



Northland Community & Technical College **Early Childhood & Paraprofessional Program Advisory Meeting**

Date: October 27, 2015

Location: Northland Community & Technical College

MINUTES

Attendees: Becky Horner, Ann Holub, Susan Weber, Jen Beck, Laci Cable, Peggy Rogers

Absent: Maureen Hams, Monica Morrissey, April Kaiser-Grinde, Jenny Rost, David Christian

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Welcome	Peggy	Motion to accept Spring 2015 minutes: Laci Cable Second: Ann Holub
2. Spring Minutes 2015		
3. Program Update	Peggy	<p><u>Students</u></p> <ul style="list-style-type: none"> ➤ Graduation Spring 2015 = 12 ➤ Enrollment Fall = 46 + those on distance rosters ➤ Advisory List = 113 <p>*students attending from outside EGF area (MN – Baudette, Red Lake Falls, Thief River Falls, Bird Island, Waconia, ND – Langdon, Grafton, Drayton)</p> <p>**19 students placed in ECE sites this semester.</p> <p><u>Campus/Distance Enrollment Update (campus/distance/2014)</u></p> <ul style="list-style-type: none"> ➤ CDEV 1105 = 24 / 14 / 30 CDEV 1107 = 22 / 6 / 29 ➤ CDEV 2238 = NA / 9 / 14 CDEV 2240 = NA / 7 / 14 CDEV 2242 = NA / 8 / 15 ➤ CDEV 2244 = NA / 9 / 19 CDEV 2252 = NA / 7 / 11 ➤ CDEV 2290 = NA / 2 / 3

		<p>*Discussion:</p> <ul style="list-style-type: none"> ❖ identifying amount of lab hours required for program ❖ program quality overall – lower student numbers/student success rate (program maintains high expectations of students) <p><u>Sustainability Report</u> not available</p> <p><u>Quality Matters</u></p> <ul style="list-style-type: none"> ➤ Courses being submitted for QM spring semester 2242 / CDEV 2246 / CDEV 2290 ➤ Remaining course CDEV 2238 <p>*QM teacher specific (Becky is willing to submit CDEV 2238)</p> <p><u>ACCESS</u> Contract signed for Elect for 2015/2016 academic year Conversation regarding ECE credentialing *Board supports 4 year degreed teachers at the 2 year level Continue work on 2/4 year articulation *Learning objectives are aligned between the 2 year ECE programs across the state.</p> <p><u>Field Experience</u> Background Checks - process ND updated form for this year (added spot for middle name) MN student will be required to fingerprint (refer to handout) *Ann will clarify with licensing about student requirements for background checks/fingerprinting during field experience</p> <p><u>Handbooks</u> Program – revised to reflect both campus and distance programs Practicum – revised to include new background information</p> <p><u>EDUC 2250 – Intro to Education</u> Returning students</p>
4. New Business		Comprehensive Program Review Plan – due May 1 Assessment Alignment
5. Direction of the		Hillsboro center closing

Profession		Hiring crisis * What can we do to grow the program Continue to offer online and campus based courses, Quality Matters, student advising in regards to balancing fulltime work and meeting school requirements.
6.		
7. Adjourned		Spring Advisory Meeting March 22 nd , 2016 at 6:00 PM