



## Northland Community & Technical College Early Childhood & Paraprofessional Program Advisory Meeting

May 25<sup>th</sup>, 2010 at 6:00 PM  
Mamma Maria's Restaurant

### MINUTES

Attendees: Becky Horner, Maureen Hams, Ann Austin, Susan Weber, Monica Morrissey, Peggy Rogers

Absent: Lana McArthur, Jen Beck, April Kaiser

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Advisory Board Policies	Peggy	Provided an overview of policies. Voted Peggy to chair - advisory board members will email recommendations for agenda. Consider meeting twice a year (fall/spring). Have scheduled a year in advance. Discuss at next meeting. Term limits – revisit at next meeting. <b>Work plans – curriculum, assessment, advi. Look into board evaluation tools (Peggy)</b>
2. Program Information	Peggy	Reviewed enrollment numbers 1 <sup>st</sup> year – 2 <sup>nd</sup> year. Graduate numbers – students taking more than 2 years to complete program. Articulations to area 4 year Colleges. Advises as of Fall 2010 – 113. 100% Placement after graduation. Reviewed Sustainability report. Average section size impacted by lower lab capacities and field experiences. Review Program review data. Required immunizations – TB screen. At this time H1N1/seasonal flu is not required.
3. Comprehensive Program Review F2010	Peggy Board Members	Board is willing to assist as needed.

4. 60/120	Peggy	ECE Program considering dropping to 60 credits. On hold – Dean will keep us updated. Considerations – dropping Art Appreciation / Internship 3 credits – 2 credits / dropping Infant/Toddler Lab / Combine Imaginative Learning & Integrating Play. Peggy will explore other options. Will email board with updates.
5. On-Line Course	Peggy	Current courses being offered distance CDEV 2240 – Observing & Assessing and CDEV 2252 – Role of Paraprofessional. Explore other courses for online delivery, CDEV 1105.
6. Expanding Program	Peggy	Certificate or diploma vs. CDA credential. Peggy will email information.
7. Student Recruitment	Peggy	Word of mouth, High School ECE classes, visit ECE programs, student field experiences, Hands-On Learning Fair and host trainings.
8. National Assessment tools	Peggy	Shared information regarding NOCTI – unanimous decision to adopt NOCTI assessment tool.
9. Accreditation	Peggy	Discussed NAEYC accreditation for 2 year programs
10. Program Handbook	Peggy	Board will provide assistance as needed.
4. Adjourned		