roll call with introductions
 - a. Present: Angie B, Michelle W., Becky R., Jenny H., Mary M., Doris W., Wendy M., Sharon S.
2. New Business
 - a. Dietetic Technician's in Practice – Practice Group of the Academy of Nutrition and Dietetics
 - i. Angie will be newsletter editor
 1. The Advisory Board thought this would be a great opportunity to promote the role of the DTR nationally
 - ii. Meet the day before FNCE for a workshop
 - iii. Oct. 2017 FNCE is in Chicago
 - b. An invitation has been sent to DTP students to join the advisory board
 - c. New "2017" Accreditation Guidelines
 - i. Working on the curriculum map and the syllabi
 1. To be done/submitted by June 2017
 2. Will be implanting the CDR case studies on the code of ethics in upcoming classes
 - ii. Included the Crosswalk from 2012 to 2017 standards
3. Program update
 - a. Current number of students
 - i. Admitted 7 students in November 2016
 - ii. 6 went on to apply for Spring 2017 classes
 1. States: VA, ND, OH, MN(2), IA
 2. All female
 3. 2 are CDMs from UND
 - iii. The 1 withdrew prior to DIET classes d/t financial constraints
 - b. Student interest/inquiries
 - i. Angie is receiving at least 5 calls and/or emails/week
 - ii. Angie is receiving a spreadsheet for all students who submit inquiries online using the DistanceMN automated system
 1. Anywhere from 2-10 inquiries every 2 weeks
 - iii. A lot of interest from people with a past degree in fitness

- iv. Many CDM inquiries
 - v. There are 18 currently enrolled in the foundational courses that will fill out the eligibility survey in October, 2017 (4 of whom are male)
 - vi. One request from a soldier in the army who is currently overseas; unsure how this will progress due to not having international students in the ACEND Self Study Report.
 - c. New process for background checks and immunization verification – Castle Branch Data
 - i. Having some trouble getting students to complete this part of the process that is required for practicum rotations
 - 1. The advisory board suggests using the Castle Branch completion as an assignment in one of the first classes so that it must be done immediately.
 - a. This will be implemented in upcoming Life Cycle Nutrition (DIET1005) sessions. There is not a way to do so in the 1st Fall Semester due to no DIET courses until 1st Spring Semester.
 - d. Program advertisement?
 - i. Considering advertising on the ANFP webpage
 - ii. In process of getting printed flyers to send with Becky to ANFP booths that promotes the UND/Northland CDM/DTR articulation agreement
 - 1. Becky will bring the brochures to ANFP national meeting in June. Extended an invitation to share a booth there.
 - 2. Altru would like to have brochures on hand there as well.
 - iii. Angie is going to all area career fairs – has table with interactive games to attract potential student attention
4. Angie and Jodi will be meeting later this month with UND's nutrition and dietetics department to explore a degree ladder for dietetics degrees.
5. Other?
- a. The advisory board suggested that BIOL2131 Nutrition be taught by a Registered Dietitian now that Northland has one on staff and one that will be joining as an adjunct professor soon.
 - i. Representation from UND state that they need to reconsider accepting our BIOL2131 as an equivalent to their N&D 240 Fundamentals of Nutrition for their Nutrition majors due to their accreditation requiring a Registered Dietitian to teach the course. Discussed that as a BIOL prefix that anyone credentialed in the field can teach the BIOL course. Board suggested going through AASC to change the prefix to DIET. Would this affect MN transfer curriculum?
 - b. The advisory board suggests having a section of DIET1005 Life Cycle Nutrition available every semester and opening it to all majors as an elective option.
6. Next Meeting
- a. October 2017
 - b. 4:30 still works best for everyone
7. Adjourn