

NORTHLAND

COMMUNITY & TECHNICAL COLLEGE

Meeting Name: Early Childhood & Paraprofessional Program Advisory Meeting

Date & Time: February 28, 2022 at 5:00 p.m.

Campus & Room #: East Grand Forks campus, Virtual Zoom Meeting

Committee Minutes

Attendees: D'Anne Johnson, Cindy Gregg, Marie Remz, David Christian, Ann Holub, Susan Weber Guest: Shamani Shikwambi

Absent: Jen Beck, Aimee Gillig

| Topic | Responsible Party | Discussion/Outcome |
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| Call to order | Cindy | |
| 1. Welcome | Cindy | Introductions Guest: Shamani |
| 2. January 2020 Minutes | | Motion: D'Anne Johnson Seconded: Ann Holub |
| 3. October 2021 Minutes | | Motion: David Christian Seconded D'Anne Johnson |
| 4. Program Updates | | Previous Committee The advisory board worked the last 3+ years on helping to create the new courses and pathways. (Those meetings mainly consisted of building the new courses, titles, learner outcomes, etc.) Goals Goals and strategies in moving forward with the new A.A.S. Program. How the new program is going with the new courses. |

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| | | <p>Students Students attending from outside EGF area (MN – Frazee, Erskine, Crookston, Stephen, Fisher, Moorhead, Thief River Falls, Kelliher, Victoria, Mahnommen; ND – Lancaster, Grafton, Grand Forks, Horace, Forest River, West Fargo, Orr;</p> <p>Campus/Distant Enrollment Spring Campus On-campus 2022 CDEV 1121 = 1/30 CDEV 1131 = 2/15 CDEV 1141 = 1/30 CDEV 2235 = 6/15 CDEV 2242 = 6/30 CDEV 2253 = 1/30 CDEV 2295 = 7/30 Spring Campus Distance 2022 CDEV 1121 = 13/30 CDEV 1131 = 6/15 CDEV 1141 = 20/30 CDEV 2235 = 7/15 CDEV 2242 = 6/30 CDEV 2253 = 8/30 CDEV 2295 = 4/30 Hyflex Courses: Three Early Childhood courses will be Hyflex Fall 2022. Two of these Early Childhood courses (CDEV 1109, CDEV 2215) will be 3 modes of delivery (asynchronous, synchronous, and on-campus) and 1 course (CDEV 2295) will be 2 modes of delivery (asynchronous and on-campus). Background Check: Continue with paper copies of ND (Form SFN 433–1/2021) Most updated copy from Jodi Palmiscno 10/2021. Will check for updates each semester. MN background study and fingerprint – MN DHS is scheduled to return to fingerprinting based studies on March 2. (Jodi Palmiscno 2/28/21) Student Lab Fall 2021/Spring 2022 no preschool students on campus for lab. The NCTC</p> |
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| | | <p>students who were to complete their lab on campus are placed at Tri-Valley. Online students placed at various centers.</p> <p>Fall 2022 – possibility to have preschool students on campus for courses with on-campus labs.</p> <p>Prospective Student Advising</p> <p>Nicki Carlson created an account and Cindy receives a prospect list weekly of prospective students, Excel sheet from Oracle Service Cloud prospective student database. An Early Childhood email is sent out to prospective students as a follow-up.</p> <p>Expos: Northern Valley Career Expo 10/27, 2021, expectation 1,800 students. Fargo Career Expo – 12/2/2021, expectation 4,000 students. Detroit Lakes Career Fair – 2/23/22, expectation 500 students. NCTC Spring Expo – 4/20/22.</p> <p>Program Courses</p> <p>Spring courses – CDEV 1131 32-hour lab; CDEV 2242 32-hour lab; CDEV 2235 32-hour lab, CDEV 2205 144-hour internship. Cindy will gather information for fall meeting to explore moving a second-year spring lab course to fall and moving a second-year fall course (without lab) to spring to balance spring/fall lab hours.</p> <p>Name Badges</p> <p>NCTC students are now wearing the new Early Childhood & Paraprofessional name badges when they are completing lab hours.</p> |
| 5. First Aid/CPR Course | | <p>Currently NCTC student can meet NCTC HPER 1141 First Aid/CPR course and Early Childhood program requirements by earning a Heartsaver card (or equivalent card) off-campus but can't earn the 1-credit for the course because the course requires seeking both the BLS and Heartsaver cards. Until the HPER 1141 course requirement is changed to show that students can earn the 1-credit with earning the one Heartsaver card, or equivalent card, (and have met course and program requirements) then a course substitution will be needed. This will be determined on a student case-by-case basis.</p> <p>If students earn a Heartsaver First Aid/CPR card and have met the HPER 1141 course and Early Childhood program requirements and the student has an extra transfer credit that is close to the First Aid/CPR course, that can transfer in to count towards the HPER 1141 1-credit. If students don't have an extra transfer credit, the student can take NCTC FYEC 1111 Pathways to Success to fulfill the 1-</p> |

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| | | <p>credit. If the student has taken a similar course to FYEC 1111 and it is an extra transfer credit, that course can be used to fulfill the 1-credit for the CPR/First Aid course.</p> <p>Motion: Marie Remz Seconded: Susan Weber</p> |
| 6. Other | | <p>Textbooks Reduce student textbook costs. Pilot Spring 2022 - Adoption to Cengage Unlimited 1 term subscription access card. Student cost to use 5 Cengage textbooks (ebooks) \$119.99. Student NCTC Bookstore price \$148.00. Hardcopy \$7.99. Paraprofessional textbook through Pearson \$54.99 new; \$24.80 used. This has saved students money on buying textbooks. Having access to the textbook immediately after purchasing the access code and registering once, has eliminated student textbook stress.</p> <p>College in the High School Introduction to students in high school – make a difference. Course in the schools with a few local neighboring high schools.</p> |
| 7. Spring Advisory Meeting | | <p>Next Meeting – Held on a Tuesday in October 2022 and in February 2023. Date and place (on-campus or Zoom) TBD</p> |
| 4. Adjourned | 6:12 p.m. | |