

NORTHLAND

COMMUNITY & TECHNICAL COLLEGE

Meeting Name: Early Childhood & Paraprofessional Program Advisory Meeting

Date & Time: October 25, 2021 at 5:00 p.m.

Campus & Room #: East Grand Forks campus, Virtual Zoom Meeting

Committee Minutes

Attendees: Jen Beck, D'Anne Johnson, Cindy Gregg, Marie Remz, Guest: Shamani Shikwambi

Absent: Susan Weber, Ann Holub, David Christian, Aimee Gillig

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Welcome	Cindy	Introductions Guest: Shamani, Introduction of Dean
2. January 2020 Minutes		Motion: Seconded: Will be reviewed at February meeting.
3. Program Update		<p>Goals Learn about the NCTC Early Childhood & Paraprofessional Program. The advisory board worked the last 3+ years on helping to create the new courses and pathways. (Those meetings mainly consisted of building the new courses, titles, learner outcomes, etc.) Goals and strategies in moving forward with the new A.A.S. Program. How the new program is going with the new courses.</p> <p>Students</p>

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		<p>Students attending from outside EGF area (MN – Frazee, Erskine, Crookston, Stephen, Fisher, Moorhead, Thief River Falls, Kelliher, Victoria, Mahnommen; ND – Lancaster, Grafton, Grand Forks, Horace, Forest River, West Fargo, Orr; AZ – Yuma)</p> <p>Fall Campus On-campus 2021 CDEV 1103 = 4/15 CDEV 1109 = 3/30 CDEV 2203 = 7/15 CDEV 2209 = 5/30 CDEV 2215 = 7/30</p> <p>Fall Campus Distance 2021 CDEV 1103 = 11/15 CDEV 1109 = 20/30 CDEV 2203 = 10/15 CDEV 2209 = 16/30 CDEV 2215 = 11/30</p> <p>Hyflex courses: Discussion on what Hyflex courses are.</p> <p>Field Experiences <i>Background Check:</i> Continue with paper copies of ND (Form SFN 433 – 1/2021) Most updated copy from Jodi Palmiscno 10/2021 Will check for updates each semester. MN background study and fingerprint – MN DHS is restarting the fingerprinting process. The timeline is set for Sept. 15 through Dec. 1 for different levels to restart the process. <i>Student Field Placements</i> - Fall 2021 no preschool students on campus for field experiences. NCTC on-campus students are placed at Tri-Valley and YMCA. Online students placed at various centers. Spring 2021 no preschool students on campus for field experiences. NCTC students will be placed out in the field.</p>
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		<p><i>Prospective Students/Advising:</i> Nicki Carlson created an account and Cindy receives a prospect list weekly of prospective students, Excel sheet from Oracle Service Cloud prospective student database. An Early Childhood email is sent out to prospective students as a follow-up.</p> <p>Expos: Northern Valley Career Expo 10/27, 2021, expectation 1,800 students. Fargo Career Expo – 12/2/2021, expectation 4,000 students. NCTC Spring Expo – date to be determined.</p>
4. Other		<p>Textbooks Reduce student textbook costs. Pilot Spring 2021 - Adoption to Cengage Unlimited 1 term subscription access card. Student cost to use 5 Cengage textbooks (ebooks) \$119.99. Student NCTC Bookstore price \$148.00. Hardcopy \$7.59. Paraprofessional textbook through Pearson \$54.99 new; \$24.80 used.</p> <p>Advisory Meeting – There weren't any advisory meetings held in the 2020/2021 academic school year.</p>
5. Spring Advisory Meeting		<p>College in the High School – Discussion to have CDEV 1103 offered to high school students at high school – make a difference. Course in the Schools and build partnerships. Guidance counselors assist with advising</p> <p>Next Meeting – Monday, February 28, 2022 at 5 p.m. Virtual Zoom Meeting</p>
4. Adjourned		<p>Motion: Seconded: Jen D'Anne</p>